



ISACA

Iowa State Association of County Auditors

Serving the residents of the counties and the State of Iowa
www.iowaAuditors.org

What Does an Auditor Do?

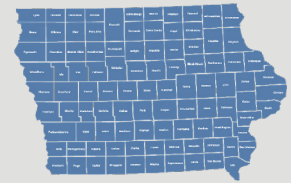
County Auditors are tasked with a variety of responsibilities and duties that differ somewhat from county to county based upon size, tradition and local preference. Some tasks are:

- Commissioner of Elections
- Voter Registration and Records
- Property Ownership Records Maintenance
- County Budget
- Property Tax Calculation
- Tax Incremental Financing
- County Accounts Payable
- Human Resources and Payroll
- Licenses and Permits
- Clerk to the County Board of Supervisors
- Passports

SEE YOUR COUNTY AUDITOR FOR:

- Elections and Voter Registration
- Real Estate Transfers and Parcel Maintenance
- Passports

Find your County Auditor at: www.iowaauditors.org



ISACA

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Elections

The duties of the County Auditor as Commissioner of Elections for federal, state, county, city, school, and special elections include receiving nomination papers and public measures to be placed on a ballot, preparing and supervising the printing of ballots, testing the programming of election equipment and ballot marking devices, issuing and monitoring absentee ballots through the election process, appointing and training Precinct Election Officials for each election, serving as clerk of the County Board of Election Canvassers and Special Precinct Board, preparing the Abstract of Votes for each election, allocating costs, certifying results to the state or to the subdivisions involved, and issuing certificates of election to proper persons. As Registrar of Voters, the County Auditor maintains the statewide voter registration system (I-VOTERS) for county residents, maintains voter records for both active and inactive voters, purges voter records for those no longer eligible to vote, and prepares necessary lists of qualified voters for each election.

Real Estate and Property Taxes

The County Auditor is charged with maintaining property ownership records and, in some counties, mapping of parcels within the county. Auditors work with attorneys and real estate personnel in providing up-to-date and accurate property records and maps.

Applying taxes to property valuation and calculating property taxes, along with working with the State, are other facets of the Auditor's duties. Additionally, the Auditor is charged with the calculation of tax incremental financing that is available to various taxing entities and supporting them in the maintenance and distribution of those funds.

Integration with Other Public Offices

Counties, cities, school districts and other governmental entities rely heavily on local property taxes to provide services to the public. County Auditors compile budget data from all levying jurisdictions to determine taxes paid by property owners.

Offices within the County work together to create the flow that makes services for county constituents possible.

County Recorders provide real estate information which allows Auditors to keep accurate maps and property transfer records.

County Assessors value each county parcel and that information is passed to Auditors for the computation of levy rates and parcel owners' tax amounts.

County Auditors pass the tax list to County Treasurers for collection of taxes on behalf of all property taxing bodies.

County Auditors work with the Iowa Departments of Management and Revenue and with the Auditor of the State regarding tax and finance matters.

County Auditors work closely with the Iowa Secretary of State regarding elections and voter registration.

*Whether you change the linen
or stitch up wounds,
cook the food
or dispense the medicines,
it is in your hands
to help build a public service
worthy of all those
who gave their lives
for the Dream of Democracy*

~Nelson Mandela~



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