

February 19, 2020

Board members present for special session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mandy Berg and Colleen Oxley

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes from February 12, 2020. Approved.

TOWNSHIP CLERK WAGES: Moved by Wedemeyer and seconded by Homan to approve the township clerk wages for Union Township Clerk, Doug Skellenger for \$60.00, the Walnut Township Clerk, Ash Kading for \$20.00, Washington Township Clerk, Diane McCall for \$40.00, Lee Township Clerk, Brenda Standley for \$40.00, and Grand River Township Clerk, Becky Luers for \$20.00. Approved.

TOWNSHIP TRUSTEE RESIGNATION: Moved by Hoadley and seconded by Shelley to acknowledge receipt of Grand River Township Trustee, David Rayer's resignation effective immediately with regrets and to thank him for his service to Adair County. Approved.

RECORDER – BOOK DIGITIZATION: Janelle Schneider, County Recorder entered at 9:02 a.m. Schneider explained her concerns about duplicate document numbers when going through her testing during her book digitization process. After discussing the issue with Tyler Technologies, a new contract was formed to allow additional tests to be uploaded at no additional cost to the County. If something needed to be changed after the 3rd small sample test, the County would then be charged. Moved by Hoadley and seconded by Wedemeyer for the Chair to re-sign the upload contract with Tyler Technologies. Approved.

RESOLUTION – SICOG PLANNING & DEVELOPMENT PARTICIPATION: Moved by Shelley and seconded by Wedemeyer to approve **Resolution #2020-18** – This Is a Resolution to Participate in the Planning and Development Programs of the Southern Iowa Council of Governments. Whereas, the Economic Development Administration was assigned to administer the provisions of the Public Works and Economic Development Act of 1965; and Whereas the Southern Iowa Council of Governments has been designated by the Economic Development Administration as an Economic Development District and Whereas the State of Iowa and the U.S. Department of Housing and Urban Development has designated the Southern Iowa Council of Governments as the area wide planning organization, and Whereas Adair County is a past member of the Southern Iowa Council of Governments and has participated in formulation of area wide plans and programs. Be It Therefore Resolved by the Adair County Board of Supervisors that Adair County desires to participate in the fiscal year 2020 planning and economic development programs of the Southern Iowa Council of Governments in Iowa Planning Area XIV, consisting of Adair, Adams, Clarke, Decatur, Madison, Ringgold, Taylor, and Union Counties. Be It Further Resolved by the Adair County Board of Supervisors that Adair County provides \$3,219.20 for the operation of the Southern Iowa Council of Governments' planning and development programs. Roll Call Vote: Twombly, aye; Homan, aye; Hoadley, aye; Wedemeyer, aye; and Shelley, aye. Approved.

VETERANS' AFFAIRS: Duane Avey, Veterans' Affairs director was unable to make the meeting and would like to reschedule for next week. Due to budgeting time restraints, Auditor Berg explained the Veterans' Affairs situation of needing IT support and what cost this would be. Nick Kauffman, County Engineer entered at 9:21 a.m.

PUBLIC HEARING – EWP PLANS, SPECIFICATIONS, AND FORM OF CONTRACT: Moved by Shelley and seconded by Homan to open the public hearing for the Emergency Watershed Protection Plans, Specifications, and Form of Contract at 9:30 a.m. Approved. No comments were received by the Auditor, Supervisors, or County Engineer. Moved by Wedemeyer and seconded by Hoadley to close the public hearing at 9:32 a.m. Approved. Moved by Hoadley and seconded by Shelley to approve **Resolution #2020-19** – Approval Of Plans, Specifications, And Form Of Contract For Emergency Watershed Protection Project #1 Resolution Whereas: The Adair County Engineer has developed plans, specifications, and a form of Contract for Emergency Watershed Protection Project #1; Whereas: The Board of Supervisors have reviewed all said plans, specifications, and contracts in their entirety; Now, Therefore, Be It Resolved by the Adair County Board of Supervisors that all plans, specifications, and contracts for Emergency Watershed Protection Project #1 have been approved by the Board of Supervisors and deemed acceptable for letting. Roll Call Vote: Twombly, aye; Shelley, aye; Wedemeyer, aye; Hoadley, aye; and Homan, aye. Approved. Roll Call Vote: Twombly, aye; Homan, aye; Hoadley, aye; Wedemeyer, aye; and Shelley, aye. Approved. Moved by Shelley and seconded by Homan to approve **Resolution #2020-** – Approval Of Plans, Specifications, And Form Of Contract For Emergency Watershed Protection Project #2 Resolution Whereas: The Adair County Engineer has developed plans, specifications, and a form of Contract for Emergency Watershed Protection Project #2; Whereas: The Board of Supervisors have reviewed all said plans, specifications, and contracts in their entirety; Now, Therefore, Be It Resolved by the Adair County Board of Supervisors that all plans, specifications, and contracts for Emergency Watershed Protection Project #2 have been approved by the Board of Supervisors and deemed acceptable for letting. Roll Call Vote: Twombly, aye; Homan, aye; Hoadley, aye; Wedemeyer, aye; and Shelley, aye. Approved.

ENGINEER: EWP Construction Bids & Award Contracts – Project 1: Moved by Shelley and seconded by Homan to award the project to Murphy Heavy Contracting Corporation for \$315,975.00. **Project 2:** Moved by Wedemeyer and seconded by Twombly to award EWP project 2 to Lamb Tiling for \$280,942.00. Approved. Engineer Kauffman went over the EWP Project Costs. Moved by Wedemeyer and seconded by Hoadley to approve **Resolution #2020-21** – Designation And Authorization For Electronic Signature Resolution Whereas: The Board Of Supervisors Has Approved The Contracts And Bonds And Is Directing The County Engineer To Electronically Sign The Contracts And Bonds For The Following Project: FM-C001(110)—55-01 HMA Joint & Crack Sealing. Now, Therefore, Be It Resolved By The Adair County Board Of Supervisors Have Approved Contracts And Bonds And That The County Engineer Is Directed To Electronically Sign The Contracts And Bonds For The Above Captioned Project. Roll Call Vote: Twombly, aye; Homan, aye; Hoadley, aye; Wedemeyer, aye; and Shelley, aye. Approved. **Contract & Performance Bond** – Moved by Hoadley and seconded by Homan for the Chair to sign the performance bond with JB Holland Construction, Inc. for

G61 grading project. Approved. **Longevity Increase** – Moved by Shelley and seconded by Hoadley to approve the \$0.05 longevity increase for Janelle Meisenheimer per Kauffman’s recommendation for completion of 25 years of service to the County. Approved. **Wage Rate Progression** – Moved by Hoadley and seconded by Homan to approve the wage rate progression increase of \$0.90/hour for Troy Cormeny per Kauffman’s recommendation for 18 months of completion. Approved. Moved by Wedemeyer and seconded by Hoadley to approve **Resolution #2020-22** – Award of Bid for Project EWP Project #1. Repair various Emergency Watershed Protection grade control structures within Adair County. Work may include, but is not limited to, reclamation of revetment, placement of revetment, grouting of revetment, site grading, and traffic control. Be It Resolved, By The Adair County Board Of Supervisors, As Follows: Section 1: That Bid For EWP Project #1 Be Awarded To The Low Bidder, Murphy Heavy Contracting Corp., Anita, Ia for The Total Cost Of \$315,975.00. Section 2: That the Chair Be Authorized To Sign The Contract Documents On Behalf Of The Board. Section 3: That This Resolution Shall Take Effect Immediately. And to approve **Resolution #2020-23** – Award of Bid for Project EWP Project #2. Repair various Emergency Watershed Protection grade control structures within Adair County. Work may include, but is not limited to, reclamation of revetment, placement of revetment, grouting of revetment, site grading, and traffic control. Be It Resolved, By The Adair County Board Of Supervisors, As Follows: Section 1: That bid for EWP Project #2 be awarded to the low bidder, Lamb Tiling, Greenfield, IA for the total cost of \$280,942.50. Section 2: That The Chair Be Authorized To Sign The Contract Documents On Behalf Of The Board. Section 3: That This Resolution Shall Take Effect Immediately. Roll Call Vote: Twombly, aye; Homan, aye; Hoadley, aye; Wedemeyer, aye; and Shelley, aye. Approved.

ADJOURNMENT: Moved by Wedemeyer and seconded by Shelley to adjourn at 9:51 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor