

December 4, 2019

Board members present for regular session at 9:00 a.m. were: Homan, Shelley, Twombly and Wedemeyer. Hoadley was absent

Also present: Mandy Berg

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Twombly and seconded by Shelley to approve the minutes from November 27, 2019. Approved.

CLAIMS: Moved by Shelley and seconded by Twombly to approve the following claims:

Vendor Name	Payable Description	Total			
Adair Co Engineer	Gas County Cars	\$892.85	ISAC Group Dental	Dental Insurance Premiums	\$205.68
Adair Co Health & Fitness	City/School Election Rent	\$125.00	ISAC Group Health Program	Health Insurance	\$1,961.00
Adair Co Home Care	I4 Grant	\$2,735.24	JEO Consulting Group	Design EWP Projects	\$3,884.61
Agri Drain Corp	Spade	\$33.40	John Conaway, Donna Conaway	Easements/ Fence & Posts	\$1,013.63
Agrivision	Parts	\$79.33	Karl Chevrolet	New Vehicle, Upfit	\$37,894.84
Alliant Energy - IES	Utilities	\$426.27	Larson, Melissa S., P.C.	Attorney Expense	\$726.00
Avey, Floyd Duane	Lodging	\$820.97	Legislative Services Agency	2019 Iowa Code	\$75.00
Baudler Plumbing & Heating	Labor/Fix Toilet	\$223.99	Mail Services LLC	Print, Postage	\$389.72
Bridgewater Tires & More	Tires, Etc.	\$3,626.00	Mediacom	Phone Service	\$176.86
Bruce, Paul & Ruby Steele Trust	Easements	\$482.37	Midwest Underground	Parts & Repairs	\$1,096.62
Central IA Distributing Inc	Custodial Supplies	\$202.40	Monaghan, Barry	Conservation Rent	\$174.93
Cunningham-Reis, LLC	Bros-Swap-C001(103)--Se-01	\$13,376.61	Napa-Creston	Parts	\$76.10
Daino Construction	Snow Removal	\$35.00	Nelson, Josh	Mileage	\$66.72
David And Brenda Nail	Easement/ Fence & Posts	\$6,276.44	Office Depot	Office Supplies	\$66.21
Diamond Oil Co	Diesel	\$918.17	Office Machines Company	Office Supplies	\$19.98
Dollar General Charge Sales	Custodial Supplies	\$29.00	Orient City	Tj Payment Nov '19	\$454.54
Eastern Iowa Tire	Tires	\$1,289.38	Orient Municipal Light	Utilities	\$126.25
Edsall, Carolyn	VA Mileage	\$89.90	Orient United Methodist Church	City/School Election Rent	\$100.00
Every Step	Community Service Grant	\$16,462.42	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
Fastenal Company	Disposable Gloves	\$222.11	R & D Service	Tires	\$2,612.00
Freedom Fire & Safety LLC	Annual Inspection	\$125.80	Rockford Rigging Inc	Nylon Slings	\$106.36
GATR Truck Center	Parts/ Filters/ Equip Supplies	\$788.99	Southern Ia Rural Water	Utilities	\$33.75
Gold Oak, LLC	G61 - Wetland Credits	\$8,050.00	Stuart Recreation Center	City/School Election Rent	\$100.00
Grantham Sanitation	Trash Collection	\$258.00	TASC	Cobra Admin Fee	\$154.20
Greenfield Lumber Company	Supplies	\$22.06	Tires & Service Inc	Tires, Etc/ Tire Labor	\$109.90
Greenfield Municipal Utilities	Utilities	\$3,073.43	Twombly, John	Mileage	\$287.52
Greenfield True Value	Custodial Supplies	\$30.71	Unity Point Clinic	2 Drug Screens	\$84.00
Horizon Equipment	Parts	\$473.78	Verizon Wireless Bellevue	Cellular Phone Service	\$416.52
Housby Mack Inc	Filters	\$816.65	Wallace, Richard W	C7 Bulbs	\$10.44
IA Dept Of Ag & Land	Applicators License	\$30.00	Wex Bank	Gas Co Cars	\$331.68
Imagetek Inc	Backup & Recovery Services	\$40.00	Windstream	Phone Service	\$1,406.50
Infomax Office Systems	Copier Fees	\$287.00	World Data Corp	Passenger Vehicle Info	\$110.00
Insurance Trust	Insurance Trust	\$300.00	Ziegler Inc	Parts	\$594.15
Iowa State University Americorps	Program Agreement	\$1,950.00			
				Grand Total	\$119,608.98

Fund	Expense Amount
0001 - GENERAL FUND	\$68,655.58
0002 - GENERAL SUPPLEMENTAL	\$391.72
0011 - RURAL SERVICES	\$1,558.89
0020 - SECONDARY ROAD	\$38,331.91
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$8,050.00
8500 - ADAIR COUNTY INSURANCE TRUST	\$2,620.88
Grant Total	\$119,608.98

Approved.

MONTHLY DEPARTMENTAL REPORTS: Moved by Twombly and seconded by Shelley to acknowledge receipt of the following departmental monthly reports for September and October: Recorder's Management Fees, Electronic Transaction Fee and Quarterly Reports, Clerk of Court's monthly reports, Auditor/Treasurer reports, Engineer's Fuel Reports, Veterans' Affairs September Monthly Report, and the Sheriff's Quarterly report. Approved.

MANURE MANAGEMENT PLAN UPDATE: Moved by Shelley and seconded by Homan to acknowledge receipt of the manure management plan update from Glenview Wean-Finish Farm #59399. Approved.

CENSUS DESTRUCTION OF MATERIALS FORM: Moved by Twombly and seconded by Homan for Supervisor Shelley to sign the Census Destruction of Materials Form on behalf of himself and Mindy Schaefer. Approved.

COMPENSATION BOARD MEMBER: Auditor Berg informed the Board that the Attorney's compensation board member's term was up June 30, 2019 and that County Attorney Larsen would like to appoint Becky McCann as her representative. Moved by Twombly and seconded by Homan to appoint Becky McCann to the Compensation Board effective immediately. Approved.

ADAIR COUNTY CORONER TRAINING: Auditor Berg was contacted by Molly Hennigar in regards to the County Coroner. Hennigar explained that she has been asked to take over Dr. Glen Hansen's position as back up coroner for the County as Dr. Hansen is no longer wishing to pursue the position. However, since Hennigar is only a nurse practitioner, she would feel more comfortable taking over the position if she had some training. The current County Medical Examiner, Dr. Pearson, did not have any formal training to become a medical examiner as he is a licensed doctor. Hennigar had asked Auditor Berg if the Board would be interested in helping pay for the training in St. Louis in January 2020. The course cost would be \$850.00 and Hennigar stated that she would cover the other transportation and lodging costs. Moved by Shelley and seconded by Twombly to pay the \$850.00 for the coroner training for Molly Hennigar. Approved. Nick Kauffman entered at 9:09 a.m.

SICOG SETTING COMMUNITY & ECONOMIC DEVELOPMENT PRIORITIES: The Board discussed the community and economic priorities for the County. Moved by Twombly and seconded by Homan to use Supervisor Twombly's completed survey as the County's survey to submit. Approved.

TIF FUNDING PROPOSALS: Auditor Berg distributed TIF funding proposals from the Adair County Fair Board, Adair County Historical Society, and the Adair County Conservation. The Board discussed the proposals and the timing of when the projects could be done.

ENGINEER: Wage Progression – Moved by Twombly and seconded by Homan to approve the wage rate progression for Dean Sickles for completing 24 months with the County and to receive an extra \$0.93/hour. Approved.

Maintenance and Activities – Kauffman gave an update on the following projects: N11 Jefferson bridge, the clock has started on the EWP projects, Grove 18 bridge done, MidAmerican has fixed a dip in the road and will do an overlay, foreseeing the auction to take place on December 19th, and G61 grading project.

ADJOURNMENT: Moved by Twombly and seconded by Shelley to adjourn at 9:39 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Matt Wedemeyer, Chairman

ATTEST: _____ Mandy Berg, Auditor