

**September 2, 2020**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mandy Berg

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

**MINUTES:** Moved by Wedemeyer and seconded by Homan to approve the minutes from August 26, 2020. Approved.

**TOWNSHIP CLERK WAGES:** Moved by Hoadley and seconded by Shelley to approve the township clerk wages for Eureka Clerk, Jeanette Jorgensen, for \$20.00. Approved.

**LIQUOR LICENSE RENEWAL:** Moved by Wedemeyer and seconded by Shelley to approve the liquor license renewal for Greenfield Golf and County Club effective October 15, 2020. Approved.

**COVID-19 UPDATES AND DISCUSSION:** The Board discussed how they were meeting for other committees, how other counties are operating, and some issues related to COVID-19 that the schools are having. The Board stated that they haven't received any negative feedback from how the courthouse is currently operating and would like to continue to keep operations the same. The Board discussed the payroll tax deferment memorandum issued by President Trump. Since this is only a deferment and not a forgiveness, the Board agreed that not making any changes to withholdings would be in the best interest for the County and employees.

**ATTORNEY:** Melissa Larson, County Attorney entered at 9:05 a.m. **Courthouse Windows** – Attorney Larson drafted a letter to Grand Contracting addressing the issues with the new addition courthouse windows and stating that the County believes it is Grand Contracting's responsibility to make the necessary changes to be properly re-installed without further expense to the County. Moved by Shelley and seconded by Hoadley for the chair to sign the letter and send to Grand Contracting. Approved. Larson stated that we would wait a couple weeks for a response and if none is given, we would issue a second letter stating that a contractor has been hired to do the work and Grand Contracting will be billed. **Student Work Training** – Larson stated that she was approached by a West Central Valley student about doing work study under Larson as she wishes to go to law school. The student will mainly be helping with Larson's personal firm's business, but the County's business is closely combined and may also be accessed. Larson will be paying the student out of her personal business, but there will be no cost to the County. The student has already signed a confidentiality agreement. Moved by Shelley and seconded by Hoadley to allow the student to work with Attorney Larson for student work training. Approved.

**ENGINEER:** Nick Kauffman, County Engineer, entered at 9:11 a.m. **Award Contract** – Moved by Homan and seconded by Shelley to award the contract for L-LBRW36J—73-01 West 35 Jefferson LOST bridge to Jensen Construction Company for \$774,444.85. Approved. **Maintenance & Activity Report** – Engineer Kauffman gave an update to the Board on the following projects: P28 grout in slip lining, Shoulder rumbles between P28 and G27, working on yard South of Bridgewater, and reclaimed rock being used in driveways and is being stockpiled in Orient yards.

**ADJOURNMENT:** Moved by Hoadley and seconded by Twombly to adjourn at 9:29 a.m.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ John Twombly, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor