

June 24, 2020

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly and Wedemeyer.

Also present: Mandy Berg

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Wedemeyer and seconded by Shelley to approve the minutes from June 17, 2020. Approved.

CLAIMS: Moved by Hoadley and seconded by Homan to approve the following claims:

Vendor Name	Payable Description	Total
Pitney Bowes Rental Charges	Postage Meter Rent	\$36.65
	GRAND TOTAL	\$36.65
Fund		Amount
0020 - SECONDARY ROAD		\$36.65
	Grand Total:	\$36.65

Approved.

TOWNSHIP CLERK WAGES: Moved by Hoadley and seconded by Wedemeyer to approve the township clerk wages for Lorene Grubbs, Summit Township Clerk, for \$60.00. Approved.

MONTHLY DEPARTMENTAL REPORTS: Moved by Wedemeyer and seconded by Twombly to acknowledge receipt of the following February, March, April, and May reports: Auditor/Treasurer Monthly Reports, Recorder’s Management Fees Reports, Recorder’s Electronic Transaction Fees Reports, Clerk of Court’s Monthly Reports, Recorder’s Quarterly Report, Sheriff’s Quarterly Report, and Veterans’ Affairs February Claims Report. Approved.

MANURE MANAGEMENT PLAN UPDATE: Moved by Shelley and seconded by Wedemeyer to acknowledge receipt of the manure management plan update from Rose Acre Farms Inc. Approved. Nick Kauffman, County Engineer entered at 9:02 a.m. Brenda Wallace, County Treasurer and Janelle Schneider, County Recorder entered at 9:03 a.m.

AUDITOR: Advanced Cybersecurity Protection – Auditor Berg presented an updated IT agreement with Access Systems that includes Advanced Cybersecurity Protection. This would be an additional \$330.38/month and would provide updated security measures to proactively prevent cybersecurity attacks. Moved by Shelley and seconded by Homan to sign the updated IT contract with Access Systems adding the Advanced Cybersecurity Protection. Hoadley, aye; Homan, aye; Shelley, aye; Twombly, aye; Wedemeyer, nay. Approved.

ENGINEER: Adair County Handbook – The Board discussed the handbook updates and a couple changes that need to be made to correct a typo and input a reference to the County’s Social Media Policy. Moved by Wedemeyer and seconded by Hoadley to approve the Adair County Employee Handbook with the discussed changes. Approved. **Final Payment Voucher –** Moved by Wedemeyer and seconded by Shelley to approve and sign the final payment voucher for L-LBRW18L --- 73-01 with Cunningham-Reis, LLC. Approved. Schneider and Wallace exited at 9:17 a.m. **Design Agreement –** Moved by Shelley and seconded by Homan to approve the design agreement with JEO for \$41,735.00 for BROS SWAP Bridge Project. Approved. **Report of Maintenance & Activities –** The Board reviewed the maintenance and activities report submitted by Engineer Kauffman.

ADJOURNMENT: Moved by Homan and seconded by Shelley to adjourn at 9:26 a.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor