

March 13, 2019

Board members present for regular session at 9:00 a.m. were: Homan, Shelley, Twombly, and Wedemeyer. Hoadley was attending County Day at the Capital in Des Moines.

Also present: Mindy Schaefer, Josh Nelson, and Bart Knox

All motions were approved unanimously unless noted otherwise.

The Board meeting was held at the Secondary Roads Office Building due to the inaccessibility of the Boardroom at the Courthouse for the elevator construction.

MINUTES: Moved by Shelley and seconded by Twombly to approve the minutes from February 27, 2019. Approved.

CLAIMS: Moved by Twombly and seconded by Shelley to approve the following claims:

Vendor Name	Payable Description	Total			
			Greenfield Lumber Company	Repair Materials	\$9.01
Access Systems	Total It Care	\$2,151.73	Greenfield Municipal Utilities	Utilities	\$3,674.07
Access Systems Leasing	Server Lease	\$578.92	Greenfield True Value	Supplies	\$177.19
Adair Auto Parts	Parts/Supplies	\$172.93	Harrison Truck Centers	Parts	\$19.69
Adair Co Emergency Mgmt	FY19 1/4 Tax Draw	\$11,561.50	Herr, Marlan	Township Meetings	\$40.00
Adair Co Health System	Jail Meals - Feb 2019	\$1,715.50	Hopkins & Huebner P.C.	Open Records Feb 2019	\$104.00
Adair Library	FY19 1/2 Tax Draw	\$3,991.00	Hotsy Cleaning Supplies	Parts	\$47.95
Adair News, The	Semi Annual/Minutes	\$1,042.93	Housby Mack Inc	Filters	\$600.14
Agriland FS Inc	Fuel/Equipment Supplies	\$34,580.73	IA Dept Transportation	Erosion Control Class	\$240.00
Ahlers & Cooney Pc	Labor Relations	\$1,250.00	Imagetek Inc	Cloud Backup & Recovery	\$40.00
Alliant Energy - IES	Lighting/ Utilities	\$2,729.81	Interstate Battery Sys Of Dsm	Parts	\$347.90
Aramark Uniform Services	Towel & Uniform Service	\$326.33	ISAC	ISAC Spring Conference	\$190.00
Bridgewater Tires & More	Service / Oil Change	\$35.00	ISAC Group Dental	Apr Dental Ins Premiums	\$121.48
Business Forms & Systems	Office Supplies & Shipping	\$141.39	Johnson, Dennis	Township Meetings	\$40.00
Carstens, Dean	Township Meeting	\$20.00	Lundy, Gary	Township Meeting	\$20.00
Caseys General Stores, Inc.	Diesel	\$114.62	Mail Services LLC	Print & Postage	\$303.27
Central Salt LLC	Ice Salt	\$1,638.31	Marco, Inc. NW 7128	Maintenance Contract	\$155.77
Century Link	Phone-Long Distance	\$31.04	Martin, Reggie	Township Meeting	\$20.00
Cintas	1st Aid Supplies	\$116.26	Mediacom	Phone & Internet Service	\$498.27
Creston Publishing Company	Semi Annual Rpt/Minutes	\$916.25	Midwest-Wheel Companies	Parts/ Equipment Supplies	\$590.26
Daino Construction	Snow Removal	\$210.00	Miller Plumbing, Heating, &	Shop Expense	\$177.50
Diamond Oil Co	Diesel	\$2,902.08	MMIT Business Solutions Group	Copier Serviced/ Toner	\$340.40
Dollar General Charge Sales	Custodial Supplies	\$100.15	Office Depot	Office Supplies	\$11.71
Dukes, Dennis	Township Meeting	\$20.00	Orient Municipal Light	Utilities	\$361.25
Eastern Iowa Tire	Tire Repair/ O-Ring	\$415.00	Pearson DO, Timothy C	Medical Examiner Fees	\$300.00
Election Source	2019 Service Contract	\$6,371.00	Pitney Bowes Rental Charges	Leasing Charges	\$146.61
Erlandson, Gary	Township Meeting	\$20.00	Plowman, Troy	Township Meetings	\$40.00
Every Step	Community Service Grant	\$2,387.76	Praxair Distributing Inc	Monthly Cylinder Rental	\$106.95
Farmers Electric Coop	Lighting/ Utilities	\$625.83	Productivity Plus Account	Parts/ Labor	\$8,241.69
Farmers Lumber Company	Light Bulbs	\$169.57	Public Resource Tech Center	FY19 1/2 Tax Draw	\$2,972.50
Finck, Jim	Township Meeting	\$40.00	Quill	Office Supplies	\$59.98
FNB Bank	Conservation Rent	\$174.93	Rayer, David	Township Meeting	\$40.00
Fontanelle City	Utilities	\$248.34	Rockford Rigging Inc	Lift Chain	\$685.62
Foster, Tim L	Township Meeting	\$20.00	Schafer Welding LLC	Parts	\$1,025.00
Fox Welding Co	Parts/ Labor/ Misc Shop	\$719.33	Schildberg Const Co Inc	Hungry Canyons Project	\$132.87
Frank Dunn Co	High Performance Patch	\$799.00	Secure Benefits Systems Corp	HRA Participant Fee	\$321.50
GATR Truck Center	Parts	\$2,204.87	Shuck-Britson, Inc.	Bridge Inspection 2018	\$421.00
Goodyear Tire & Rubber Co	Tires	\$4,138.76	Snap-On-Tools	Shop Tools	\$185.00
Grainger	Sump Pump	\$241.02	SICOG	Local Match- FY19	\$2,885.17
Grand Contracting LLC	Courthouse Elevator	\$54,927.57	Southern IA Rural Water	Mt Water/LO Dump Station	\$123.00
Grantham Sanitation	Jail Garbage Hauling	\$98.00	SWCC	Child Abuse Prev Grant	\$1,383.11
Grasty, David	Township Meeting	\$20.00	Stew Hansen Dodge City-Jeep	New Battery	\$186.96
Greenfield City Library	FY19 1/2 Tax Draw	\$5,591.00	Stuart Herald, The	Employment Ads	\$92.00

Stuart Municipal Utilities	Utilities - ATURA	\$250.00	Wellmark Blue Cross	Apr Health Ins Premiums	\$2,504.00
Stuart True Value & Lumber	Parts	\$2.40	Wex Bank	Gas Co Cars	\$327.84
Vander Haags Inc	Parts	\$114.74	Windstream	Phone Service	\$30.64
Verizon Wireless Bellevue	Survey Crew Hot Spot	\$50.08	World Data Corp	Registration	\$220.00
Visa	Safety Equip/Training/Credit	\$1,337.51			
Volvo Trucks Of Omaha Inc	Parts/ Labor	\$5,683.83			
Wallace Auto Supply Co	Parts/Supplies	\$1,539.69			

Fund	Amount
0001 - General Fund	\$18,804.34
0002 - General Supplemental	\$18,027.50
0011 - Rural Services	\$13,259.41
0020 - Secondary Road	\$77,132.21
1599 - Misc Capital Projects	\$54,927.57
8500 - Adair County Ins Trust	\$2,946.98
	\$185,098.01

Approved.

TOWNSHIP CLERK WAGES: Moved by Shelley and seconded by Homan to approve the Eureka Township Clerk wages for Jeannette Jorgensen for \$20.00, Prussia Township Clerk wages for Randy Christoffersen for \$40.00, Greenfield Township Clerk wages for Pam Schwinger for \$20.00, Jefferson Township Clerk for \$40.00, and Grand River Township Clerk wages for Rebecca Luers for \$40.00. Approved.

SUMMERSET TOWNSHIP: Moved by Homan and seconded by Twombly to accept, with regret, the resignation of Cindy Baldogo as Summerset Township Clerk and thank her for her years of service to Adair County and to appoint Abby Bauer as Summerset Township Clerk effective immediately. Approved.

HEALTH, DENTAL, & VISION INSURANCE: Moved by Twombly and seconded by Homan for the Chair to sign the renewal for the health, dental, and vision insurance. Approved.

FY18 COST ALLOCATION REPORT AND CERTIFICATION OF COST ALLOCATION PLAN: Moved by Shelley and seconded by Homan for the Chair to sign the Cost Allocation Plan Certification and to acknowledge receipt of the FY18 Cost Allocation Report. Approved.

COURTHOUSE ELEVATOR: Mike Kastner, ASK Studio discussed the change orders last week. Auditor Schaefer presented the paperwork to be signed. Moved by Shelley and seconded by Homan for the Chair to sign Change Order 001 for Exterior Door and Lobby Door automatic opener, Bulkheads, lay-in ceiling, and attic accesses, Furring, gyp, and paint, and Connections between old and new building drywall and trim for a total of \$14,770.04. Approved.

CONSERVATION ANNUAL REPORTS: Auditor Schaefer presented the Conservation Annual Reports for FY13, FY14, FY15, FY16, FY17, and FY18 that were completed by retired Conservation Director Kevin Blazek before his retirement on February 28, 2018. Moved by Twombly and seconded by Homan to acknowledge receipt of the Conservation Annual Reports for FY13, FY14, FY15, FY16, FY17, and FY18. Approved.

CHILD ABUSE PREVENTION GRANT: Moved by Shelley and seconded by Twombly for Auditor Schaefer, as Contract Administrator, sign the draw down for the Child Abuse Prevention Grant. Approved.

SHERIFF'S OFFICE: Jeff Vandewater, County Sheriff entered at 9:15 a.m. Sheriff Vandewater informed the Board that he offered the position of Jailer/Dispatcher to Kim Perkins who has completed all the pre-employment requirements. Moved by Shelley and seconded by Homan approve the hire of Kim Perkins as Jailer/Dispatcher at a starting wage of \$15.64/hour per County Sheriff, Jeff Vandewater's recommendation. Approved. Sheriff Vandewater informed the Board that Motorola will be on the agenda next week to talk about the radio system. Sheriff Vandewater exited at 9:32 a.m.

ENGINEER: Nick Kauffman, County Engineer entered at 9:35 a.m. **Road Classification Petition** – Engineer Kauffman presented and discussed a Petition for Road Reclassification for Quebec Ave to a Level C road. Moved by Shelley and seconded by Twombly to set a public for the reclassification of Quebec Ave to a Level C Road on April 1, 2019 at 9:30 a.m. Approved. **Maintenance and Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: Road Closure on Delta Ave and discussed the condition of the roads.

ADJOURNMENT: Moved by Twombly and seconded by Homan to adjourn at 9:49 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Matt Wedemeyer, Chairman

ATTEST: _____ Mindy Schafer, Auditor