

September 25, 2019

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly and Wedemeyer.

Also present: Timber Woosley, Colleen Oxley, and Caleb Nelson.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes from September 11, 2019. Approved.

CLAIMS: Moved by Shelley and seconded by Twombly to approve the following claims:

Vendor Name	Payable Description	Total			
Adair Co Engineer	Gas County Cars	\$ 1,293.33	Iowa's Co. Conservation System	Registration ICCS Conference	\$ 625.00
Agri Drain Corp	Tile Outlet Markers	\$ 20.88	ISAC Group Health Program	Health Insurance	\$ 602.00
Alliant Energy - IES	Intersection Lighting/ Utilities	\$ 96.44	ISAC Unemployment	3rd Quarter Unemployment	\$ 1,302.15
AMC Real Estate	ATURA Rent	\$ 250.00	Jensen, Randall	Pest Control	\$ 58.00
Antisdell, Richard	Township Meeting	\$ 20.00	Johnson Controls Security Sol	Quarterly Billing	\$ 447.23
Aramark Uniform Services	Towel/Uniform Service	\$ 348.64	Johnston, Donald C	Township Meeting	\$ 20.00
B M Sales	Custodial Supplies	\$ 158.00	Karl Chevrolet	Parts/ Labor	\$ 3,163.38
Baudler Plumbing & Heating	New Water Line	\$ 973.69	Lilly, Greg	Township Meeting	\$ 20.00
Brewer, Alan	Township Meeting	\$ 20.00	Lube Tech & Partners, LLC	Def Fluid	\$ 342.00
Carstens, Dean	Township Meeting	\$ 20.00	Lundy, Gary	Township Meeting	\$ 20.00
Central IA Distributing Inc	Custodial Supplies	\$ 880.80	Lynn Schwartz	Township Meeting	\$ 20.00
Century Link	Phone- Long Distance	\$ 36.39	Marco Technologies LLC	Copier Fees	\$ 125.33
Cintas	1st Aid Supplies	\$ 70.34	Marlos Repair	Brakes Repair	\$ 242.20
Construction & Aggregate	Wire Rope & Clips	\$ 711.00	Martin, Reggie	Township Meeting	\$ 20.00
Creston Publishing Company	Publications	\$ 129.34	May, Jim	Township Meeting	\$ 20.00
Cummins Sales & Service	Generator Maint Agreement	\$ 1,134.86	Mccall, J C	Township Meeting	\$ 20.00
Cunningham-Reis, LLC	Bros-Swap-Coo1(103)--Se-01	\$ 25,666.20	Mediacom	Phone Service	\$ 178.74
Des Moines Stamp Mfg Co	City/School Stamp	\$ 13.50	Meisenheimer, Janelle	Mileage/Cleaning Supplies	\$ 24.54
Dukes, Dennis	Township Meeting	\$ 20.00	MidAmerican Research Chem	Strip-It Weed Killer	\$ 173.05
Echco Concrete LLC	Flowable Fill - Union W 19	\$ 800.00	Monaghan, Barry	Building Rent	\$ 114.07
Echo Group Inc	Electrical Supplies	\$ 170.06	Monroe Systems For	Calculator Ribbons	\$ 57.76
Eckles, Clint	Township Meeting	\$ 20.00	O'brien, Vince	Township Meeting	\$ 20.00
Ed M Feld Equipment Co	Fire Extinguisher Inspection	\$ 218.00	Office Depot	Office Supplies	\$ 65.32
Emedco Inc	Signs	\$ 118.56	Office Machines Company	Office Supplies	\$ 235.14
Erlandson, Gary	Township Meeting	\$ 20.00	Orient City	T J Payment- August	\$ 1,194.08
Farmers Electric Coop	Electric	\$ 1,256.24	Piper Sign Art Llc	Magnetic Signs	\$ 216.00
Farmers Lumber Company	Lab- Hand Tool	\$ 14.93	Plymesser, Craig	Township Meeting	\$ 20.00
Fastenal Company	Culverts/Safety/Parts	\$ 519.39	Polk Co Treasurer	Medical Examiner	\$ 178.45
Finck, Jim	Township Meeting	\$ 20.00	Pomp's Tire Service Inc	Tires	\$ 8,109.12
Ford, Carl	Township Meeting	\$ 20.00	Pro Diesel, Inc.	Parts/ Labor	\$ 8,927.19
Foster, Tim L	Township Meeting	\$ 20.00	Quick Supply Co	Mulch/ Tacking Agent	\$ 3,654.00
Fox Welding Co	Bridge/ Parts	\$ 366.82	R J Thomas Mfg Co Inc	Memorial Bench	\$ 558.00
Grantham Sanitation	Trash Pickup	\$ 100.00	Rayer, David	Township Meeting	\$ 20.00
Grasty, David	Township Meeting	\$ 20.00	Schildberg Const Co Inc	Maint Rock/ Shoulder Rock	\$ 137,366.49
Greater Regional Medical	Prisoner Medical	\$ 353.00	Secondary Road Fund	August Fuel	\$ 739.50
Greenfield Lumber Company	Supplies	\$ 111.04	Sickles Trucking & Repair LLC	Tires/Labor/Parts & Repairs	\$ 323.00
Greenfield Municipal Utilities	ATURA Utilities	\$ 150.00	Southern IA Rural Water	Lo Water	\$ 19.00
Greenfield True Value	Supplies	\$ 101.56	Thomson Reuters - West	Library Plan Charges	\$ 314.80
Gus Construction	L-Lrcbn35p--73-01	\$ 7,459.30	Treasurer State Of Iowa	Fy20 Juvenile County Base	\$ 250.00
Homan, David	Mileage/Parking/Lunch/Lodging	\$ 499.34	True Value/Creston	Scissor Lift Rental/Repair	\$ 140.00
Horizon Equipment	Parts	\$ 62.20	Twombly, John	Mileage	\$ 146.88
Housby Mack Inc	Filters	\$ 139.40	Unity Point Health	Hearing Tests	\$ 110.00
IA Dept Of Transportation	Lfm-Lgg27--7x-01	\$ 501.16	Verizon Wireless Bellevue	Cellular Phone Service	\$ 416.51
IA Division Of Labor Services	Hot Water Inspection	\$ 135.00	Visa	Supplies	\$ 37.96
IA Law Enforcement Academy	Jail School - Armstrong	\$ 7,100.00	Wallace Auto Supply Co	Supplies	\$ 23.54
IA Prison Industries	Signs	\$ 924.55	Wallace, Richard W	Mower Gas	\$ 12.87
IA St County Treas Association	Fall Leadership Retreat	\$ 50.00	Whipp Sales & Service	Kubota Mower	\$ 11,600.00
IMWCA	Work Comp Premium	\$ 4,287.00	Youth Emer. Services & Shelter	Shelter Services	\$ 746.40
Iowa Truck And Trailer	Parts	\$ 2,711.07	Ziegler Inc	Parts	\$ 931.33
				Grand Total	\$ 244,103.06

FUND	AMOUNT
0001 - GENERAL FUND	\$ 34,045.71
0002 - GENERAL SUPPLEMENTAL	\$ 651.00
0011 - RURAL SERVICES	\$ 4,695.01
0020 - SECONDARY ROAD	\$ 193,515.57

0021 - LOCAL OPTION SALES TAX	\$	7,459.30
0027 - CONSERVATION LAND	\$	2,633.31
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$	501.16
8500 - ADAIR COUNTY INSURANCE TRUST	\$	602.00
Grand Total	\$	244,103.06

Approved.

TAXABLE MILEAGE: Moved by Twombly and seconded by Hoadley to approve the taxable mileage for David Homan for \$46.08. Approved.

TOWNSHIP CLERK WAGES: Moved by Shelley and seconded by Hoadley to approve the township clerk wages for Lee Township Clerk Brenda Standley for \$20.00, Grand River Township Clerk Rebecca Luers for \$20.00, Greenfield Township Clerk Amanda Pickrell for \$20.00, Eureka Township Clerk Jeannette Jorgensen for \$20.00, Harrison Township Clerk Billi Shelley for \$20.00, Washington Township Clerk Diane McCall for \$20.00, and Grove Township Clerk Dave Barrett for \$20.00. Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Twombly and seconded by Shelley to approve for Auditor Berg as Contract Administrator to sign the Child Abuse Prevention Grant Draw Down. Approved.

BOND DISCLOSURE POLICY RESOLUTION: Moved by Hoadley and seconded by Homan to approve **Resolution #2019-41** – Resolution Approving Bond Disclosure Policy Whereas, Adair County is a political subdivision, organized and exists under and by virtue of the laws and Constitution of the State of Iowa who routinely sells municipal securities to underwriters; and Whereas, Rule 15c2-12 promulgated under the Securities Exchange Act of 1934, as amended (the “Rule”), imposes requirements upon the County’s municipal securities offerings including providing an official statement and a continuing disclosure agreement with the purchaser or underwriter in connection with each new issuance of obligations which fall within the Rule; and Whereas, to provide a protocol for future compliance with the Rule, the County has prepared a Bond Disclosure Policy outlining procedures related to the preparation of its primary and secondary disclosures for existing and future municipal securities issued by the County. Now, therefore, be it resolved by the board of Supervisors of Adair County, State of Iowa Section 1. The Bond Disclosure Policy attached hereto as Exhibit “A” is hereby adopted and approved. Section 2. The County Auditor identified as the Disclosure Coordinator therein is hereby approved and shall take any and all action necessary to properly implement the Policy. Roll Call Vote: Wedemeyer, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Homan, aye. Approved.

STUART URBAN RENEWAL AREA: Timber Woosley, Auditor’s Clerk informed the Board that Kristen Renslow, City of Stuart, requested to remove this item from the agenda this week due to scheduling conflicts. Renslow would like to reschedule for next week. Woosley distributed information to the Board regarding the resolution per Kristen’s request. Wedemeyer read through a generalized summary from Kristen’s information and the Board has some questions for Kristen. The Board tabled the discussion for a future time.

SHERIFF’S OFFICE: Nick Kauffman, County Engineer entered at 9:10 a.m. Jeff Vandewater, County Sheriff, entered at 9:12 a.m. **Deputy Resignation** – Vandewater informed the Board that Deputy Paup will be resigning on October 6, 2019. Paup’s shift will officially take him into October 7th. Vandewater shared Paup’s resignation letter with the Board. Vandewater would like to hire a replacement deputy using the pool of candidates he already has. There are currently 3 officers working until Vandewater can get 2 more hired. Vandewater let the Board know that Michael Algreen is now in Ron Hrubetz’s position. **New Deputy Costs** – Vandewater informed the Board that the law enforcement Facebook page has brought 9 certified applicants to apply. Vandewater did half of the interviews last week and will finish up by next week. The goal is to have the new employees started by the end of October. Additional costs would include outfitting 2 new people and equipment. Nick Kauffman, County Engineer exited at 9:20 a.m. **Academy Training Expense Contract** – Vandewater presented to the Board the Academy Training Expense Contract for Joshua Armstrong for \$7,100. The agreement was signed between Vandewater and Armstrong. **Vehicle Purchase** – Vandewater informed the Board that the lowest bid for a truck was through Stivers Ford at \$23,157 plus upfitting after trade in. Ford has more options as far as cages. In addition to the new truck, Vandewater should be getting his Tahoe soon, upfitting is not finished quite yet. **Radio Project** – Vandewater gave an update to the Board on the Statewide Radio System Project. There were 2 things that came up. The first was that the old recorder wouldn’t work with the new system so the new recorder was a lot more including a license price. Vandewater expressed his displeasure to the company that this was not brought up ahead of time and they reduced the recorder to no charge. Secondly, is finding out when our tower was put up because the company would like it to be current day specifications. The intent is to put a 25-pound dish on our tower. It would have enough storage capability to let someone piggyback onto ours and we would have our own passwords. Vandewater said on a positive note the company is happy with the integrity of our tower. Vandewater exited at 9:41 a.m.

ENGINEER: Nick Kauffman, County Engineer entered at 9:41 a.m. **Bridge Deck Overlay** – Moved by Shelley and seconded by Twombly to approve and award the Contract for the G-61 Bridge Deck Overlays FM-CO01(106)—55-01 and FM-CO01(107)—55-01. to Christensen Bros., Inc. for \$453,441.70. Approved. **Progression Raises** – Moved by Twombly and seconded by Homan to approve the progression wages for Travis Corder for an increase of \$.92 an hour making an hourly of \$17.95 per Kauffman’s recommendation. Approved. Moved by Homan and seconded by Hoadley to approve the progression wages for Kurt Venteicher for increase of \$.92 an hour making an hourly rate of \$ 17.95 per Kauffman’s recommendation. Approved. **Report of Maintenance & Activities** – Kauffman gave an update to the Board on the following projects: The secondary roads crew cleaned out the detention pond at the yards. Also, Cunningham Reis are driving pilings on the West Summerset bridge. Kauffman exited at 9:48 a.m.

VETERANS’ AFFAIRS: Duane Avey, Veterans’ Affairs Director and John Schildberg and Lucas Queck, Veterans’ Affairs Commissioners entered at 9:48 a.m. Avey informed the Board about the ABLE program. He would like to have an ABLE program employee to work some part time hours as his

secretary through this program. There is a certification training next month that the employee could go to. The Board suggested to have the employee go through a background check and drug testing through Adair County. The employee can work up to 20 hours a week and this would free Avey up to visit the nursing home Veterans more. Cost would be \$60 for the training. Avey, Schildberg, and Queck exited at 9:53 a.m.

COURTHOUSE MAINTENANCE: Rich Wallace, Courthouse Custodian entered at 9:55 a.m. **Entrance Doors** – Wallace informed the Board that it was suggested by several employees that the courthouse east door be locked and keep the west door as the main entrance. Wallace asked the Board for thoughts on this. After discussion, Wedemeyer suggested to keep it as is for the time being. Wallace stated that the ramp should be leaving this week or next week. **Air Conditioning Unit Barricade:** Wallace suggested that the pipes going out of the air conditioning unit in the new addition be covered. Wallace asked for suggestions on what the Board thinks would be best if needed, either a box or a fence. Wallace will have Fox Welding come look and offer suggestions. Wallace informed the Board that he put the books back in the basement on pallets. Wallace has strapped them from the wall to crates so that they cannot be pulled over or fall over. The elevator transformer has to be shrouded with metal around the walls and Armstrong will be coming back to do that. Wallace received a bill from the fire alarm company when they were working on the elevator and is waiting for Mike Kastner to check to see if that will be billed to the elevator account. Wallace purchased new mats for the elevator addition and will be getting money back from a grant for those. The elevator authenticity certificate is on its way and Wallace will place that in the elevator when it is received. Wallace exited at 10:13am.

ADJOURNMENT: Moved by Twombly and seconded by Hoadley to adjourn at 10:13 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Matt Wedemeyer, Chairman

ATTEST: _____ Timber Woosley, Auditor's Clerk