

July 29, 2020

Board members present for regular session at 9:00 a.m. were: Twombly, Homan, and Hoadley. Wedemeyer and Shelley joined via conference call. Also present: Mandy Berg, Nick Kauffman, Brenda Wallace
All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

TREASURER – COUNTY AVAILABE FUNDS: Treasurer Wallace went over the cash balances with the Board for the General, General Supplemental, Rural, Secondary Road, and Assessor funds. Available funds are going to be limited throughout August until the County starts receiving in revenue. Engineer Kauffman will be expecting reimbursements for EWP work and a BROS project within the next several weeks and tax statements will hopefully be to taxpayers by the middle of August. Wallace stated that with the budget amendment made in May, she had to cash out a CD in June. More CDs can be cashed out if needed, but the County would have to pay 6 months of penalties. Auditor Berg stated that the Board also had the option to re-appropriate department budgets by resolution to limit spending or could pass a resolution for an interfund loan. However, in order to do an interfund loan, the Board must hold a public hearing and the process would take several weeks. The Board would like to continue to monitor the situation before any action is taken.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes from July 22, 2020. Approved.

CLAIMS: Moved by Homan and seconded by Twombly to approved the following claims:

Vendor Name	Payable Description	Total			
Access Systems	@Engineering Equipment	\$3,322.88	Mediacom	Phone Service	\$197.21
Alliant Energy - IES	Intersection Lighting, Utilities	\$141.13	Midwest-Wheel Companies	Parts	\$167.40
Aramark Uniform Services	@ Floor Mats	\$121.84	Monaghan, Barry	Conservation Rent	\$174.93
Bridgewater Tires & More	Tire Repair, Tires, Tubes, Etc.	\$2,080.50	Murphy Heavy Contracting Inc	Erosion Control-EWP Project #1	\$119,929.50
Central Iowa Collision, LLC	@ Service/ Repair	\$4,663.73	Office Depot	Office Supplies	\$284.14
Cintas	Safety-Lens Wipes	\$33.66	O'Halloran International	Parts	\$2,086.56
Diamond Oil Co	Diesel 1025.80 Gallons	\$1,612.39	Orient City	TJ Maintenance Of FM	\$696.64
Eastern Iowa Tire	Tires, Tubes, Parts, Etc.	\$2,475.48	Pattison Sand Company, L.L.C.	Supply Payment Voucher #2	\$67,592.60
Fast Lane Motor Parts, LLC	Other Equipment Supplies	\$165.88	Quick Supply Co	Fertilizer And Seed	\$4,140.00
FNB Bank	Stop Payment Charge	\$30.00	Quill	Laminating Supplies	\$32.05
Fox Welding Co	@Parts, Labor & Equip Supplies	\$1,034.91	Ruby Tire LLC	Tire Labor, Tires, Tubes, Etc,	\$570.00
GATR Of Des Moines, Inc	Parts, Labor	\$105.81	Schultz Plumbing And Heating	Misc Shop-Office Ac Repair	\$96.50
Greenfield Lumber Company	Custodial Supplies	\$13.68	Sprayer Specialties Inc	Parts #210a	\$124.81
Greenfield True Value	Custodial Supplies	\$27.37	Thomson Reuters - West	@ Library Plan Charges	\$336.84
Heartland Tire & Auto	Parts, Labor, Tires	\$1,087.95	Verizon Wireless Bellevue	@ Cellular Phone Service	\$539.15
Housby Heavy Equipment, LLC	2019 Volvo Crawler Excavator	\$150,840.00	Wallace Auto Supply Co	@Parts, Hand Tools,Other Equip	\$708.19
IA Association Of Bldg Maint	Membership Renewal	\$40.00	Wellmark BC/BS	Annual Fee 3rd Party EOBs	\$710.00
JB Holland Construction, Inc.	TIF G61 Grading Project	\$120,380.92	Western Engineering Co, Inc.	Tif-G27 Resurface Project	\$3,579.30
JEO Consulting Group	Engineering Services-TIF Design	\$3,747.00	Windstream	Telephone Utility	\$1,309.57
Kelley, Gary	Labor #309	\$428.00	Young, Nancy	VA Rent, July	\$450.00
Lamb, Michael J.	Erosion Control-EWP Project #2	\$101,193.70	Ziegler Inc	Parts, Labor, Other Equipment	\$7,994.25
Lube Tech & Partners, LLC	Diesel-Bulk Def Fluid	\$197.50		Supplies	
Marco Technologies LLC	Copier Fees	\$129.75			
				Grand Total	\$605,593.72

Fund	Expense Amount
0001 - GENERAL FUND	\$8,025.33
0002 - GENERAL SUPPLEMENTAL	\$23.67
0011 - RURAL SERVICES	\$4,319.82
0020 - SECONDARY ROAD	\$446,558.50
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$145,956.40
8500 - ADAIR COUNTY INSURANCE TRUST	\$710.00
GRAND TOTAL	\$605,593.72

Approved. Rich Wallace entered at 9:13 a.m.

COVID-19 UPDATES AND DISCUSSION: The Board discussed how the Courthouse was operating and expressed that they feel lucky that our employee exposure situation turned out well.

ENGINEER: Title Sheet – Moved by Shelley and seconded by Homan to sign the title sheet for N22 Jackson Bridge. Approved. **Secondary Roads Janitor –** Engineer Kauffman stated that on Monday him and Rich Wallace, Courthouse Maintenance discussed Wallace taking over the cleaning at the Secondary Road’s office building and shop. In return, Wallace would like secondary roads take over his E911 duties. This solution would not cost the County any additional money. The Engineer would pay part of Wallace’s salary and the E911 hours would be taken out of the E911 budget.

Moved by Hoadley and seconded by Homan for Wallace to take over the cleaning at secondary roads and for Secondary roads to take over the E911 duties. Approved. **Maintenance and Activities Report:** Kauffman gave an update on the following projects: G61 grading project, Western doing rumble strips on shoulders and have a patch to do West of Canby, G61 deck overlay, EWP projects completed and will be doing a walk through next week, motor graders are out pulling up edges, mowing, water crossing near Orient, and Canby Road materials being used in Bridgewater.

ADJOURNMENT: Moved by Hoadley and seconded by Wedemeyer to adjourn at 9:26 a.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor