

**November 27, 2019**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly and Wedemeyer.

Also present: Mandy Berg

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Twombly and seconded by Shelley to approve the minutes from November 19, 2019. Approved.

**TAXABLE MEAL:** Moved by Shelley and seconded by Homan to approve the Taxable Meal for John Twombly for \$11.81. Approved. Caleb Nelson entered at 9:01 a.m.

**ICAP BOARD OF DIRECTORS:** Moved by Shelley and seconded by Hoadley to vote for Lois Huitink, Larry Burger, and Andrew Lent for the ICAP Board of Directors. Approved.

**FSA COMMITTEE:** Moved by Twombly and seconded by Shelley to abstain from voting for the FSA Committee. Approved.

**AUDITOR: 6-Month Wage Increase** – Moved by Twombly and seconded by Homan to approve the six-month wage increase for Auditor Clerk Timber Woosley from 70% to 71% of the Auditor's FY20 salary per Auditor Berg's recommendation. Approved. **TIF Resolution** – Moved by Twombly and seconded by Hoadley to approve **Resolution #2019-45** – A Resolution Authorizing An Internal Advance To The Capital Projects Fund. WHEREAS, the County of Adair, Iowa (the "County"), has established the NW Wind Farm Urban Renewal Area (the "Urban Renewal Area") and has established the NW Wind Farm Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and WHEREAS, the County has undertaken various urban renewal projects (the "Projects") within the Urban Renewal Area and the immediate costs for said Projects are as follows: 1. Midwest Partnership for Economic Development services. Invoices total as follows for the period November 2018 through November 2019: General Fund - \$30,000.00. 2. GO Bond, Series 2019 cost. Invoices total as follows for the period November 2018 through November 2019: General Fund - \$47,191.71. WHEREAS, in order to make the costs of the Projects eligible to be paid from future incremental property tax revenues, it is necessary to facilitate internal advances of funds; NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of the County of Adair, Iowa, as follows: SECTION 1. It is hereby directed that an amount not to exceed Seventy-Seven Thousand One Hundred Ninety-One and 71/100 Dollars (\$77,191.71) be advanced to the Capital Projects Fund from the County's General Fund (the "General Fund Advance") in order to pay the costs of the Projects. The General Fund Advance (the "Advance") will be repaid to the General Fund, out of future incremental property tax revenues received into the Tax Increment Fund. SECTION 2. A copy of this Resolution shall be filed with the office of the County Auditor of Adair County, Iowa to evidence the Advances. Pursuant to Section 403.19 of the Code of Iowa, the County Auditor is hereby directed to certify, no later than December 1, 2019, the original, aggregate amount of the Advances as provided for herein. SECTION 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict. Roll Call Vote: Wedemeyer, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Homan, aye. Approved. **TIF Indebtedness Certification** – Auditor Berg discussed the TIF Certification and the specific dollar amount request. Moved by Shelley and seconded by Hoadley for the Chair to sign the TIF Certification including the Certification of Indebtedness showing new indebtedness of \$3,786,263. Approved. Moved by Hoadley and seconded by Twombly for the Chair to sign the Certification of Specific Dollar Request of \$2,640,424. Approved. **FY19 GAAP Financial Report** – Moved by Shelley and seconded by Twombly for the Auditor to submit the FY19 GAAP Financial Report to the state. Approved.

**SHERIFF:** Jeff Vandewater, County Sheriff and John Marckres, Len Baumgart, and Brian Flynn, Motorola Solutions entered at 9:14 a.m. **Deputy New Hire** – Moved by Shelley and seconded by Hoadley to approve the hire of Tyler DeFrancisco as Deputy Sheriff with a starting wage of 80% of the Sheriff's salary effective December 1<sup>st</sup> per Sheriff Vandewater's recommendation. Approved. **Radio System Update** – Sheriff Vandewater informed the Board that the tower for the new Radio System is in need of repairs. The tower deficiencies that include welding, repairing bent arms, and removing rust will cost about \$56,614 to repair. This amount was not in the original plan, but the credit of \$38,906 for the recording equipment that is now being paid for by the 911 region will help offset the cost and the contingency funds can be used to cover the remaining cost. Moved by Twombly and seconded by Shelley to move forward with the tower repairs. Approved. Vandewater, Marckres, Baumgart, and Flynn exited at 9:28 a.m.

**VETERANS' AFFAIRS:** Duane Avey, Veterans' Affairs Director entered 9:29 a.m. Lee Ashmore, Veterans' Affairs Commissioner entered at 9:31 a.m. **FY19 Annual report** – Avey distributed the Veterans' Affairs FY19 Annual Report. Avey reported that since January, he has had 43 new Veterans compared to 2018 which only had 11 new Veterans' during the entire year. Moved by Twombly and seconded by Homan to acknowledge receipt of the FY19 Annual Report. Approved. **VA Office Assistant** – Avey asked the Board about hiring an office assistant to help with his administration needs. Avey stated that his administrative duties make him short the veterans. Avey would like the office assistant to start working at 10 hours per week at a rate of \$15.00. The person would need to be certified and would be able to go through the certification in the process in the spring, but there are some things they could do before becoming certified. Supervisor Twombly stated that the Veterans' Affairs grant money from the state can be used towards wages and could be used for this. Moved by Shelley and seconded by Hoadley to allow Avey to advertise for an office assistant. Approved. **County Credit Card** – Moved by Shelley and seconded by Homan to allow the Veterans Affairs office to apply for a County credit card for a maximum credit line of \$1500. Approved.

**ADJOURNMENT:** Moved by Shelley and seconded by Hoadley to adjourn at 9:51 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chairman

ATTEST: \_\_\_\_\_ Mandy Berg, Auditor