

**August 20, 2019**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly and Wedemeyer.

Also present: Mandy Berg, Colleen Oxley, and Jerry Oxley.

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Shelley and seconded by Twombly to approve the minutes from August 14, 2019. Approved.

**CLAIMS:** Moved by Twombly and seconded by Hoadley to approve the following claims:

Vendor Name	Payable Description	Total Payments
INSURANCE TRUST	INSURANCE TRUST	\$ 100.00
ISAC GROUP HEALTH PROGRAM	HEALTH INSURANCE PREMIUMS	\$ 602.00
	<b>GRAND TOTAL</b>	<b>\$ 702.00</b>
<b>FUND SUMMARY</b>		<b>Payment Amount</b>
ISAC GROUP HEALTH PROGRAM		\$ 602.00
INSURANCE TRUST		\$ 100.00
	<b>TOTAL</b>	<b>\$ 702.00</b>

Approved.

**JUNE MONTHLY REPORTS:** Moved by Hoadley and seconded by Homan to accept the following June Monthly Reports: Clerk’s Report, Recorder’s Electronic Transaction Fee, Recorder’s Management Fees Report, Recorder’s Quarterly Report, Auditor/Treasurer’s Report, Veterans Affairs Report, Sheriff’s Quarterly Report, and Engineer’s Fuel Reports. Approved.

**CHILD ABUSE PREVENTION GRANT:** Moved by Shelley and seconded by Hoadley for Auditor Berg as the Contract Administrator to sign the draw down for the Child Abuse Prevention Grant. Approved.

**MANURE MANAGEMENT PLAN UPDATE:** Moved by Shelley and seconded by Homan to acknowledge receipt of the McKee Farms manure management plan update. Approved.

**BOARD COMMITTEE REPORTS:** Supervisor Wedemeyer gave an update on Midwest Partnership; Supervisor Twombly gave an update on SICOG; Supervisor Shelley gave an update on Southern Iowa Trolley and Fifth Judicial; Supervisor Hoadley gave an update on Emergency Management, Crossroads, and the Wellness Committee. Dominic Johnson entered at 9:05 a.m. Jerry Oxley exited at 9:07 a.m. and re-entered at 9:09 a.m.

**CONSERVATION:** Dominic Johnson, Conservation Director distributed the unofficial Conservation Board meeting minutes showing where his Board had approved the Annual Report, New Park Rules & Regulations, and Mower Bid. Johnson also distributed the Annual Report and the updated Park Rules and Regulations. County Attorney Melissa Larson has reviewed the rules and regulations and provided Johnson with the Iowa Code Sections that pertain to having a public hearing, publishing notice in the newspapers, and posting the new rules and regulations. Johnson’s board approved the purchase of a new mower and would like the Board to make a motion to release those funds. Moved by Twombly and seconded by Hoadley to release the funds for the purchase of the mower. Wedemeyer, aye; Hoadley, aye; Homan, aye; Shelley, nay; and Twombly, aye. Approved. Auditor Berg informed Johnson that he could purchase the mower now, but would need to include the item in his Budget Amendment for December. Johnson also gave the Board an update on the Orient Electric Upgrade, the retirement of Beth McIntosh and hiring a replacement, and a trap shoot. Jeff Vandewater entered at 9:15 a.m. Johnson exited at 9:32 a.m.

**SHERIFF’S OFFICE:** Jeff Vandewater, County Sheriff approached the Board about Academy Costs and Meal Reimbursements. Vandewater explained that with the setup of the academy now, all meals would be served offsite. Vandewater wondered if Josh Armstrong would be able to purchase groceries in lieu of eating meals at the restaurant. Armstrong is staying in an apartment and would be able to prepare the meals. The Board was in agreement that this would be the most cost effective and that Armstrong should still follow the meal reimbursement guidelines and turn in his itemized receipts for reimbursement. Vandewater also stated that he had received Armstrong’s employment contract from Ahlers and Cooney yesterday and will bring it to the Board next week. Vandewater stated he has been exploring new ways to receive more qualified candidates in his search for a new Deputy and would like the Board to think about considering paying off a new hire’s contract with their previous employer. The advantage of this is that it would save money and time with putting another candidate through the academy and it would mean that the deputy would already have some experience. Vandewater exited at 9:48 a.m.

**ENGINEER:** Nick Kauffman, County Engineer entered at 9:48 a.m. **Engineering Agreement** – Kauffman presented the engineering agreement with JEO for N22 Jackson TIF bridge design. Kauffman stated this project will use the TIF bond money and that they need to start planning now. He is hoping that the plans will be ready next summer. Moved by Shelley and seconded by Twombly to approve the agreement for \$48,760 with JEO for the N22 Jackson bridge design. Approved. **EWP Projects** – Kauffman presented 10 Emergency Watershed Protection projects to the Board from flood damages this spring. The projects listed the estimated costs to complete. The Emergency Watershed Protection would be responsible for 75% of the costs, Hungry Canyons would be responsible for 10% of the project costs, and the County would be responsible for the remaining 15%. If the estimates are accurate, the County’s share would be a little more than \$200,000. **Job Reclassification** – Moved by Hoadley and seconded by Homan to approve the reclassification of Clark Carns from culvert crew to sign person per Engineer Kauffman’s recommendation. Approved. Carns’ pay will remain the same. Colleen and Jerry Oxley exited at 9:59 a.m. **Final Voucher** – Moved by Homan and seconded by Twombly to approve and for the Chair to sign the final Voucher for FM-C001(100)—55-01 for the RCB culvert extension project with Gus Construction Co., Inc. Approved.

**Report of Maintenance & Activities** – Kauffman updated the Board on the following projects: we should be receiving \$60,000 back from FEMA; Mike Welsch will be retiring in October and they have been advertising for a replacement on the culvert crew; two trucks should be here in September; salt and snow supplies, Canby Road, and TIF projects.

**ADJOURNMENT:** Moved by Twombly and seconded by Homan to adjourn at 10:16 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor