

**May 22, 2019**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, and Wedemeyer. Twombly was absent.

Also present: Mandy Berg, Jerry Oxley, Colleen Oxley, Paul Ehm, and Gary Metzger.

All motions were approved unanimously unless noted otherwise.

The Board meeting was held at the Secondary Roads Office Building due to the inaccessibility of the Boardroom at the Courthouse for the elevator construction.

**MINUTES:** Moved by Shelley and seconded by Hoadley to approve the minutes from May 15, 2019. Approved.

**CLAIMS:** Moved by Shelley and seconded by Hoadley to approve the following claims:

Vendor Name	Payable Description	Total			
Access Systems	Total Phone Care	\$285.00	Imagetek Inc	Cloud Backup & Recovery	\$40.00
Adair Co Engineer	Gas County Cars	\$1,244.35	Iowa Environmental Services	Sample Analysis	\$25.00
Alliant Energy - IES	Intersection Lighting/ Utilities	\$348.88	Iowa Land Records	Maintenance & Support	\$1,080.62
Altec Industries Inc	Labor	\$791.00	Jacobsen's Inc	Parts	\$55.16
American Legion	Flags	\$55.00	JEO Consulting Group	G61 Design & Acquisition	\$11,900.00
Aramark Uniform Services	Towel & Uniform Service	\$121.36	Leroy & Sons, Inc.	G27 Grading Project	\$104,235.89
Ask Studio	Elevator Construction	\$55,492.23	M & M Motors	Parts/Labor	\$258.10
Avey, Floyd Duane	Desk/Cabinet/Rug	\$1,183.84	Mainstay Systems Inc	Batteries	\$329.00
Bankers Trust	Partial Call PSC Bond	\$1,311,137.81	Marco Technologies LLC	Copier Fees	\$107.69
Berg, Mandy	Mileage/Office Supplies	\$111.32	Martins Flag Co	Cemetery Flags	\$627.04
Blue Tarp Financial Inc	Bridge Tools	\$144.99	McMorran Lawn Services	Lawn Care	\$175.00
Business Assistance Corp	Rent - ATURA	\$250.00	Mediacom	Phone	\$175.02
Casey's Marketing Company	Gift Cards	\$250.00	Monaghan, Barry	Building Rent	\$114.07
Creston Publishing Company	Mowing Ad	\$42.00	Nodaway Ag Center LLC	Food Plot Seed	\$95.00
Des Moines Stamp Mfg Co	Digital Seal	\$15.00	Northland Products Co	Synergy Syn 75w90	\$154.19
Diamond Oil Co	Diesel	\$624.65	Nucara Pharmacy	Prisoner Prescriptions	\$24.98
Dolan, Mandy	Mileage	\$92.16	Office Machines Company	Office Supplies	\$219.85
Edsall, Carolyn	Mileage	\$89.90	O'Halloran International	Parts	\$814.42
Ehler, Jonathan	Safety Boots	\$150.00	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
Farmers Electric Coop	Intersection Lighting/ Utilities	\$605.93	Piper Sign Art LLC	Window Sign	\$281.28
Farmers Lumber Company	Vacating Exp- Grove W11	\$665.05	Quality Glass Co	Labor	\$239.00
Fastenal Company	Bolts	\$57.19	Quick Supply Co	Mulch Tacking Agent	\$2,046.00
GATR Truck Center	Parts	\$337.36	Schildberg Const Co Inc	Menlo Shed Rent	\$1,000.00
Grand Contracting LLC	Elevator Construction	\$125,575.74	Secondary Road Fund	Fuel	\$799.96
Grantham Sanitation	Trash Pickup	\$360.00	Southern IA Rural Water	Utilities	\$91.25
Greenfield Lumber Company	Bridge Repair/ Misc Shop	\$128.94	SWCC	Child Abuse Prev Grant	\$1,050.41
Greenfield Municipal Utilities	Utilities - ATURA	\$140.99	Standard & Associates, Inc	Leo Test	\$60.00
Greenfield True Value	Parts, Supplies	\$476.24	Star Equipment Ltd	Broom Rental	\$960.00
Harrison Truck Centers	Parts	\$1,575.02	Thomson Reuters - West	Library Plan Charges	\$314.80
Heffron Services	Dust Control	\$4,227.50	Tires & Service Inc	Tire Repair	\$136.00
Hopkins & Huebner P.C.	Open Records	\$1,656.00	Twombly, John	Mileage	\$142.08
Horizon Equipment	Custodial Supplies	\$14.30	Verizon Wireless Bellevue	Hot Spot	\$55.08
Housby Mack Inc	Filters	\$261.40	Visa	Postage/Training/Equipment	\$1,261.60
IA Prison Industries	Labor	\$3,447.03	Wallace, Richard W	Mileage	\$42.72
IACCVSO	Dues	\$50.00	Ziegler Inc	Parts	\$2,719.36
				<b>Grand Total:</b>	<b>\$1,643,788.75</b>
<b>Fund</b>					
0001 - General Fund		\$13,432.43			
0002 - General Supplemental		\$15.00			
0011 - Rural Services		\$2,065.99			
0020 - Secondary Road		\$17,267.01			
1520 - Nw Wind Farm Ur Capital Project Fund		\$118,802.54			
1599 - Misc Capital Projects		\$181,067.97			
2010 - Public Safety Center Debt Service Fund		\$1,311,137.81			
	<b>Grand Total:</b>	<b>\$1,643,788.75</b>			

**CONSERVATION WAGE INCREASE:** Auditor Berg presented a letter from Conservation Director Johnson informing the Board of a wage increase for Jon Funke. Effective May 11, 2019 Funke will be earning a wage of \$13.00 per hour. Moved by Hoadley and seconded by Shelley to acknowledge receipt of Conservation Director Johnson's letter informing the Board of Funke's wage increase. Approved. Nick Kauffman entered at 9:07 a.m.

**ROADS COMPLAINT CORRESPONDENCE:** Auditor Berg presented a letter to the Board from Matt Kuhns regarding the conditions of the secondary roads. Kuhns wanted to formally voice his concerns about the roads south of town needing attention and wanting them to be fixed. Moved by Shelley and seconded by Homan to acknowledge receipt of the letter received by Matt Kuhns regarding the secondary road conditions. Approved.

**TRANSFER RESOLUTIONS:** Moved by Shelley and seconded by Homan to approve **Resolution #2019-21** – Transfers FY2019. Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$78,869.00 from the NW Wind Farm UR Debt Service Fund (0032) to the General Fund (0001) for TIF Project Expenditures incurred and certified as debt in November 2017. Roll call vote: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, absent. Approved. Moved by Shelley and seconded by Hoadley to approve **Resolution #2019-22** – Transfers FY2019 Whereas, on June 27<sup>th</sup>, 2018 a bond sale was held on \$300,000 General Obligation Bonds, Series 2018 for construction of a Courthouse Elevator; Whereas, the debt service levy was set at \$1.00/1000 for payment of bond principal and interest for FY19 using an estimated amount for payment on the Courthouse Elevator Bond; Whereas, any tax money received above the needed amount for principal and interest payments is put in the Public Safety Center Debt fund to pay of the Public Safety Center Bond at the call; Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$40,000 from the Misc Debt Service Fund (2999) to the Public Safety Center Debt Fund (2010) Roll call vote: Wedemeyer, aye; Hoadley, aye; Homan, aye; Shelley, aye; and Twombly, absent. Approved. Wayne Oxley entered at 9:08 a.m.

**WIND TURBINES – CITY OF ORIENT:** Gary Metzger, City Council Member of Orient asked the Board to consider letting the town of Orient TIF the wind turbines within the 2 miles of the city limits allowing the money from the turbines to stay in the Orient Area. Metzger stated that he thought there would be 15 turbines total in this area. Hoadley and Wedemeyer stated that they agreed that by doing this it would benefit both the City of Orient and the County. Moved by Hoadley and seconded by Homan that the Board was in consensus of allowing the City of Orient to TIF the wind turbines within the two miles of the City. The Board discussed that a formal agreement will need to be signed between the City and County. Metzger exited at 9:27 a.m. Dominic Johnson, Conservation Director entered at 9:30 a.m.

**PUBLIC HEARING – FY19 BUDGET AMENDMENT:** Moved by Shelley and seconded by Homan to open the public hearing for the FY19 budget amendment at 9:30 a.m. Approved. No comments were received by the Auditor's Office, Supervisors, or public. Moved by Hoadley and seconded by Shelley to close the public hearing at 9:32 a.m. Approved.

**APPROVE FY19 BUDGET AMENDMENT RESOLUTION:** Moved by Homan and seconded by Hoadley to approve **Resolution #2019-23** – Approval of FY19 Budget Amendment. Be It Resolved by the Adair County Board of Supervisors, that the amended budget for fiscal year 2019 be approved as published in the official newspapers of the County on May 6, 2019. Roll Call: Wedemeyer, aye; Hoadley, aye; Homan, aye; Shelley, aye; Twombly, absent. Approved.

**FY19 BUDGET AMENDMENT:** Moved by Shelley and seconded by Hoadley for the Chair to sign the FY19 budget amendment. Approved.

**APPROPRIATION RESOLUTION:** Moved by Hoadley and seconded by Homan to approve **Resolution #2018-24** – Appropriations. FY2019 Appropriations Increases as per Budget Amendment 5/22/2019. Be It Resolved by the Adair County Board of Supervisors this 22<sup>nd</sup> day of May, 2019 that the following increases in the following departments:

01	Supervisors	\$728,307	+	\$23,690	=	\$751,997
05	Sheriff	\$1,623,466	+	\$21,650	=	\$1,645,116
20	Engineer	\$14,118,667	+	\$265,694	=	\$14,384,361
22	Conservation	\$387,180	+	\$14,684	=	\$401,864
25	Social Services	\$17,000	+	\$3,000	=	\$20,000

Roll Call: Wedemeyer, aye; Hoadley, aye; Homan, aye; Shelley, aye; and Twombly, absent. Approved. Johnson exited at 9:35 a.m.

**SHERIFF'S OFFICE:** Jeff Vandewater, County Sheriff joined the meeting via phone at 9:40 a.m. Vandewater explained to the Board that he is currently shorthanded and would like the Board to consider that for the nontraditional employees at the Sheriff's office who usually work twelve hour shifts to receive holiday pay for the hours they actually work instead of the eight hours the County handbook currently allows. Vandewater stated that he had talked to Mike Galloway, the County's Human Resource Attorney, and he was in agreement. Wedemeyer stated that he didn't think that this scenario was considered when the Board made this policy. Moved by Shelley and seconded by Homan to allow the Sheriff's office employees to receive holiday pay for the hours actually worked for the Memorial Day and Fourth of July holidays this year and that the Board would look at changing the County's policy going forward to allow this. Approved.

**ADJOURNMENT:** Moved by Shelley and seconded by Hoadley to adjourn at 9:48 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor