

**September 23, 2020**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly and Wedemeyer.

Also present: Mandy Berg, Sarah Gomez

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

**MINUTES:** Moved by Shelley and seconded by Hoadley to approve the minutes from September 16, 2020. Approved.

**CLAIMS:** Moved by Shelley and seconded by Homan to approve the following claims:

Vendor Name	Payable Description	Total	Johnston, Donald C	Township Meeting	\$20.00
21st Century Cooperative	Ryegrass	\$476.00	Kinzie Service	Service 1-4 Vehicle	\$71.95
Access Systems Leasing	Server Lease	\$1,213.05	Lamb, Michael J.	Erosion Control-EWP Project #2	\$13,297.16
Adair Co Engineer	Gas County Cars	\$1,901.22	Marco Technologies LLC	Copier Fees	\$136.24
Adair Co Health System	Jail Meals	\$1,867.50	Marco, Inc. NW 7128	Maintenance Contract	\$192.55
Adair Co Sanitary Landfill	Refund Of Health Ins/ Dental Premium	\$575.46	May, Jim	Township Meeting	\$20.00
Agriland Fs Inc	Ethanol, Diesel & Misc	\$27,806.52	McMorrان Lawn Services	Broadleaf Control/Fertilizer	\$160.00
Alliant Energy - IES	Intersection Lighting & Utilities	\$255.77	Mediacom	Phone & Internet	\$736.45
Aramark Uniform Services	Floor Mats	\$121.84	Midwest-Wheel Companies	Parts 642	\$1,184.08
Bridgewater Tires & More	Tire Repair, Wheel, Oil	\$272.00	Murphy Heavy Contracting	Erosion Control-EWP Project #1	\$10,342.52
Central IA Distributing Inc	Misc Shop Expense-Cleaning Supplies	\$375.90	National Association Of	509a Compliance Filing Fee/ Opt Ins	\$110.00
Central IA Water Inc	Water Treatment, Test Kit	\$346.00	Insurance Commissioners	Filing Fee	
Century Link	Utilities-Phone (Long Distance)	\$26.05	Nucara Pharmacy	Prisoner Prescription	\$3.90
Childrens Square	Shelter Services	\$147.48	Office Depot	Bulletin Board	\$141.29
Christensen, Jerry L	Dutch Doors, Service Window, Privacy	\$3,250.00	Office Machines Company	Office Supplies	\$54.38
Cintas	Safety-1st Aid Supplies	\$50.35	O'Halloran International	Parts #500 & #150	\$753.11
Diamond Oil Co	Diesel 850.10 Gallons	\$1,376.33	Orient Municipal Water	Lo Water	\$141.75
Edsall, Carolyn	VA Mileage	\$89.13	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
Edsall, Loren & Lyle	TIF Right Of Way Contract	\$561.58	Pitney Bowes Inc	Office Supplies	\$19.54
Farmers Electric Coop	Mt Electric, Lo Electric	\$1,965.28	Pitney Bowes Rental	Postage Meter Rent	\$146.61
Fastenal Company	Safety-Glasses & Gloves	\$520.67	Plowman, Troy	@ Township Meetings	\$40.00
FNB Bank	Stop Payment Fee/Lost Check	\$30.00	Schildberg Const Co Inc	Maintenance Rock 9527.09 Tons	\$116,460.37
Frese, Stan	VA Mileage	\$85.10	Schwartz, Lynn	Township Meeting	\$20.00
GHI	Dumpster	\$70.00	Secondary Road Fund	Fuel, Aug 2020	\$812.57
Greenfield True Value	Supplies	\$41.42	Secure Benefits Systems Corp	HRA Fees/Claims	\$411.20
Guthrie Co Envir Health	Perc Test, Septic Permit	\$475.00	Sickles Trucking & Repair	Tire Repair	\$105.00
Hansen, Sawyer	Safety Allowance Fy21	\$203.29	Southern IA Rural Water	Utilities	\$19.00
Henggeler, Paige	Mileage	\$128.25	Stewart, Lee	Safety Allowance FY21	\$225.00
Herr, Marlan	@ Township Meetings	\$40.00	Storey Kenworthy	Disposable Secrecy Folders	\$529.93
Housby Heavy Equipment	Filters	\$273.32	Thomson Reuters - West	Library Plan Charges	\$336.84
IA Division Of Labor Serv	Hot Water Inspection	\$95.00	Twillmann, John D.	Courthouse Mileage	\$48.92
IA St Medical Examiner	Medical Examiner Fees	\$2,025.00	UMB Bank N.A.	Fiscal Agent Fees	\$600.00
Imagetek Inc	Software, Annual Tech Support	\$1,147.00	Unity Point Clinic	Admin-Misc Drug Tests	\$84.00
IMWCA	Work Comp Premium FY 20-21	\$5,405.00	Verizon Wireless Bellevue	Telephone Service	\$233.19
Inland Truck Parts Co	Parts 643 & Labor 643	\$12,620.20	Visa	Postage	\$194.97
ISAC Unemployment	Unemployment 3rd Quarter	\$1,366.28	Wallace Auto Supply Co	Supplies	\$24.47
Jacobsen's Inc	Misc Road Expense-Cap Waterline	\$9.32	Wild, Baxter & Sand, Pc	Substance Abuse Committal	\$54.50
Jensen, Randall	Pest Control	\$58.00	Window Products	Polling Place Protection Barriers	\$1,256.03
JEO Consulting Group	Lost-Engineering Services	\$2,491.50	Young, Nancy	VA Rent, October	\$450.00
Johnson Controls Security	Quarterly Billing	\$483.72	Ziegler Inc	Parts/Labor	\$930.08
Johnson, Dennis	@ Township Meetings	\$40.00		<b>Grand Total</b>	<b>\$220,803.13</b>
Fund					
0001 - GENERAL FUND		\$21,665.00			
0002 - GENERAL SUPPLEMENTAL		\$2,814.01			
0011 - RURAL SERVICES		\$346.23			
0020 - SECONDARY ROAD		\$191,179.23			
0021 - LOCAL OPTION SALES TAX		\$2,029.00			
0032 - NW WIND FARM UR DEBT SERVICE FUND		\$300.00			
0033 - SPECIAL LAW ENFORCEMENT		\$48.92			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$1,024.08			
2999 - MISC CAPITAL PROJECTS DEBT SERVICE		\$300.00			
8500 - ADAIR COUNTY INSURANCE TRUST		\$1,096.66			
<b>GRAND TOTAL</b>		<b>\$220,803.13</b>			

Approved. Nick Kauffman entered at 9:01 a.m.

**TOWNSHIP CLERK WAGES:** Moved by Hoadley and seconded by Wedemeyer to approve the township clerk wages for Lee Clerk Brenda Standley for \$20.00, Washington Clerk Diane McCall for \$20.00, and Jackson Township Clerk Diana Kordick for \$20.00. Approved.

**TOURISM COUNCIL RESIGNATION & APPOINTMENT:** Moved by Homan and seconded by Shelley to appoint Kristen Jensen as the replacement for Curt Queck on the Tourism Council. Approved.

**TOURISM FISCAL SPONSORSHIP AGREEMENT:** Moved by Wedemeyer and seconded by Hoadley to approve and for the Chair to sign the fiscal sponsorship agreement with the Adair County Tourism Council for the tourism-related exhibition of Southwest Iowa Shutterbug photos. Approved.

**MIDWEST GROUP BENEFITS COBRA SERVICE AGREEMENT:** Moved by Hoadley and seconded by Wedemeyer to approve the COBRA service agreement with Midwest Group Benefits effective July 1, 2020. Approved.

**ENGINEER SHARING AGREEMENT WITH UNION COUNTY:** Engineer Kauffman explained that this would just be for administrative services and not any of the everyday Engineering duties. Moved by Shelley and seconded by Homan to approve the Engineer Sharing Agreement with Union County at an hourly rate of \$77.00 plus mileage. Approved. The agreement will not exceed 90 days.

**COVID-19 UPDATES AND DISCUSSION:** The Board discussed County positive cases and Auditor Berg gave an update on the grant funding. Kauffman exited at 9:16 a.m.

**MIDWEST PARTNERSHIP:** Gomez gave the following updates to the board regarding Midwest Partnership: Gomez stated that small businesses have been affected most during this time, so their focus has been helping those individuals with applying for loans and grants. There has been a lot of issues with businesses finding part time help and also issues with marketing. There has been a lot of interest in individuals wanting to start businesses, so they have been helping those people with their business plans and projections. Greater Des Moines Partnership has been a great resource and sends out daily training and webinar opportunities. Midwest Partnership has submitted proposals for two leads. The housing initiatives are slowly picking back up. Several Midwest Partnership events have been canceled, but their annual golf outing was a huge success.

**ADJOURNMENT:** Moved by Wedemeyer and seconded by Twombly to adjourn at 9:29 a.m.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ John Twombly, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor