

**September 4, 2019**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly and Wedemeyer.

Also present: Mandy Berg

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Shelley and seconded by Twombly to approve the minutes from August 28, 2019. Approved.

**CLAIMS:** Moved by Twombly and seconded by Homan to approve the following claim:

Vendor Name	Payable Description	Total Payments
CUNNINGHAM-REIS, LLC	REPLACEMENT PROJECT AT LEWIS AVE	\$ 42,219.25
	<b>Grand Total</b>	<b>\$ 42,219.25</b>
Fund Summary		Payment Amount
0020 Secondary Road		\$ 42,219.25

Approved.

**HEARTLAND MANAGEMENT ALLIANCE:** Moved by Wedemeyer and seconded by Hoadley to appoint John Twombly to the Heartland Management Alliance Board. Approved.

**COURTHOUSE ELEVATOR:** Moved by Twombly and seconded by Hoadley to approve the formal change order that includes the previous approved change orders of the acoustical ceiling, revised sidewalk layout, rubber mulch, oak mop board, trash grommets, and bollards at the west sidewalk. Approved.

**NATIONWIDE RETIREMENT:** Matt Ring, Nationwide Retirement entered at 9:28 a.m. Ring gave an update to the Board on what Nationwide Retirement offers for retirement planning for Adair County Employees. The County already has an established 457(b) plan, but Ring would like to get re-acquainted with the Supervisors and employees as it is his role to be a partner with the County for education and guidance. The Board discussed Ring being able to meet with employees and thought it would be a good idea for Ring to present at a lunch and learn that the County is required to have for their Wellness Program. Supervisor Wedemeyer also thought it would be a good idea to distribute information to employees to reeducate them on the retirement plan. Ring exited at 9:47 a.m.

**ENGINEER:** Nick Kauffman, County Engineer entered at 9:47 a.m. **Wage Progression** – Moved by Shelley and seconded by Hoadley to approve the wage progression for Roger Carl of \$0.87 to a total base wage of \$18.82/hour for completing 12 months of employment per Kauffman's recommendation. Approved. **Longevity Raise** – Moved by Twombly and seconded by Homan to approve the \$0.05 longevity raise for Tyson Sickles for completing 5 years of employment effective August 29, 2019. Approved. **Report of Maintenance & Activities** – Kauffman gave an update to the Board on the following projects: Cunningham-Reis project, Gus Construction box culvert project, culvert G61, ditch mowing, 260<sup>th</sup> street grading project, and Canby Road. Kauffman exited at 9:56 a.m.

**ADJOURNMENT:** Moved by Twombly and seconded by Hoadley to adjourn at 9:56 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor