

**April 15, 2020**

Board members present for regular session at 9:00 a.m. were: Twombly, Hoadley, Homan, Shelley and Wedemeyer joined via conference call. Also present: Mandy Berg and Jeff Vandewater. Nick Kauffman joined via conference call. All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

**MINUTES:** Moved by Shelley and seconded by Hoadley to approve the minutes from April 8, 2020. Approved.

**LIQUOR LICENSE RENEWAL:** Moved by Hoadley and seconded by Wedemeyer to approve the liquor license renewal for Henry A. Wallace Country Life Center effective May 01, 2020. Approved.

**GROVE TOWNSHIP MOWING:** Auditor Berg asked the Board if they would like Barry Williams to continue mowing the Grove Township Cemetery as in past years. Moved by Shelley and seconded by Hoadley to approve Barry Williams to continue to mow the Grove Township Cemetery for the same amount as last year. Approved. If Williams would like to charge more for the mowing, the Board would like to bid out the mowing.

**MANURE MANAGEMENT PLAN UPDATES:** Moved by Shelley and seconded by Homan to acknowledge receipt of the manure management plan updates for PI-260 Finisher Prestage Farms of Iowa, LLC, Todd Van Eaton #57965, Robert Slayton #65131, and Charles & Karen Eblen Farm #1 #58286. Approved.

**GASB 75 ACTUARIAL VALUATION REPORT:** Moved by Wedemeyer and seconded by Shelley to acknowledge receipt of the Actuarial Valuation Report required by GASB 75 employer accounting requirements. Approved.

**CHILD ABUSE PREVENTION GRANT DRAW DOWN:** Moved by Hoadley and seconded by Shelley for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved.

**SHERIFF: 12-Month Pay Increase** – Moved by Shelley and seconded by Hoadley to approve Kim Perkin's 12-month wage increase of \$0.51 per hour effective April 1, 2020. Approved. **New Vehicle Purchase** – Sheriff Vandewater explained that his Chevrolet government rep had contacted him a few weeks ago about some of their plants shutting down due to COVID-19 and that they only had one Tahoe left. Vandewater would like to reserve the vehicle as he has two budgeted for in FY21 just in case they are not readily available come July. It would not be purchased until after July 1, 2020. The final cost of the vehicle would be \$18,277.78 plus the cost of the upfit after a trade in of \$16,856.00. Moved by Hoadley and seconded by Homan to approve the purchase of the vehicle in FY21 for \$18,277.78 plus the cost of the upfit. Approved. **Sign Vehicle Title** – The truck for Deputy Tipling is now available and Vandewater needs the Board to sign the title for Tipling's old vehicle. Moved by Shelley and seconded by Hoadley for the chair to sign the title. Approved.

**ENGINEER: Department Credit Card** – Engineer Kauffman stated they he would like to get a credit card for his department in order to pay lodging fees for training and for other yearly fees they have. Moved by Homan and seconded by Shelley to approve a credit card for Secondary Roads and to allow Kauffman to enter into the contract and sign for Secondary Roads. Nick Kauffman, Engineer; Nichole Queck, Office Manager; and Sawyer Hansen, Assistant to the Engineer will all be authorized users. Approved. **Wage Rate Progressions** – Moved by Shelley and seconded by Hoadley to approve the 6-month wage increases of \$0.92 per hour for Bradley Cooper and Dustin Ford effective April 14, 2020 and April 21, 2020 respectively. Approved. **Maintenance and Activities** – The Board reviewed the maintenance and activities report submitted by Engineer Kauffman.

**COVID-19 UPDATES & DISCUSSION** – Supervisor Twombly discussed shelter in place and Supervisor Hoadley stated that there were three new cases of COVID-19 in Guthrie County according to Bob Kempf, Emergency Management Coordinator. Emergency Management has also been getting masks and gowns for those in need and the Sheriff's office has helped deliver the supplies. The Auditor and Supervisors discussed options for in person absentee voting that will begin May 4, 2020 and the extra precautions that will need to be made come election day. Auditor Berg stated that due to COVID-19, she would like to encourage voters to vote by mail if at all possible. The Board agreed and would like to get as much information out to the voters as possible.

**ADJOURNMENT:** Moved by Hoadley and seconded by Homan to adjourn at 9:34 a.m.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ John Twombly, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor