

June 19, 2019

Board members present for regular session at 9:00 a.m. were: Shelley, Twombly, and Wedemeyer. Hoadley and Homan were absent.

Also present: Mandy Berg, Jeff Vandewater, Dominic Johnson, and Caleb Nelson.

All motions were approved unanimously unless noted otherwise.

The Board meeting was held at the Secondary Roads Office Building due to the inaccessibility of the Boardroom at the Courthouse for the elevator construction.

MINUTES: Moved by Shelley and seconded by Twombly to approve the minutes from June 12, 2019. Approved.

CLAIMS: Moved by Twombly and seconded by Shelley to approve the following claims:

Vendor Name	Payable Description	Total			
			Gruss, John	Conservation Bd Mileage	\$5.34
21st Century Coop	Seed Oats	\$455.49	Hight P C, Clint	Attorney Expense	\$2,604.67
Access Systems	Total It Care	\$2,151.73	Hopkins & Huebner P.C.	Wind Turbine Ordinance	\$3,272.00
Access Systems Leasing	Server Lease	\$636.81	IA Association Of County	Dues FY20	\$1,500.00
Adair Co Engineer	Fuel	\$1,595.53	ICAP	FY20 Insurance Premiums	\$107,482.44
Adair Co Health System	Jail Meals	\$2,774.90	IA Division Of Labor Serv	Boiler Inspection	\$40.00
Adair Co Sanitary Landfill	Landfill Charges	\$57.40	ICUBE	FY20 Dues	\$200.00
Adair News, The	Tax Sale	\$383.50	IMWCA	FY20 Work Comp Premium	\$10,564.00
Agri Drain Corp	Culvert Supplies	\$183.47	ISAC	FY20 Insurance	\$1,050.00
AgriLand Fs Inc	Fuel, Equip Supplies	\$29,313.90	JEO Consulting Group	Engineering Design- G61	\$8,030.00
Ahlers & Cooney Pc	Labor Relations	\$2,392.25	Jim Hawk Truck Trailers	Parts	\$198.96
Alere Toxicology Services	Drug Screen	\$39.00	Johnson Controls Security	FY20 Quarterly Billing	\$416.03
Alliant Energy - IES	Intersection Lighting/Utilities	\$799.48	Jones Creek Apparel	Uniform Supplies	\$298.00
Atlantic Glass Co	Plexiglass & Installation	\$247.00	Kading Properties LLC	Rent-ATURA	\$250.00
Avey, Floyd Duane	Phone Line	\$25.32	Karl Chevrolet	New Vehicle	\$35,181.93
B M Sales	Custodial Supplies	\$200.00	Karl Emergency Vehicles	New Vehicle Upfit	\$15,728.45
Baudler Plumbing & Htg	Plumbing	\$199.92	Kinzie Service	Rotate Tires	\$101.95
Bauer Built Inc	Tires/Patrol Vehicles	\$5,249.02	Leroy & Sons, Inc.	G27 Grading Project	\$226,516.52
Bridgewater Tires & More	Service/Oil Change	\$72.00	Mainstay Systems Inc	2 Wireless Keyboards	\$68.00
Carl, Roger	Safety Clothing	\$47.30	Marco Technologies LLC	Copier Fees	\$121.49
Carns, Clark	Safety Clothing	\$50.00	Marco, Inc. NW 7128	Maint Contract	\$155.48
Central IA Distributing Inc	Misc Shop Expense	\$899.00	McMorran Lawn Services	Broadleaf Control/Fertilizer	\$93.00
Century Link	Phone- Long Distance	\$35.98	Mediacom	Phone & Internet	\$497.55
Corder, Travis	Safety Clothing	\$50.00	Metzger, Gary	Safety Clothing/ Footwear	\$162.55
Creston Publishing Co.	Bd Minutes, Public	\$1,138.73	Metzger, Sam	Safety Clothing/ Footwear	\$200.00
Davidson, Doug	Bd Member Mileage	\$62.30	Monaghan, Barry	Fy20 Building Rent	\$114.07
Diamond Oil Co	Diesel	\$569.64	Newton, Jim	Garage Doors-Main Shop	\$26,757.99
Eastern Iowa Tire	Tires	\$354.82	Niece Trucking, Inc	Parts/ Labor	\$6,065.49
Echco Concrete LLC	Flowable Fill- Prussia W32	\$1,400.00	Office Depot	Office Supplies	\$143.42
Eddy, Kenneth	Conservation Bd Mileage	\$5.34	Office Machines Company	Office Supplies	\$1,039.46
Farmers Electric Coop	Utilities	\$984.82	O'Halloran International	Parts	\$187.15
Farmers Lumber Co.	Cover for Jail Light	\$104.00	Orient Municipal Light	Utilities	\$31.25
Fletcher, Tracy	Safety Clothing	\$49.01	Pitney Bowes	Postage Meter	\$146.61
FNB Bank	Stop Payment On Ink Jet	\$15.00	Polk Co Treasurer	Medical Examiner	\$174.70
Fontanelle City	Utilities-ATURA	\$298.32	Postage-By-Phone	Postage	\$6,000.00
Fox Welding Co	Parts/Supplies/Misc.	\$520.16	Praxair Distributing Inc	Parts	\$572.62
Galls, LLC	Uniform Supplies	\$680.90	Pro Diesel, Inc.	Parts/ Labor	\$6,779.85
Government Forms & Sup	Supplies	\$138.42	Quality Glass Co	Labor	\$239.90
Grand Contracting LLC	Courthouse Elevator Const	\$66,896.62	Queck, Kaye	Bd Member Mileage	\$26.70
Grantham Sanitation	Fy20 Trash Pickup	\$873.75	Queck-Matzie, Terri	State Fair Booth	\$518.45
Greenfield City	Room Rent	\$10.00	R J Thomas Mfg Co Inc	Memorial Bench	\$558.00
Greenfield Mun Utilities	Utilities	\$3,231.57	Randall, Patricia	Bd Member Mileage	\$26.70
Greenfield True Value	Supplies/Parts/Misc Shop	\$228.98	Schildberg Const Co Inc	Maintenance Rock	\$148,131.66

Schneider Geospatial	FY20 Beacon Site	\$8,700.00	Tyler Technologies	FY20 Data Processing	\$8,074.85
Schneider, Janelle	Recorder's Summer School	\$75.75	Unity Point Clinic	Drug Screenings	\$84.00
Schultz Plbg & Htg	Open Drain Line	\$89.87	Unplugged Wireless	Mobile Repeater/Supplies	\$2,233.00
Secondary Road Fund	Fuel	\$838.67	Verizon Wireless Bellevue	Hot Spot	\$55.08
Secretary Of State	I-Voters Maint Fee	\$1,071.03	Visa	Postage/Supplies/Equipment	\$1,811.41
Secure Benefits Systems	HRA Fees/Claims	\$29,343.20	Volvo Trucks Of Omaha	Parts/ Labor	\$352.21
Shuck-Britson, Inc.	Bridge Inspection 2019	\$1,954.50	Wallace Auto Supply Co	Parts/Equip Supplies	\$1,275.87
Southern IA Rural Water	BW Dump Station/M	\$172.63	Wallace, Brenda L	Mileage	\$78.72
Spieker, Chris	Safety Clothing/ Footwear	\$200.00	Wallace, Richard W	Mileage	\$77.66
Storey Kenworthy	Office Supplies	\$101.43	Welsch, Mike	Safety Clothing	\$43.44
Stuart Herald, The	Weed Notices	\$207.00	Ziegler Inc	Parts	\$1,036.38
Thomson Reuters - West	Library Plan Char	\$314.80			
Titan Machinery	Track loader Rent	\$6,500.00			
				Grand Total:	\$802,365.26

Fund

0001 - GENERAL FUND	\$104,764.07
0002 - GENERAL SUPPLEMENTAL	\$46,582.67
0011 - RURAL SERVICES	\$24,784.29
0020 - SECONDARY ROAD	\$293,942.89
0027 - CONSERVATION LAND	\$558.00
0033 - SPECIAL LAW ENFORCEMENT	\$947.00
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$234,546.52
1599 - MISC CAPITAL PROJECTS	\$66,896.62
8500 - ADAIR COUNTY INSURANCE TRUST	\$29,343.20
	<hr/>
	\$802,365.26

Approved.

CHILD ABUSE PREVENTION GRANT: Moved by Shelley and seconded by Twombly for Auditor Berg as the Contract Administrator to sign the draw down for the Child Abuse Prevention Grant. Approved.

ENGAGEMENT AGREEMENT: Moved by Twombly and seconded by Shelley for the Chair to sign the engagement agreement with Ahlers & Cooney to serve as Bond Counsel for the \$5,000,000 General Obligation Bonds, Series 2019. Approved.

SHERIFF'S OFFICE: Jeff Vandewater, County Sheriff approached the Board about the new deputy's transportation. The Academy no longer houses students on site so when the deputy goes to the academy in August, he will need a car to travel back and forth from the offsite student housing to training during the week and then to his home on the weekends. Vandewater would like for him to use the unmarked student car. Vandewater also asked the Board their thoughts about whether the deputy should provide his own transportation to work while he is not living Adair County or whether he could use the student car for commuting. Shelley and Twombly stated that they thought the deputy should provide his own transportation to work until he moves into the County, but that the deputy should use the student car for transportation when he goes to the academy. Vandewater exited at 9:16 a.m.

CONSERVATION: Johnson gave an update to the Board on the following projects: updating Lake Orient electricity, reshaping camp sites, kids fishing clinic, new trap throwers donated, food plots, SolarBee circulator maintenance, trailer disposal, Huffcut bathroom/shower room, new vehicle rotation, and employee salaries. Johnson exited at 9:42 a.m.

ENGINEER: Nick Kauffman, County Engineer entered at 9:43 a.m. **Performance Bond** – Moved by Twombly and seconded by Shelley for the chair to sign the performance bond for BROS-SWAP-CO01(103)—SE-01. Approved. **Clothing allowance** – Kauffman stated that in the current Union Contract there is a \$50.00 allowance each fiscal year for secondary road employees to purchase high visibility safety outerwear. It is not in the FY20 Union Contract and Kauffman would like to either add it to the County Handbook or make it a departmental policy. Kauffman and the Board discussed that this allowance encourages employee safety. Kauffman will draft up a policy and present it to the Board at a later date. **Report of Maintenance & Activities:** Kauffman gave an update to the Board on the following projects: bridge on 180th street, DOT property purchase opportunity, NRCS meeting for potential EWP projects, and rock contract. Vandewater entered at 9:46 a.m.

COURTHOUSE ELEVATOR: Rich Wallace, Courthouse Custodian, Mike Kastner, ASK Studio and Debbie Lewis and Kirk Frederick, Grand Contracting entered at 10:16 a.m. Kastner and Lewis gave the Board an update on the Courthouse Elevator Construction. There was a problem with the transformer, but it has been resolved and the elevator company is scheduled to come back to finish installing the elevator. Supervisor Twombly asked about adding barriers on the outside of the building to prevent any vehicles from hitting the addition. Kastner stated that those could be added

and that they could take down the sidewalk width from 8 feet to 6 feet to accommodate the barriers. **Change Orders** – Kastner presented three change orders to the Board. Moved by Twombly and seconded by Shelley to approve the change orders for \$3,785.35 for additional concrete placement, \$3,537.54 to supply and install additional rubber mulch, and \$1,053.85 to add mop boards to stairs 102 and 103. Approved. Vandewater exited at 10:30 a.m.

ADJOURNMENT: Moved by Twombly and seconded by Shelley to adjourn at 10:32 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Matt Wedemeyer, Chairman

ATTEST: _____ Mandy Berg, Auditor