

**January 29, 2020**

Board members present for special session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mandy Berg and Nick Kauffman

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Homan and seconded by Hoadley to approve the minutes from January 20, 2020, January 22, 2020 and January 23, 2020. Approved.

**CLAIMS:** Moved by Shelley and seconded by Wedemeyer to approve the following claims:

Vendor Name	Payable Description	Total			
Adair Co Engineer	Gas County Cars	\$1,226.37	J. A. King	Calibrate Bench Scale	\$105.00
Adams Co Sheriff	Prisoner Care And Keep	\$80.00	Jeo Consulting Group	Engineering Design G61	\$334.94
Alliant Energy – IES	Intersection Lighting/ Utilities	\$630.97	Jim Hawk Truck Trailers Inc	Other Equipment Supplies	\$16.20
Aramark Uniform Services	Towel & Uniform Service	\$143.40	Larson, Melissa S., P.C.	Attorney Expense	\$1,300.00
Avey, Floyd Duane	PC Repair, Tech Support	\$388.61	Marco Technologies LLC	Copier Fees	\$125.33
Bridgewater Tires & More	Oil	\$80.00	Martin Marietta Materials	Ice Sand	\$1,771.81
Brown, Danielle	Medical Examiner Fees	\$250.00	NACVSO	NACVSO Dues	\$100.00
Central IA Distributing Inc	Custodial Supplies	\$1,087.00	Niece Trucking, Inc	Parts/ Labor	\$4,806.98
Charm-Tex	Prisoner Supplies	\$421.58	Northland Products Co	Oil/ Other Equip Supplies	\$386.45
Creston Publishing Company	Publication	\$42.00	Office Depot	Office Supplies	\$28.58
Daino Construction	Snow Removal	\$175.00	O'Halloran International	Parts	\$718.40
Des Moines Stamp Mfg Co	Deposit Stamp	\$38.40	Orient City	TJ Payment- Jan '20	\$563.36
Diamond Oil Co	Diesel	\$1,117.41	Schildberg Const Co Inc	Maintenance/Shoulder Rock	\$118,290.07
Eastern Iowa Tire	Tires	\$1,463.88	Schneider, Janelle	Mileage	\$49.92
Every Step	Community Service Grant	\$11,401.15	Secondary Road Fund	Fuel, Dec. 2019	\$559.06
Fareway Stores	Provision Cards	\$400.00	Secure Benefits Systems Corp	HRA Fees/HRA Claims	\$2,057.49
Fast Lane Motor Parts, LLC	Misc Shop Supplies	\$118.91	Storey Kenworthy	Tax Forms & Envelopes	\$137.72
Galls, LLC	Uniform Supplies	\$241.04	Strehle, Josh	Medical Examiner Fees	\$100.00
GATR Truck Center	Parts/ Labor	\$1,821.64	Thomson Reuters - West	Library Plan Charges	\$336.84
Government Forms & Supplies	Envelopes	\$251.15	Twillmann, John D.	Courthouse Mileage	\$39.20
Grantham Sanitation	Trash Collection	\$160.00	Tyler Technologies	1099 Process Training	\$137.50
Greenfield Lumber Company	Keys	\$2.50	Union County Engineer	Road Rock- County Line	\$2,449.54
Greenfield Oil Company	Tire Labor/ Tires, Etc.	\$460.00	Verizon Wireless Bellevue	Cellular Phone Service	\$468.64
Greenfield True Value	Supplies	\$156.21	Visa	Meal, 87c, Bolts, Machine Rental	\$1,333.75
Hennigar, Molly	Coroner Training Reimb	\$850.00	Wallace Auto Supply Co	Supplies	\$32.47
Horizon Equipment	Parts	\$427.42	Wallace, Richard W	Mower Gas	\$17.63
Hotsy Cleaning Supplies	Parts	\$172.68	Whipp Sales & Service	Mower Parts	\$141.67
IA Dept Of Transportation	Machine Repair	\$211.00	Wilson Electric	Sheriff Radios - Electric Work	\$621.88
Impact 7g	Registration	\$135.00	Windstream	Phone Service	\$1,328.51
ISAC	2020 ISAC Conference Reg	\$950.00	Ziegler Inc	Parts/ Blades/ Filters/ Batteries	\$5,937.39
					\$169,199.65

Fund Summary	Expense Amount
0001 - GENERAL FUND	\$23,596.60
0002 - GENERAL SUPPLEMENTAL	\$95.00
0020 - SECONDARY ROAD	\$142,439.05
0033 - SPECIAL LAW ENFORCEMENT	\$54.69
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$334.94
1599 - MISC CAPITAL PROJECTS	\$621.88
8500 - ADAIR COUNTY INSURANCE TRUST	\$2,057.49
	\$169,199.65

Approved.

**FIFTH JUDICIAL FY18 AUDIT:** Moved by Twombly and seconded by Homan to acknowledge receipt of the FY18 Fifth Judicial Audit. Approved.

**2019 W2 WAGES:** Moved by Wedemeyer and seconded by Hoadley to approve and publish the following 2019 W2 wages:

Employee	Salary				
ALGREEN, MICHAEL	\$71,014.45	BLAZEK, STEVEN	\$125.00	DOLCH, CLARK	\$200.00
ARMSTRONG, JOSHUA	\$30,527.01	CARL, ROGER	\$38,710.40	DUKES, DAVID	\$42,857.13
ASHMORE, LEE	\$780.00	CARNS, CLARK	\$41,432.41	EHLER, JONATHAN	\$44,343.94
AVEY, FLOYD	\$15,521.94	CHRISTOFFERSEN, RANDY	\$80.00	ERBES, JENNIFER	\$37,747.95
BALDOGO, CINDY	\$40.00	COMSTOCK, ADAM	\$47,397.88	ERICKSON, WILLIAM	\$42,332.46
BARRETT, DAVID	\$20.00	COOPER, BRADLEY	\$6,539.52	ESHELMAN, JENNIFER	\$11,176.93
BAUER, ABYGAIL	\$40.00	CORDER, TRAVIS	\$25,916.78	FLETCHER, TRACY	\$36,468.14
BAUER, ALEX	\$45,419.20	CORMENY, TROY	\$40,270.93	FORD, DOUGLAS	\$40,600.14
BELDEN, RON	\$40.00	CRITZ, KELLY	\$29,998.99	FORD, DUSTIN	\$5,858.37
BERG, AMANDA	\$53,260.47	DEFRANCISCO, TYLER	\$4,506.25	FREDERICK, JULIA	\$60.00
BLAZEK, KEVIN	\$23,720.73	DENTON, DENNIS	\$42,179.93	FUNKE, JONATHAN	\$11,032.01
		DOLAN, MANDY	\$46,577.57	GALLAGHER, DANA	\$40,491.02

GRIFFITH, DAVID	\$46,548.12	LONG, LOREN	\$1,248.66	SHELLEY, STEVEN	\$27,708.58
GRIFFITH, DONNELL	\$14,650.16	LUERS, REBECCA	\$60.00	SICKLES, DEAN	\$42,499.75
GRUBBS, LORENE	\$60.00	LUNDY, CINDY	\$35,058.84	SICKLES, TYSON	\$50,544.03
HANSEN, SAWYER	\$57,973.80	MAAS, RON	\$60.00	SKELLENGER, DOUGLAS	\$40.00
HIGHT, CLINTON	\$33,603.74	MCCALL, DIANE	\$60.00	SPIEKER, CHRISTOPHER	\$42,562.72
HOADLEY, JODIE	\$26,576.98	MCINTOSH, ELIZABETH	\$15,451.54	STANDLEY, BRENDA	\$80.00
HOADLEY, LOIS	\$5,042.83	MEISENHEIMER, JANELLE	\$37,012.26	STEWART, LEE	\$47,850.79
HOLMES, POLLY	\$40,561.40	METZGER, GARY	\$49,619.66	STOFER, MICHAEL	\$8,750.60
HOMAN, DAVID	\$26,840.97	METZGER, SAMUEL	\$45,847.06	TANNER, KYLE	\$44,717.30
HOPF, MARVIN	\$100.00	MITCHELL, SANDRA	\$46,448.01	TIPLING, WILLIAM	\$68,827.27
HRUBETZ, RONALD	\$51,227.04	NELSON, JOSHUA	\$41,345.13	TWOMBLY, JOHN	\$26,610.27
INGWERS, JACOB	\$40,030.18	OLSON, LYNETTE	\$2,487.50	VANDEWATER, JEFFREY	\$71,372.21
INGWERS, NADINE	\$49,971.90	PALMER, RAY	\$59,520.19	VENTEICHER, KURT	\$25,916.76
JENSEN, NATHAN	\$44,965.15	PAUP, JAMES	\$56,052.11	WALLACE, BRENDA	\$53,882.81
JENSEN, PAMELA	\$61,274.49	PAXTON, RICK	\$46,620.72	WALLACE, RICHARD	\$37,579.21
JOHNSON, DOMINIC	\$36,524.28	PERKINS, KIM	\$25,712.96	WARRIOR, TIFFANY	\$51,236.91
JONES, DENNIS	\$35,210.87	PICKRELL, AMANDA	\$20.00	WEDEMEYER, JUDY	\$400.00
JONES, JANET	\$41,094.14	QUECK, DIANE	\$1,462.50	WEDEMEYER, MATT	\$28,541.68
JORGENSEN, JEANNETTE	\$40.00	QUECK, LUCAS	\$698.40	WEDEMEYER, WILLIAM	\$14,778.78
KADING, ASHLEY	\$40.00	QUECK, MICHAEL	\$1,935.66	WEED, SHELLIE	\$40,969.24
KAUFFMAN, NICHOLAS	\$118,422.26	RAPER, JONI	\$17,707.50	WELSCH, MICHAEL	\$39,922.46
KERBER, CHRISTOPHER	\$37,846.28	SCHAECHER, RICHARD	\$2,410.82	WILLIAMS, BARRY	\$46,068.27
KERBER, MARILEE	\$45,815.31	SCHAEFER, MELINDA	\$13,279.11	WOOSLEY, ADAM	\$48,574.63
KORDICK, DIANA	\$40.00	SCHILDBERG, JOHN	\$780.00	WOOSLEY, TIMBER	\$22,008.48
LADD, KARA	\$24,286.21	SCHNEIDER, JANELLE	\$53,872.81	ZIMMERLINE, JADE	\$44,767.45
LADD, MICHAEL	\$400.00	SCHWINGER, PAMELA	\$20.00		
LARSON, MELISSA	\$31,726.96	SEIS-SHELLEY, BILLI	\$46,068.03		

Approved.

**ENGINEER:** Moved by Shelley and seconded by Homan to approve **Resolution #2020-14** – Designation and Authorization for Electron Signature Resolution Whereas: The Board of Supervisors has approved the contracts and bonds and is directing the County Engineer to electronically sign the contracts and bonds for the following project: STBG-SWAP-C001(109)—FG-01 P-28 HMA Resurfacing. Now, Therefore, Be It Resolved by the Adair County Board of Supervisors have approved contracts and bonds and that the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project. Roll Call Vote: Twombly, aye; Shelley, aye; Wedemeyer, aye; Hoadley, aye; and Homan, aye. Approved. Moved by Homan and seconded by Hoadley to approve **Resolution #2020-15** – Designation and Authorization for Electron Signature Resolution Whereas: The Board of Supervisors has approved the contracts and bonds and is directing the County Engineer to electronically sign the contracts and bonds for the following project: FM-C001(108)—55-01 County-Wide Pavement Marking. Now, Therefore, Be It Resolved by the Adair County Board of Supervisors have approved contracts and bonds and that the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project. Roll Call Vote: Twombly, aye; Shelley, aye; Wedemeyer, aye; Hoadley, aye; and Homan, aye. Approved. **EWP Riprap Agreement** – Moved by Wedemeyer and seconded by Shelley for the chair to sign the EWP riprap agreement with Pattison Sands for \$285,000. Approved. **Front Page** – Moved by Shelley and seconded by Homan to sign the plans for the FY20 FM Rock plans FM-C001(111)—55-01. Approved. **Award Contract** – Move by Shelley and seconded by Wedemeyer to award the contract for P-28 HMA Resurfacing Project STBG-SWAP-C001(109)—FG-01 to Western Engineering for \$3,658,562.54. Approved. **Award Contract** – Moved by Homan and seconded by Hoadley to award the Contract for the FM County-Wide Pavement Markings FM-C001(108)—55-01 to Highway Signing for \$49,207.73. Approved. **Report of Maintenance & Activities** – The Board discussed the FY21 budget with Engineer Kauffman. Jeff Vandewater, County Sheriff entered at 9:20 a.m. Brenda Wallace, County Treasurer and Janelle Schneider, County Recorder entered at 9:23 a.m.

**BUDGET WORK SESSION:** The Board discussed the FY21 budget.

**FY21 SALARY INCREASES:** Moved by Shelley and seconded by Hoadley to approve a 3% increase for all elected officials for FY21. Approved. Moved by Shelley and seconded by Twombly to make a wage adjustment for Joni Raper, Part-time Recorder Clerk/E-911, from \$13.88/hour to \$15.00/hour starting July 1, 2020 and will not receive an additional 3% wage increase for FY21. Approved. Moved by Wedemeyer and seconded by Homan to approve 3% for all hourly and part-time employees for FY21. Approved. Wallace and Schneider exited at 9:41 a.m. Vandewater exited at 9:42 a.m.

**ADJOURNMENT:** Moved by Wedemeyer and seconded by Shelley to adjourn at 9:43 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ John Twombly, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor