

June 17, 2020

Board members present for regular session at 9:00 a.m. were: Homan, Shelley, Twombly and Wedemeyer. Hoadley joined via conference call. Also present: Mandy Berg, Janelle Schneider, Brenda Wallace, and Melissa Larson. All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Shelley and seconded by Wedemeyer to approve the minutes from June 9, 2020. Approved.

CLAIMS: Moved by Shelley and seconded by Wedemeyer to approve the following claims:

Vendor Name	Payable Description	Total			
21st Century Cooperative	Seed Oats, Ryegrass, Chemicals	\$881.76	JB Holland Construction, Inc.	TIF G61 Grading Project	\$76,378.28
Access Systems	Total It Care	\$4,767.90	Jensen, Randall	Pest Control	\$58.00
Access Systems Leasing	Server Lease	\$1,213.05	JEO Consulting Group	TIF N-22 Jackson Bridge Design	\$8,143.00
Adair Co Auditor	12 Plat Books	\$272.04	Johnson Controls Security Sol	FY21 Quarterly Billing	\$483.72
Adair Co Engineer	Gas Co Cars, May 2020	\$1,701.82	Johnson Trailer Sales	Gooseneck Trailer	\$7,100.00
Adair Co Health System	Jail Meals	\$172.50	Karl Chevrolet	2021 Chevy Truck 4x4	\$23,126.88
Adair News, The	Official Publications	\$290.25	Lamb Tiling	Erosion Control-EWP Repair	\$15,163.70
Agriland Fs Inc	Ethanol/Diesel	\$19,081.65	Larson, Melissa S., P.C.	Attorney Expense	\$1,513.57
Allendan Seed	Seed	\$1,760.00	Lewis, Peggy	Primary Election Worker	\$108.86
Alliant Energy - IES	Intersection Lighting/Utilities	\$715.71	Lexipol, LLC	FY21 Annual Membership	\$3,717.00
Alvins Pick-Em-Up LLC	Towing	\$150.00	Lisk, Myra	Primary Election Worker	\$80.75
AMC Real Estate	General Relief Rent	\$250.00	Lundstedt, Marvin	Primary Election Worker	\$94.72
Aramark Uniform Services	Misc Shop-Towel & Uniform Service	\$137.77	Mackrill, Grace	Primary Election Worker	\$213.00
Avey, Floyd Duane	Printer Warranty	\$402.84	Madison Co Chamber Of Comm	Membership	\$300.00
Bar Code Services	Jail Probe Reader	\$599.31	Mail Services LLC	Print & Postage	\$343.59
Bassett, Janet	Primary Election Worker	\$222.57	Marco Technologies LLC	Copier Fees	\$125.33
Berg, Mandy	Mileage, Election Supplies Reimb	\$151.68	Marco, Inc. NW 7128	Maintenance Contract	\$156.93
Bridgewater Tires & More	Tires	\$600.00	Mediacom	Phone & Internet	\$528.91
Burgmaier, Diane	Primary Election Worker	\$81.76	Metzger, Sam	Safety Allowance-Clothing	\$50.00
Central IA Distributing Inc	Supplies	\$1,139.15	Moore, Ellen	Primary Election Worker	\$182.65
Century Link	Utilities-Phone	\$68.49	Morrison, Rose	Primary Election Worker	\$57.48
Cintas	Supplies	\$89.10	Murphy Heavy Contracting Inc	Erosion Control EWP Project #1	\$92,137.49
Crall, Cheryl	Primary Election Worker	\$93.76	Nelson, Josh	Mileage	\$59.71
Creston Publishing Company	Publications	\$1,620.77	Office Depot	Office Supplies	\$708.30
Diamond Oil Co	Diesel 833.20 Gallons	\$1,122.95	Office Machines Company	Office Supplies	\$709.88
Dickinson, Dan	Primary Election Worker	\$185.67	Old Highway 6 Tractor & Equip.	Parts	\$10,799.71
Dickinson, Sheryl	Primary Election Worker	\$183.75	Orient Municipal Water	Utilities	\$27.00
Dolan, Marilyn	Primary Election Worker	\$88.38	Pitney Bowes Inc	Office Supplies	\$254.97
Don Carlos, Lynne M	Primary Election Worker	\$94.50	Pitney Bowes Rental Charges	Postage Meter Rent	\$109.96
Echo Group Inc	Electrical Supplies	\$83.63	Praxair Distributing Inc	Monthly Cylinder Rent	\$121.39
Eddy, Kim	Primary Election Worker	\$85.50	Queck-Matzie, Terri	WordPress Web Hosting Package	\$408.00
Edsall, Carolyn	Primary Election Worker	\$246.42	Reis, Diane	Primary Election Worker	\$81.76
Farmers Electric Coop	Mt Electric, Lo Electric	\$1,007.69	Riley, Barb	Primary Election Worker	\$137.75
Farmers Lumber Company	Portland Cement Supplies, Bldgs	\$226.90	Rohrig, Katherine	Primary Election Worker	\$201.48
Fontanelle City	Utilities-Electric Fontanelle Yards	\$33.46	Ross, Shirley	Primary Election Worker	\$183.48
Ford, Angie	Primary Election Worker	\$152.05	Ruby Tire	Labor #89	\$195.00
Fox Welding Co	Ar500 Plate/ Target	\$745.35	Scarlett, Connie Rana	Primary Election Worker	\$222.60
Frese, Stan	Primary Election Worker	\$252.18	Schildberg Const Co Inc	Maintenance Rock/PCC Patching	\$133,055.99
Galls, LLC	Uniform Supplies	\$706.74	Schneider Geospatial	Fy21 Beacon Site	\$8,700.00
Greenfield Lumber Company	Postage, Supplies, Radios, Misc	\$405.17	Secondary Road Fund	Fuel, May 2020	\$881.83
Greenfield Municipal Utilities	Utilities	\$822.89	Secure Benefits Systems Corp	HRA Fees/ Claims	\$493.33
Greenfield True Value	Culvert Supplies, Parts, Misc	\$785.84	Sickles Trucking & Repair LLC	Service, Parts	\$246.00
Hansman, David A	Equipment Check	\$1,041.00	Southern IA Rural Water	Bwater, Bwater Dump, Lo Sewer	\$91.25
Hockenberry Family Care	Mileage To Medical Examiner	\$300.00	Spieker, Chris	Safety Clothing Allowance-FY20	\$50.00
Housby Heavy Equipment	Equipment Rental-Excavator	\$1,500.00	Squared Studios	Supplies	\$175.00
Housby Mack Inc	Filters	\$316.29	Stone Printing Office Supply	Envelopes	\$159.00
Huddleson Tree Service	Stump Removal	\$550.00	Stuart Herald, The	Official Publications	\$370.00
IA Communities Assurance Pool	FY21 Insurance Premiums	\$120,739.71	Stuart Municipal Utilities	Utilities- General Relief	\$150.00
Ian Treasurer	Jr Naturalist Patches	\$15.00	The Iowa Sportsman	Advertising	\$375.00
IMWCA	FY21 Work Comp Premium	\$12,611.00	The Master's Touch, LLC	Supplies	\$566.48
Insurance Trust	FY21 Insurance Trust	\$300.00	Thomson Reuters - West	Library Plan Charges	\$673.68
			Tyler Technologies	FY21 Maint	\$8,204.95
			Union Co Auditor	MH Fiscal Agent	\$143,626.09

Unplugged Wireless	Scanner/ Digital Trunking	\$4,038.00	Ward, John L.	Primary Election Worker	\$205.77
Varley, Karen	Brochure Distribution	\$161.10	Western Engineering Co, Inc.	TIF G27 Resurface Project	\$1,241,663.45
Verizon Wireless	Engineering Supplies	\$38.52	Whitmore, Maxine	Primary Election Worker	\$196.63
Verizon Wireless Bellevue	Phone Service	\$52.52	Wyatt, Patrick	Plexiglass Shields	\$375.00
Visa	Supplies	\$3,574.80	Zero9 Holsters	Body Cam Case/ Malice Clips	\$363.55
Vortex Optics	Ranger 1800 Laster Rangefinder	\$299.99	Ziegler Inc	Parts/Labor/Other Equipment	\$2,903.06
Wallace Auto Supply Co	Parts/Diesel/Other Equip/Misc Shop Expense/Parts	\$415.00		Grand Total	\$1,977,456.79

Fund	
0001 - GENERAL FUND	\$157,110.92
0002 - GENERAL SUPPLEMENTAL	\$12,227.07
0010 - MH-DD SERVICES FUND	\$143,626.09
0011 - RURAL SERVICES	\$1,519.38
0020 - SECONDARY ROAD	\$335,595.27
0033 - SPECIAL LAW ENFORCEMENT	\$400.00
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$1,326,184.73
8500 - ADAIR COUNTY INSURANCE TRUST	\$793.33
GRAND TOTAL	\$1,977,456.79

Approved.

COST ADVISORY SERVICES CONTRACT: Moved by Shelley and seconded by Wedemeyer for the chair to sign the three-year contract with Cost Advisory Services for cost allocation plan services with fees not to exceed \$3,000. Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Hoadley and seconded by Wedemeyer for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved.

COVID-19 UPDATES & DISCUSSION: Things have been running pretty smoothly in the courthouse. There is a checklist from the Iowa Judicial Branch and ISAC that will need to be completed in order to resume non-jury trials and hearings. FEMA grant process has been started in order to be reimbursed for additional expenses due to COVID-19.

CRESTLAND COOPERATIVE BANKRUPTCY: Brenda Wallace, County Treasurer stated that this all started back in 2001 when former Treasurer Sheriff and former Attorney Hight filed for the tax money from Crestland Cooperative. When the closing occurred, taxes were paid and the County is not entitled to the money that is now being offered. Melissa Larson, County Attorney agreed saying that this offer only benefits Home Refund Services and that the risk is too great as we have already been paid our share of the taxes. Moved by Hoadley and seconded by Shelley to not take part in the money being offered and for County Attorney Larson to write a letter in response to the request. Approved. Attorney Larson exited at 9:17 a.m.

ENGINEER: Nick Kauffman, County Engineer entered at 9:19 a.m. **Title sheet** – Moved by Wedemeyer and seconded by Homan to approve the title sheet for the LOST bridge project at W35 Jefferson (Louck's Grove). Approved. **Final Payment Voucher** – Moved by Wedemeyer and seconded by Shelley to approve and sign the final payment voucher for FY20 FM Rock Contract with Schildberg Construction Co., Inc. FM-C001(111) – 55-01. Approved. **Handbook Changes** – The Board will review the changes made to the handbook and put it back on the agenda next week. **Secondary Roads Personnel Policy** – Moved by Wedemeyer and seconded by Homan to approve the Secondary Roads Personnel Policy effective July 1, 2020. Approved. Jeff Vandewater entered at 9:29 a.m. **Report of Maintenance & Activities** – The Board reviewed the maintenance and activities report submitted by Engineer Kauffman.

ADJOURNMENT: Moved by Shelley and seconded by Wedemeyer to adjourn at 9:34 a.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor