

November 29, 2023

Board members present for regular session at 9:00 a.m. were: Baier, Hoadley, Twombly, Walker and Wedemeyer.

Also present: Mandy Berg and Dominic Johnson. Ric Hansen – KSOM, Brenda Dudley – Midwest Partnership, and Jennifer Nichols – Atlantic News Telegraph joined via conference call.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Twombly and seconded by Baier to approve the minutes from November 21, 2023. Approved.

CLAIMS: Moved by Baier and seconded by Wedemeyer to approve the following claims:

A.M. Cohron & Son, Inc	BROS-SWAP-COO1(118)--SE-01	\$54,161.45	Infomax Office Systems	Contract Base Charge	\$5,552.05
Access Systems	Total Phone Care	\$335.43	J And L Truck Repair LLC	Labor #501	\$1,600.00
Adair Co Health System	Jail Meals	\$5,127.60	Jensen Construction Co Inc	L-LBRW35J--73-01 Final Payment	\$23,093.55
Adair Co Home Care	Local Public Health Services Grant	\$3,883.37	Karl Chevrolet, Inc	2023 Chevy Tahoe	\$40,682.00
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Kelley, Gary	Installed New Glass	\$948.00
Aramark Uniform Services	Floor Mats	\$183.18	Labarge, Sonja A.	Cleaning	\$135.00
Auxiant	Hra Insurance Trust Fees	\$1,382.88	Lamb Funeral Homes, Inc	Burial Relief	\$1,000.00
Berg, Mandy	Mileage	\$115.80	Linde Gas & Equipment Inc	Cylinder Rent	\$451.45
Black Sheep Garage	Part And Labor #150	\$4,266.25	Lumen	Phone Charges	\$0.13
Bridgewater Tires & More	Tire Labor/ Tires And Tubes	\$217.00	Mail Services LLC	Print & Postage	\$506.52
Central IA Distributing Inc	Custodial Supplies	\$350.00	Metzger, Gary	County Yard Mowing	\$380.00
Central Iowa Detention	Juvenile Detention Services	\$213.10	Midwest Underground	2023 Finn Hydro seeder T120T	\$93,849.00
Cintas	Uniforms, Mat Service/ Gloves	\$430.43	MMIT Business Solutions Group	Toner	\$83.40
Crisis Intervention & Advocacy	Sexual Abuse Prevention Grant	\$1,439.66	ODP Business Solutions, LLC	Copy Paper	\$342.37
Ed M Feld Equipment Co., Inc	Parts #83	\$419.82	Orient City	TJ Payment	\$414.74
Fastenal Company	Bolts/ Fittings	\$665.20	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
FNB Bank	ACH Origination Fees	\$58.30	Postmaster	Stamps	\$354.00
Garden & Associates, Ltd	Set Section Corners N51	\$1,791.38	Roberts, Christopher	Medical Examiner Fees	\$150.00
GATR of Des Moines, Inc	Parts	\$1,288.90	Roberts, Scott	Vac Hose	\$76.11
Gilman, Cary	LFM-LBRN19L--7x-01	\$3,027.56	Schmidt Family Funeral Home	Medical Examiner Fees	\$775.00
Greenfield Senior Citizen Housing	FY24 December Rent	\$700.00	Secretary Of State	Notary - Reed	\$30.00
Greenfield True Value	Super Glue, Batteries	\$38.96	Stone Printing Office Supply	Office Supplies	\$61.89
Gus Construction Co Inc.	L-LRCBW11U--73-01	\$7,256.87	Storey Kenworthy	Tax Forms & Envelopes	\$399.62
Hansen, Sawyer	Safety Vests Reimbursement	\$52.41	Stuart Municipal Utilities	Utilities General Relief	\$189.55
Hatcher Mobile Services LLC	Parts And Labor #501	\$4,025.11	Us Cellular	Backup Internet	\$260.50
Hennigar, Molly	Medical Examiner Fees	\$150.00	Verizon Wireless Bellevue	Cellular Phone Service	\$488.58
HGM Associates Inc	Lfm-Lbrw22L--7x-01	\$11,751.17	Windstream	Telephone Utility	\$707.78
IA Dept Public Safety	FY24 TTY Line Rent	\$4,626.00	Wiremann Electric LLC	Work On Greenfield Fuel Pumps	\$9,245.24
IA Law Enforcement Academy	Jail Inservice	\$625.00	Young, Nancy	Va Rent, Nov	\$450.00
IA Precinct Atlas Consortium	Laptop Election Pa	\$815.00	Ziegler Inc	Parts/ Labor	\$2,409.67
IA Prison Industries	Signs	\$11,469.80		Grand Total	\$306,453.78

0001 - GENERAL FUND	\$27,750.55
0002 - GENERAL SUPPLEMENTAL	\$951.17
0011 - RURAL SERVICES	\$134,531.00
0020 - SECONDARY ROAD	\$96,709.03
0021 - LOCAL OPTION SALES TAX	\$23,093.55
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$22,035.60
8500 - ADAIR COUNTY INSURANCE TRUST	\$1,382.88
GRAND TOTAL	\$306,453.78

Approved.

GENERAL RELIEF APPLICATION: Moved by Twombly and seconded by Baier to approve the general relief application. Walker abstained. Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Baier and seconded by Hoadley for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved.

CONSERVATION: Dominic Johnson, Conservation Director, stated that he talked with the Bank regarding the lease and stated that we could continue paying our current rate through the fiscal year and next fiscal year, our rate would increase to \$1,280/month for July through December and then go to the final new rate of \$784.56/month. Paying the \$1,280/month for the six months would make up for not changing the rate this fiscal year so the County wouldn't need to do a budget amendment. Johnson also discussed the developing a County REAP committee as it is required to apply for

REAP grants. The Committee will consist of Johnson, the City Mayors in the County, a Board of Supervisors member, and a Conservation Board member. Supervisor Hoadley stated that she would volunteer to represent the Supervisors on the REAP committee. Johnson stated that he had talked to a few engineers and people concerning the conservation building. They will have a couple of those people coming to the next Conservation Board meeting on December 13th at 5:00 and invited the Board to attend. Johnson exited at 9:09 a.m.

AUDITOR: Post-Election Audit – Auditor Berg stated that they performed the post-election audit for the 2023 City/School Election and that the results of the hand counted ballots matched the results from the tabulators on election night. Moved by Hoadley and seconded by Baier to acknowledge receipt of the Post Election Audit. Approved. **Transfer Resolution** – Moved by Twombly and seconded by Wedemeyer to approve **Resolution #2023-43** – Transfers FY2024. Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$88,278.95 from the NW Wind Farm UR Debt Service Fund (0032) to the General Fund (0001) for TIF Project Expenditures incurred and certified as debt in November 2022. Roll Call Vote: Hoadley, aye; Baier, aye; Twombly, aye; Wedemeyer, aye; and Walker, aye. Approved. **Internal Advance** – Moved by Twombly and seconded by Wedemeyer to approve **Resolution #2023-44** – A Resolution Authorizing an Internal Advance to the Capital Projects Fund. WHEREAS, the County of Adair, Iowa (the “County”), has established the NW Wind Farm Urban Renewal Area (the “Urban Renewal Area”) and has established the NW Wind Farm Urban Renewal Area Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and WHEREAS, the County has undertaken various urban renewal projects (the “Projects”) within the Urban Renewal Area and the immediate costs for said Projects are as follows: 1. Midwest Partnership for Economic Development services. Invoices total as follows for the period November 2022 through November 2023: General Fund - \$33,534.00. WHEREAS, in order to make the costs of the Projects eligible to be paid from future incremental property tax revenues, it is necessary to facilitate internal advances of funds; NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of the County of Adair, Iowa, as follows: SECTION 1. It is hereby directed that an amount not to exceed thirty-three thousand five hundred thirty-four dollars and 00/100 Dollars (\$33,534.00) be advanced to the Capital Projects Fund from the County’s General Fund (the “General Fund Advance”) in order to pay the costs of the Projects. The General Fund Advance (the “Advance”) will be repaid to the General Fund, out of future incremental property tax revenues received into the Tax Increment Fund. SECTION 2. A copy of this Resolution shall be filed with the office of the County Auditor of Adair County, Iowa to evidence the Advances. Pursuant to Section 403.19 of the Code of Iowa, the County Auditor is hereby directed to certify, no later than December 1, 2023, the original, aggregate amount of the Advances as provided for herein. SECTION 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict. Roll Call Vote: Walker, aye; Twombly, aye; Baier, aye; Hoadley, aye; and Wedemeyer, aye. Approved. **TIF Indebtedness Certification** – Auditor Berg reviewed the TIF Indebtedness Certification. Moved by Hoadley and seconded by Twombly to approve the TIF Indebtedness Certification and to file with the County Auditor. Approved. **Urban Renewal Report** – Auditor Berg went through the FY23 Urban Renewal Report. Moved by Baier and seconded by Twombly to approve the FY23 Urban Renewal Report and for the Auditor to file it with the Department of Management. Approved.

ENGINEER: Maintenance & Activities Report – Engineer Kauffman gave an update to the Board on the following projects: Washington bridge, hydro seeder will be delivered this afternoon, new hire started Monday and another one starts tomorrow, been working on the budget, have had a little bit of snow so it has been a nice ease into the winter, Henry A Wallace road to Wallace Center they put in first pipe yesterday and hoping it dries up next week to continue work.

ADJOURNMENT: Moved by Twombly and seconded by Hoadley to adjourn at 9:24 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor