

April 10, 2019

Board members present for regular session at 9:00 a.m. were: Homan, Shelley, Twombly, and Wedemeyer. Hoadley was absent.

Also present: Mandy Berg, Tanya Lamb, Jerry Oxley, Colleen Oxley, Joanie Finck, Rich Wallace, Jeremy Mlekush, Sara Houlihan, Adam Jablonski, and Paul Ehm

All motions were approved unanimously unless noted otherwise.

The Board meeting was held at the Secondary Roads Office Building due to the inaccessibility of the Boardroom at the Courthouse for the elevator construction.

MINUTES: Moved by Shelley and seconded by Twombly to approve the minutes from April 1, 2019. Approved.

CLAIMS: Moved by Twombly and seconded by Homan to approve the following claims:

Vendor Name	Payable Description	Total			
			Hoadley, Jodie	Mileage/Parking	\$484.16
Access Systems	Total It Care	\$2,151.73	Hotsy Cleaning Supplies	Parts/Labor	\$610.35
Access Systems Leasing	Server Lease	\$578.92	Housby Mack Inc	Filters	\$418.49
Adair Auto Parts	Parts/Other Equip	\$178.91	IA Prison Industries	911 Signs	\$90.00
Adair Co Health System	Physical/Drug Screens	\$697.00	Imagetek Inc	Cloud Backup/Recovery	\$40.00
Adair Co Home Care	1/4 FY19 Tax Draw	\$21,251.73	Interstate Battery	Batteries	\$437.80
Adair Co Sanitary Landfill	Tax Draw	\$10,668.00	Iowa Group Travel Assn	General Membership	\$250.00
Adair News, The	Publications	\$729.71	Isac Group Dental	May Dental Ins Premiums	\$121.48
Agriland FS Inc	Fuel/Filters/Utilities	\$37,083.47	Jameson, Nicolas Paul	Row & Temp Ease	\$997.63
Agrivision	Parts	\$44.57	Jensen, Randall	Pest Control	\$67.00
Ahlers & Cooney PC	Labor Relations	\$1,250.00	Johnson Controls	Repair Wet Sprinkler	\$1,512.00
Alliant Energy - IES	Utilities	\$2,041.68	Kading Properties LLC	Rent - ATURA	\$250.00
American Radiator	Labor #312	\$253.00	Lube Tech & Partners, LLC	Diesel	\$290.70
Anita Engraving & Awards	Schaefer Plaque	\$65.55	Mail Services LLC	Print/Postage	\$278.06
Aramark Uniform Services	Misc Shop Expense	\$346.08	Mediacom	Phone & Internet Service	\$497.55
Baudler, Inc.	Temp Easement	\$100.00	Midwest Office Technology	Ink	\$229.95
Bigelow Welding Repair	Parts/Labor	\$201.11	Midwest-Wheel Companies	Parts - Stock	\$80.00
Business Forms & Systems	Envelopes/Shipping	\$111.03	Mitchell, Sandy	Courthouse Supplies	\$93.40
Century Link	Phone Utilities	\$34.32	Mobility & Access Solutions	Ramp Fees	\$540.00
Certified Power Inc Co	Parts #506	\$200.36	National Sheriff's Assn	NSA Membership Dues	\$60.00
Cintas	1st Aid Supplies	\$145.11	Nodaway Valley Dental	Prisoner Dental	\$205.00
Creston Publishing Co	Publications	\$1,526.79	Office Machines Company	Office Supplies	\$490.00
Daino Construction	Snow Removal	\$35.00	O'halloran International	Parts/Shop Tool	\$476.09
Des Moines Stamp Mfg Co	Office Supplies	\$346.00	Orient City	Maintenance	\$364.91
Diamond Oil Co	Diesel	\$950.06	Orient Municipal Light	Utilities	\$207.50
Eastern Iowa Tire	Tires/Tubes/Labor	\$2,860.36	Perry's Window Service	Window Washing	\$130.00
Every Step	Grant	\$113.11	Praxair Distributing Inc	Welding Supplies	\$326.37
Farmers Lumber Co	Posts	\$1,329.00	Pro Diesel, Inc.	Parts/Labor	\$1,755.18
FNB Bank	Conservation Rent	\$232.43	Productivity Plus Account	Parts	\$90.00
Fontanelle City	Utilities	\$233.53	Queck, Paul I	Row/Temp Easement	\$777.02
Fontanelle Library	1/4 Fy19 Tax Draw	\$1,995.50	Quill	Office Supplies	\$63.98
Frank Dunn Co	Repair Material	\$799.00	Secure Benefits Systems Corp	HRA Fees/Claims	\$1,124.25
Gatr Truck Center	Parts/Filters/Other Equip	\$1,547.93	Sickles Trucking & Repair LLC	Service/Parts/Labor	\$248.35
Grand Contracting LLC	Elevator Construction	\$45,472.22	Southern Ia Rural Water	Dump Station/Mt Water	\$107.60
Grantham Sanitation	Jail Garbage Hauling	\$98.00	Stuart Herald, The	Help Wanted Ad	\$161.00
Greenfield City	Room Rent	\$20.00	Twombly, John	Mileage/Parking	\$299.36
Greenfield Lumber Company	Custodial Supplies	\$8.98	Unity Point Clinic	Drug Tests	\$210.00
Greenfield Main Street	Tourism Ad	\$215.00	Verizon Wireless Bellevue	Telephones	\$58.53
Greenfield Municipal Utilities	Utilities	\$3,121.92	Visa	Toner/Booking/Holsters	\$1,823.96
Greenfield True Value	Parts/Signs/Equip/Misc	\$612.05	Vortex Optics	Laser Rangefinder	\$299.99
Harkins Service LLC	Tire Repair/Vehicle Tow	\$88.00	Wallace Auto Supply Co	Parts/Tires/Filters/Tools	\$2,200.73
Harrison Truck Centers	Parts/Labor	\$3,853.89	Wallace, Richard W	Mileage	\$98.40
Hight P C, Clint	Attorney Expenses	\$1,098.65	Wellmark Blue Cross	May Health Ins Premiums	\$2,504.00

			Fund	Amount
Wex Bank	Gas Co Cars	\$115.40		
Wilson Electric	Electrical Supplies/Labor	\$428.00	0001 - General Fund	\$41,766.21
Windstream	Telephone	\$133.35	0011 - Rural Services	\$12,907.26
Young, Nancy	April Rent	\$900.00	0020 - Secondary Road	\$65,162.94
Ziegler Inc	Parts	\$2,286.12	0033 - Special Law Enforcement	\$325.00
	Grand Total:	\$169,923.36	1599 - Misc Capital Projects	\$46,012.22
			8500 - Adair County Insurance Trust	\$3,749.73
			Grand Total:	\$169,923.36

Approved.

COURTYARD USE PERMIT: Moved by Shelley and seconded by Twombly to approve the courtyard use permits with proof of insurance for the Chamber Mainstreet for the Fourth of July Celebration on July 4, 2019 and for the Summer Socials on June 13, June 27, July 11, July 25, August 8, August 20, September 12 and September 26, 2019. Approved. Jodie Hoadley and Bart Knox entered at 9:03 a.m.

FIREWORKS PERMIT: Moved by Twombly and seconded by Shelley to approve the fireworks permit for the Adair County Fair Association on July 17, 2019 with proof of insurance and approval of the fire district. Approved.

MATURA ANNUAL AUDIT REPORT: Moved by Shelley and seconded by Homan to acknowledge receipt of the FY18 MATURA Annual Audit Report. Approved.

GREENFIELD TOWNSHIP: Moved by Hoadley and Seconded by Homan to acknowledge receipt, with regret, the resignation of Pam Schwinger as Greenfield Township Clerk. Approved. Moved by Hoadley and seconded by Shelley to appoint Amanda Pickrell as Greenfield Township Clerk effective April 5, 2019. Approved.

CUSTODIAN: Rich Wallace, Courthouse Custodian explained to the Board that the current backup custodian is not able to work at the moment due to his health and that he would like to advertise for a part-time hourly custodian. The new hire would fill in for Rich when he is not able work. He would like to start the new hire between \$12.00 and \$14.00 an hour. Moved by Shelley and seconded by Hoadley to advertise for a part-time hourly custodian at a starting wage between \$12.00 and \$14.00. Approved. Sawyer Hansen, Assistant Engineer and Nick Kauffman, Engineer entered at 9:15 a.m.

REPOWERING ADAIR WIND FARM TURBINES: Sarah Houlihan, MidAmerican Energy explained to the Board that MidAmerican Energy is looking to replace the blades and all major components of the 76 Adair Wind Farm Turbines and hopefully extending the life of the turbines by another 20 years. The project would start in June and would be completed by the end of the year, pending weather. Supervisor Wedemeyer asked if there would be a new road use agreement for the project. Houlihan stated that they are working with Engineer Kauffman to either amend the current road use agreement or to come up with a new one. Supervisor Hoadley asked about how it would affect the value of the turbines. Adam Jablonski, MidAmerican Energy explained that even though the turbines would generate more electricity because of the larger blades, the value of the turbines would remain the same. Jeremy Mlekush, MidAmerican Energy informed the Board that the old blades would be chopped up and pelletized to be recycled. MidAmerican will hold upcoming land owner meetings to inform them of the project and answer any questions. Wayne Oxley entered at 9:19 a.m. Houlihan, Mlekush, Jablonski, and Hansen exited at 9:27 a.m.

ENGINEER: Budget Discussion: Nick Kauffman, Engineer explained the changes that he needed to make to the current FY19 budget: \$118,000 increase in snow removal, reduce bridges and culverts by \$75,000, reduce new equipment by \$7,000, reduce equipment operations by \$30,000, reduce engineering by \$5,000, increase the rock budget by \$200,000 and also increase pavement markings by \$31,472 due to a project from FY18 that is being paid out of the current budget. His total budget amendment will be \$265,694. **Motor Grader Purchase** – Kauffman explained to the Board that he would like to purchase a motor grader in FY20 and that he would need a \$115,000 amendment for FY20 budget due to a miscommunication during budgeting with the insurance adjustment. The Board had already approved \$455,000 to purchase the motor grader, dump trucks, and a truck plow. Moved by Twombly and seconded by Shelley to purchase the motor grader and to amend the FY20 budget for the \$115,000. Approved. **Maintenance and Activities Report** – Kauffman updated the Board on the following projects: They have been unable to do any road grading due to the soft spots. Kauffman exited at 9:45 a.m.

COUNTY INSURANCE: Jayne Lents, Don Carlos Insurance Agency, Russ Sporer and Kasi Koehler, County Risk Management Services entered at 9:45 a.m. Lamb, Finck, and Ehm exited at 9:46 a.m. Lents reviewed the County's current insurance plan with the Board. Lents explained that the IMWCA premium is driven by payroll and the experience mod factor which has dropped from .88 last year to .75 this year. As the mod factor decreases, the credits go up. Lents also discussed that her and the County offices have set up a system to add and delete fixed assets to keep track of the current assets for ICAP and last year they added pictures for each County building. Sporer explained the history of how ICAP and IMWCA came to exist. Sporer stated that as a member of ICAP, the County participates in investment income and in the last ten years Adair County has received \$105,000. Sporer also stated that the County currently participates in the \$1000 Safety Grant offered each year by ICAP and that they are now offering a new Law Enforcement Grant which provides a minimum of \$1500 for updating sheriff policies and procedures or for sheriff training. Sporer recommended to the Board that the County consider raising their coverage from \$4,000,000 to \$5,000,000. Lents stated that when the insurance renewal rates come, the Board will get an option to raise the coverage if they would like. Jerry and Colleen Oxley exited at 9:49 a.m.

ADJOURNMENT: Moved by Twombly and seconded by Hoadley to adjourn at 10:24 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Matt Wedemeyer, Chairman

ATTEST: _____ Mandy Berg, Auditor