

May 20, 2020

Board members present for regular session at 2:30 p.m. were: Shelley. Hoadley, Homan, Twombly and Wedemeyer joined via conference call. Also present: Mandy Berg. Caleb Nelson and Maggie Burger joined via conference call. All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Hoadley and seconded by Homan to approve the minutes from May 13, 2020. Approved.

CLAIMS: Moved by Twombly and seconded by Homan to approved the following claims:

Vendor Name	Payable Description	Total	Housby Mack Inc	Misc Roadway-Equipment Rental	\$1,500.00
21st Century Cooperative	Fertilizer	\$293.00	IACCVSO	Yearly Membership	\$50.00
Access Systems	Total It Care	\$2,576.78	ICLEA	Pin Pad	\$524.00
Access Systems Leasing	Server Lease	\$1,213.05	Imagetek Inc	Cloud Backup & Recovery Services	\$40.00
Adair Co Engineer	Gas County Cars	\$1,770.41	Inland Truck Parts Co	Parts/Labor	\$873.51
Adair Co Health System	Jail Meals	\$689.00	Iowa County Recorders Assn	FY20-21 Research/Education Dues	\$200.00
Adair News, The	Bd Proceedings, GO Bond Notices	\$981.52	JB Holland Construction, Inc.	Tif-G61 Grading Project	\$100,864.71
Agri Drain Corp	Culvert Supplies	\$108.20	JEO Consulting Group	Eng Services- TIF Design G61	\$12,341.00
Agriland Fs Inc	Ethanol, Diesel, Repair, Equip	\$32,534.61	Jerico Services Inc	Dust Control G-61 Grading	\$3,668.00
Alliant Energy - IES	Intersection Lighting & Utilities	\$813.39	Karl Chevrolet	New Upfit	\$12,535.58
Alvins Pick-Em-Up LLC	Towing	\$110.00	Kiesler's Police Supply, Inc	Ammo	\$251.08
American Legion	Flags	\$80.00	Lamb Tiling	Erosion Control- EWP Project #2	\$38,610.16
Aramark Uniform Services	Towel & Uniform Service	\$275.54	Marco Technologies LLC	Copier Fees	\$125.33
Auditor Of State	Fy19 Audit	\$36,871.12	McMorrان Lawn Services	Broadleaf Control/Fertilizer	\$160.00
Axon Enterprise, Inc.	Taser/ Holster Cartridge	\$1,012.50	Mediacom	Phone & Internet	\$528.25
Baudler Plumbing & Heating	New Electric & Water Line Lo	\$53,650.00	Meisenheimer, Larry	Township Meeting	\$40.00
Bigelow Welding Repair	Parts/Labor	\$44.35	Metal Culverts Inc	Corrugated Metal Pipe	\$29,039.30
Bridgewater Tires & More	Tire Repair, Oil	\$27.00	Midwest-Wheel Companies	Parts	\$37.03
Century Link	Utilities-Phone	\$32.29	Murphy Heavy Contracting Inc	Erosion Control-EWP Project #1	\$8,012.20
Christensen Construction	Doors	\$750.00	Northland Products Co	Oil, Grease & Other Equip Supplies	\$3,017.75
Cintas	Misc Shop-Hand Sanitizers	\$201.34	Office Machines Company	Office Supplies	\$935.40
Creston Publishing Company	Bd Proceedings, GO Bond Notices	\$930.68	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
Cunningham-Reis, LLC	Bridges-Bros Swap	\$55,358.48	Postmaster	1000 Stamped Envelopes	\$699.70
Daino Construction	Snow Removal	\$35.00	Sage Dynamics	Rds Handgun Instructor	\$600.00
Diamond Oil Co	Diesel 1045.50 Gallons	\$1,309.73	Schildberg Const Co Inc	Fy-21 Building Lease	\$1,000.00
Echco Concrete LLC	Portland Cement, Sidewalk Repair	\$687.50	Schildbergs Inc	Repairs, Labor	\$725.39
Fareway Stores	Prisoner Tv Dinners	\$4.00	Schultz Plbg & Htg	Sloan Flush Valves	\$618.66
Farmers Electric Coop	Transformer	\$2,990.39	Secondary Road Fund	Fuel, April 2020	\$472.54
Farmers Lumber Company	Culvert Supplies/Eng Supplies	\$303.54	Secure Shred Solutions	Paper Shredding	\$80.00
Fastenal Company	Other Equipment Supplies	\$112.14	Sickles Trucking & Repair LLC	Parts, Repairs & Tires	\$417.12
Flir Outdoor & Tactical Systems	3 Flir Units	\$4,038.75	Southern IA Rural Water	Lo Sewer	\$19.00
FNG Bank	Ach Origination Fees	\$145.60	Sprayer Specialties Inc	Parts/Safety & Protective Supplies	\$52.98
Fox Welding Co	Parts/Other Equipment Supplies	\$44.25	Stamp Fulfillment Services	Stamped Envelopes	\$316.85
Galls, LLC	Uniform Supplies	\$329.87	Steen Funeral Homes	Medical Examiner Fees, Trans	\$462.50
GATR Truck Center	Parts #506	\$1,008.76	Stender, Rick	Township Meeting	\$40.00
Government Forms & Supplies	Disposable Masks	\$707.73	Storey Kenworthy	Election Supplies	\$272.02
Grantham Sanitation	Misc Yard Expense- Trash Collection May/June 2020	\$160.00	Stuart Herald, The	Primary Abr Form Publication	\$103.50
Greenfield Lumber Company	Culvert Supplies & Fence Staples	\$4.88	Unity Point Clinic	Admin Other-Drug Tests Q2	\$84.00
Greenfield Municipal Utilities	ATURA Utilities	\$111.94	Vandewater, Jeff	Uniform/Boots	\$132.00
Greenfield Park Apartments	VA Rent	\$277.00	Venteicher, Kurt	Township Meeting	\$40.00
Greenfield True Value	Engineering Supplies, Signs, Shop Misc, Parts	\$135.96	Verizon Wireless	Engineering Supplies	\$38.52
Gus Construction	Lost- Rcb Culvert L-Lrcbn10p--73-01	\$5,044.00	Verizon Wireless Bellevue	Phone Service	\$52.52
Guthrie Co Envir Health	Jan - Mar 2020 Billing	\$6,057.16	Visa	Postage, Supplies, Boots, Targets	\$1,566.42
Hard Head Veterans	Ballistic Helmet, Helmet Bag	\$2,958.00	Wallace Auto Supply Co	Parts, Filters, Other Equipment	\$516.73
Henningesen Const Inc	Seal Coat- Cold Patch Bridgewater Sidewalk	\$1,294.85	Western Engineering Co, Inc.	Tif-G27 Resurface Project Lfm- Hmag27--7x-01-Div1	\$1,084,280.26
Hotsy Cleaning Supplies	Parts/Labor	\$342.33	Ziegler Inc	Parts/Labor	\$2,221.75
Fund				Grand Total	\$1,526,742.40
0001 - GENERAL FUND			\$80,147.51		
0002 - GENERAL SUPPLEMENTAL			\$329.52		
0011 - RURAL SERVICES			\$3,634.67		
0020 - SECONDARY ROAD			\$180,282.73		
0021 - LOCAL OPTION SALES TAX			\$5,044.00		

0027 - CONSERVATION LAND	\$56,150.00
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$1,201,153.97
GRAND TOTAL	\$1,526,742.40

Approved.

LIQUOR LICENSE: Auditor Berg presented a new liquor license for the Henry A Wallace Country Life Center. This application allows customers to drink their alcoholic beverages outdoors when on the 40-acre property. All documents needed for the application have been submitted. Moved by Hoadley and seconded by Wedemeyer to approve the liquor license for the Henry A. Wallace Country Life Center. Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Twombly and seconded by Hoadley to approve Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved.

COURTHOUSE SAFETY MEETING RECAP: Supervisor Shelley gave a recap on the Courthouse Safety Meeting held on Monday with Judge Reynolds and other County department heads. During the meeting it was discussed when we would like to open up the Courthouse for services and what needed to be done in order to do that. It was said that we would be deciding at the department head meeting on June 9th when we would like to open the Courthouse and what precautionary measures we would like in place. Shelley stated that Judge Reynolds had also held meetings with Union County and Clarke County that morning. Union was opening partially and Clarke County wasn't as interested in opening at this time. County Attorney Larson mentioned during the meeting that she believes that the magistrate is currently handling things well with the court system. Shelley stated that there was no pressure from Judge Reynolds to open the courthouse, but was just inquisitive on what help we needed in making these decisions. Brenda Wallace, County Treasurer entered at 2:41 a.m.

\$4,495,000 GENERAL OBLIGATION URBAN RENEWAL BONDS, SERIES 2020: Maggie Burger, Speer Financial presented to the Board the following bids that were received from the Bond Sale:

<u>Account Managers</u>	<u>True Interest Rate</u>
Northland Securities, Inc., Minneapolis, Minnesota	1.2044%
D.A. Davidson Company, Denver, Colorado	1.2133%
FHN Financial, Memphis, Tennessee	1.2415%
Robert W. Baird & Co., Inc., Milwaukee, Wisconsin	1.2525%
Piper Sandler & Co., Minneapolis, Minnesota	1.2559%
Bankers' Bank, Madison, Wisconsin	1.4371%

Burger also presented the Moody's Credit Opinion. The County received a rating of Aa3, which remains the same as last year's rating. Moved by Hoadley and seconded by Homan to approve **Resolution #2020-38 - Resolution Directing Sale Of \$4,495,000 (Subject To Adjustment Per Terms Of Offering) General Obligation Urban Renewal Bonds, Series 2020** Whereas, bids have been received for the Bonds described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following: \$4,495,000 (Subject To Adjustment Per Terms Of Offering) General Obligation Urban Renewal Bonds, Series 2020 Bidder: Northland Securities, Inc. of Minneapolis, MN. The terms of award: Final Par Amount as adjusted: \$4,495,000.00. Purchase Price as adjusted: \$4,720,640.85. True Interest Rate: 1.204473%. Net Interest Cost: \$369,363.59. Now, Therefore, Be It Resolved By The Board Of Supervisors Of Adair County, State Of Iowa: Section 1. That the bid for the Bonds as above set out is hereby determined to be the best and most favorable bid received and, the Bonds are hereby awarded as described above. Section 2. That the statement of information for Bond bidders and the form of contract for the sale of the Bonds are hereby approved and the Chairperson and Auditor are authorized to execute the same on behalf of the County. Section 3. That the notice of the sale of the Bonds heretofore given and all acts of the County Treasurer and other officials done in furtherance of the sale of the Bonds are hereby ratified and approved. Roll Call Vote: Shelley, aye; Twombly, aye; Homan, aye; Hoadley, aye; and Wedemeyer, aye. Approved. Janelle Schneider, Recorder entered at 2:45 p.m. Burger exited the call at 2:51 p.m.

ENGINEER: Maintenance and Activities – The Board reviewed the maintenance and activities report submitted by Engineer Kauffman. Kauffman also gave an update on the following projects: W1 Summerset Bridge Guardrail and N5 Richland closure. **Social media policy** – Moved by Homan and seconded by Twombly to adopt the Countywide Social Media Policy. Approved. Ann Smisek, Ahlers & Cooney joined the call at 2:58 p.m. Rich Wallace entered at 2:59 p.m. **Union vs Nonunion Policy Changes** – Kauffman presented several changes he would like to see happen to the County Handbook. Since the Secondary Roads Union has decertified, all employees will be following the handbook starting July 1, 2020. The Board would like Engineer Kauffman to present his recommendations for his department and the impact they would have on his budget and discuss the remaining changes to policies at the department head meeting on June 9th. Smisek exited the phone call at 3:44 p.m.

COVID-19 UPDATES & DISCUSSION: The Dutch doors have been installed, but still have some finishing work to do. Supervisor Twombly mentioned that he had been in the same location as a person who tested positive for COVID-19 and will be self-isolation for the next two weeks. Supervisor Hoadley stated she was waiting to hear if she had been exposed to the coronavirus. There was discussion about being only appointment only when we do open and having people wait their turn in their vehicles and continuing to use the window in the west entrance. Treasurer Wallace stated she is currently making a list for when they begin drivers licenses again.

ADJOURNMENT: Moved by Twombly and seconded by Wedemeyer to adjourn at 3:48 p.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Steve Shelley, Vice-Chairman

ATTEST: _____ Mandy Berg, Auditor