

**October 7, 2020**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, and Twombly.

Also present: Mandy Berg, County Attorney Melissa Larson and Treasurer Brenda Wallace.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

**CLOSED SESSION:** Moved by Hoadley and seconded by Homan to entered into a closed session per Iowa Coded Section 21.5(1)(c) – Matters in Litigation at 9:00 a.m. Approved. Moved by Shelley and seconded by Hoadley to end the closed session at 9:11 a.m. Approved. Nick Kauffman entered at 9:12 a.m.

**MINUTES:** Moved by Shelley and seconded by Twombly to approve the minutes from September 30, 2020. Approved.

**CLAIMS:** Moved by Shelley and seconded by Homan to approve the following claims:

Vendor Name	Payable Description	Total	Insurance Trust	Insurance Trust	
21st Century Cooperative	Seed 40lbs Top Athletic	\$109.20	Interstate Battery Sys Of Dsm	Batteries #165	\$129.95
Access Systems	Total It Care	\$2,291.78	ISAC Group Dental	Dental Ins Premiums	\$283.41
Adair Auto Parts	Other Equipment Supplies	\$34.66	ISAC Group Health Program	Nov Health Ins Premiums	\$4,144.00
Adair Co Historical Soc	Fy21 Tax Draw	\$4,000.00	ISAC Group Vision	Health Ins Premiums	\$52.86
Adair Co Home Care	Emergency Preparedness I4 Grant	\$605.43	Jensen, Randall	Pest Control	\$67.00
Adair Co Sanitary Landfill	Misc Yards- Landfill Charge	\$40.00	Karl Chevrolet	Parts, Labor	\$372.56
Adair News, The	Bd Minutes	\$317.67	KSIB Creston Radio	Property Tax Radio Ad	\$116.66
Ahlers & Cooney Pc	Labor Relations	\$800.00	Larson, Melissa S., P.C.	Attorney Expense	\$2,100.00
Alliant Energy - IES	Utilities-Gas 3 Locations	\$293.86	Loudon Properties LLC	Custodial Supplies	\$204.00
Amazon Capital Services	Election Protective Barrier Storage	\$366.44	Mail Services LLC	Print & Postage	\$303.97
America's Best Apparel, Inc	Apparel	\$190.46	McCall, J C	Township Meeting	\$20.00
Antisdell, Richard	Township Meeting	\$20.00	McMorran Lawn Services	Lawn Care/Fertilizer	\$165.00
Avey, Floyd Duane	VA Mileage	\$77.43	Meisenheimer, Larry	Township Meeting	\$20.00
Bauer Built Inc	Tires	\$7,976.00	Midwest Underground	Parts & Repair (IRVM)	\$1,357.12
Berg, Mandy	Election Supplies Reimbursement	\$19.24	Midwest-Wheel Companies	Parts-Wipes, Hood Pin, Machine	\$189.18
Bridgewater Tires & More	Tire Labor/ Tires, Etc	\$2,976.00	Monaghan, Barry	Conservation Rent	\$289.00
Central Iowa Collision, Llc	Ins Deductable 1-4 Veh	\$350.00	Oden Enterprises Inc	Lost Bridges Bridge Material	\$20,365.94
Corder, Travis	Safety-FY 21 Allowance	\$160.49	Office Depot	Election/Office Supplies	\$52.94
Creston Publishing Co	Bd Minutes	\$1,066.50	Office Machines Company	Office Supplies	\$563.50
Diamond Oil Co	Diesel 632.30 Gallons	\$1,001.87	Orient City	Transfer Of Jurisdiction-Maint Of City	\$588.45
Dollar General Charge Sales	Custodial Supplies	\$34.90	Orient Municipal Light	Utilities-Electric- Orient Yard	\$17.50
Eastern Iowa Tire	Tires-12	\$17,892.00	Perry's Window Service	Misc Shop-Office Window Washing	\$130.00
Echco Concrete LLC	Bridgewater Sidewalk Repair	\$1,262.50	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
Echo Group Inc	Custodial Supplies	\$81.30	Praxair Distributing Inc	Welding Supplies	\$129.83
Erickson, Will	Safety-Fy21 Safety Allowance	\$80.24	S2 Construction, LLC	Corrugated Metal Pipe	\$18,130.00
Farmers Lumber Company	Posts, Culvert Supplies, Cement	\$557.35	Schwinger Lawn Service, Inc.	Ash Tree Injections	\$780.00
Finck, Jim	Township Meeting	\$20.00	Sickles Trucking & Repair, LLC	Outside Services-Mount Split Rim	\$225.00
Fontanelle City	Utilities-Fontanelle Yards	\$32.81	Sirchie Finger Print Laborator	Fingerprint Pads	\$49.92
Ford, Carl	Township Meeting	\$20.00	Southern IA Rural Water	TIF-Row Land Water Main Relocation	\$42,107.95
Garden & Associates, Ltd	Box Culvert Easements W22 Jackson	\$710.00	Stender, Rick	Township Meeting	\$20.00
Godbersen-Smith Const Co.	Shoulder Rock	\$4,804.80	Storey Kenworthy	2020 General Election Ballots	\$3,267.46
Grantham Sanitation	Trash Pickup	\$198.00	Stuart Herald, The	1st Half Taxes	\$23.00
Greenfield Lumber Company	Custodial Supplies	\$27.96	Truck Center Companies	Parts-Unit #501	\$357.71
Greenfield Municipal Utilities	Utilities	\$3,116.69	Venteicher, Kurt	Township Meeting	\$20.00
Greenfield Oil Company	Tire Labor	\$585.00	Wex Bank	Gas Co Cars	\$286.46
Greenfield True Value	Hand Tools/Welding Supplies	\$69.00	Wheatley, Rick & Roxann	Damages To Private Property	\$220.50
Hatcher Mobile Services LLC	Outside Service Repair #502	\$4,915.24	Wilson, Brad	Township Meeting	\$20.00
Herrmann, Carol	Township Meeting	\$20.00	Windstream	Telephone Utility	\$1,296.23
Horizon Equipment	Parts	\$135.26	Woosley, Adam	Safety-Fy21 Allowance	\$150.00
Housby Mack Inc	Filters	\$948.31	Youth Emer. Services & Shelter	Shelter Services	\$2,425.80
IA Prison Industries	Signs, Parts, Barricades	\$18,912.95		<b>Grand Total</b>	<b>\$178,654.24</b>
Imagetek Inc	Cloud Backup & Recovery Services	\$40.00			

Fund	
0001 - GENERAL FUND	\$20,760.89
0002 - GENERAL SUPPLEMENTAL	\$3,679.61
0011 - RURAL SERVICES	\$1,646.32
0020 - SECONDARY ROAD	\$85,455.71

0021 - LOCAL OPTION SALES TAX	\$20,365.94
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$41,965.50
8500 - ADAIR COUNTY INSURANCE TRUST	\$4,780.27
<b>GRAND TOTAL</b>	<b>\$178,654.24</b>

Approved.

**TOWNSHIP CLERK WAGES:** Moved by Hoadley and seconded by Homan to approve the township clerk wages Grand River Township Clerk Becky Luers for \$20.00 and Orient Township Clerk Julia Frederick for \$20.00. Approved.

**JAIL INSPECTION LETTER:** Moved by Shelley and seconded by Hoadley to acknowledged receipt of the jail inspection letter stating that the Adair County Jail is in compliance of Chapter 50, Iowa Jail Standards. Approved.

**GENERAL RELIEF APPLICATION:** Moved by Twombly and seconded by Hoadley to approve the general relief application. Approved.

**COVID-19 UPDATES AND DISCUSSION:** The Board discussed a complaint Supervisor Twombly received about the Courthouse being locked and their concern about being able to vote.

**ENGINEER: Wage Rate Progression** – Moved by Shelley and seconded by Hoadley to approve the 12-month wage increase of \$0.89/hour for Bradley Cooper effective October 14, 2020 per Kauffman’s recommendation. Approved. Moved by Homan and seconded by Shelley to approve the 12-month wage increase of \$0.89/hour for Dustin Ford effective October 21, 2020 per Kauffman’s recommendation. Approved. **Longevity Increase** – Moved by Shelley and seconded by Twombly to approve the \$0.05/hour longevity increase for Rick Paxton’s completion of 20 years of service. Approved. **Orient Yard Tree Planting Discussion** – Engineer Kauffman introduced his planting plan explaining that roughly 300 trees will be planted initially along the North and South sides and then will thinned out as they grow. They will plan to start planting next spring. Moved by Twombly and seconded by Shelley to approve the tree planting plan at the Orient Yards. **Report of Activities & Maintenance** – Kauffman gave an update on the following projects: G61 and Loucks Grove Bridge.

**ADJOURNMENT:** Moved by Hoadley and seconded by Twombly to adjourn at 9:32 a.m.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ John Twombly, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor