

September 30, 2020

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly and Wedemeyer.

Also present: Mandy Berg. Nick Kauffman joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

Moved by Shelley and seconded by Homan to amend Board's agenda to add the Courtyard Use Permit Request from the Chamber Mainstreet.

COURTYARD USE PERMIT: Moved by Hoadley and seconded by Shelley to approve the courtyard use permit from Chamber Mainstreet for the Homecoming supper on October 1, 2020 with proof of insurance. Approved.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes from September 23, 2020. Approved.

TOWNSHIP CLERK WAGES: Moved by Shelley and seconded by Homan to approve the township clerk wages Richland Township Clerk Marvin Hopf for \$60.00 and Jefferson Township Clerk Ron Maas for \$20.00. Approved.

MANURE MANAGEMENT PLAN UPDATES: Moved by Homan and seconded by Wedemeyer to acknowledge receipt of the manure management plan updates for Rose Acre Farms, Prestage Farms of Iowa LLC PI 281, and Prestage Farms of Iowa LLC PI 286. Approved.

ENGINEER: Wage Rate Progressions – Moved by Wedemeyer and seconded by Homan to approve the \$0.93/hour step raise increase for completion of 18 months of employment for Kurt Venteicher and Travis Corder. Approved. Rich Wallace entered at 9:04 a.m. **Sign Contract & Performance Bond** – Moved by Shelley and seconded by Wedemeyer for the chair to sign the contract and performance bond for L-LBRN11J—73-01. Approved. **Sign Contract & Performance Bond** – Moved by Homan and seconded by Hoadley for the chair to sign the contract and performance bond for L-LBRN22J—7X-01. Approved. **Orient Yards Rock Stockpiling** – Supervisor Hoadley and Engineer Kauffman received a complaint from a citizen about the noise and dust caused by the Orient Yards rock stockpiling. Kauffman proposed planting trees and shrubbery along the south side along the highway. Homan agreed with Engineer Kauffman and stated that he believed this would help with the noise and dust. Hoadley contacted the County Attorney concerning the liability of the County if someone were to get hurt on the property and stated that the County would be liable but thinks Kauffman's proposal is a good idea. As of right now Kauffman had not planned planting anything along the north side because of the railroad right-of-way. Moved by Shelley and seconded by Homan to approve Engineer Kauffman's proposal for planting trees and shrubbery. Approved. Kauffman will bring in a more detailed plan next week to show the Board. **Maintenance & Activities Report** – The Board reviewed the maintenance and activity report submitted by Engineer Kauffman.

COURTHOUSE WINDOWS DISCUSSION: Wallace, Courthouse Maintenance, stated that Grand Contracting sent a subcontractor to work on the courthouse addition windows and asked the Board to view the windows. The window trim was removed on each window and re-shimmed to fix the issues. One of the large windows is still not set correctly but is now sealing to keep the air out. The Board would like to send a letter to Grand Contracting stating that they are currently satisfied with how the windows have been fixed but would like to see how they hold up during the winter months.

COVID-19 UPDATES AND DISCUSSION: The Board had no new updates related to COVID-19. Auditor Berg stated that beginning Monday the Auditor's office will begin absentee voting and would like to help voters out of the east entrance in order to keep the flow for other offices on the west entrance. This would also help eliminate any large gatherings and decrease the wait time for customers. The Board agreed that this would be an acceptable and efficient way to help voters and other customers.

AUDITOR: FY20 Annual Financial Report – Auditor Berg reviewed the FY20 Annual Financial Report with the Board and made comparisons to FY19. Expenditures increased by approximately \$3 million while revenues increased by approximately \$1.6 million. The fund balances by fund are as follows: General – 26%, General Supplemental – 32%, Rural Services – 52%, and Secondary Roads – 18%. Auditor Berg also distributed information on FY20 Expenditures by Activity and Department, Revenues by Source, and Budgeted vs Expenditures by Department. Moved by Wedemeyer and seconded by Hoadley to accept and publish the County's FY20 Annual Financial Report. Approved. **Server Removal Quote** – Moved by Shelley and seconded by Hoadley to approve the quote from Access Systems for \$1,260.00 to move data from an old server to the new server and remove the server. Approved.

ADJOURNMENT: Moved by Twombly and seconded by Shelley to adjourn at 9:33 a.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor