

**November 18, 2020**

Board members present for regular session at 9:00 a.m. were: Shelley. Hoadley, Homan, and Wedemeyer joined via conference call. Twombly was absent. Also present: Mandy Berg. Caleb Nelson, Ken Demlow, Sarah Gomez, and Mike Colwell joined via conference call. All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

**MINUTES:** Moved by Hoadley and seconded by Homan to approve the minutes from November 10, 2020. Approved.

**CLAIMS:** Moved by Wedemeyer and seconded by Hoadley to approve the following claims:

| Vendor Name                       | Payable Description                 | Total       | IDALS Pesticide Bureau         | Commercial Pesticide License           | \$25.00     |
|-----------------------------------|-------------------------------------|-------------|--------------------------------|----------------------------------------|-------------|
| A.M. Cohron & Son, Inc            | TIF-Bridge Replacement              | \$5,529.00  | IMWCA                          | Work Comp Premium Fy20-21              | \$5,405.00  |
| Access Systems                    | Total Phone Care                    | \$285.00    | Jensen Construction Co Inc     | Lost-Bridge Replacement                | \$58,209.21 |
| Access Systems Leasing            | Server Lease                        | \$1,213.05  | JEO Consulting Group           | Professional Services                  | \$16,856.00 |
| Adair Co Engineer                 | Gas County Cars                     | \$1,783.26  | Jones, Shirley                 | General Election Worker                | \$211.83    |
| Adair Co Health System            | Jail Meals                          | \$1,794.00  | Kading, Stanley                | General Election Worker                | \$211.83    |
| Adair Co Home Care                | LGRF Public Health Allocation       | \$6,800.48  | Kerber, Chris                  | Pesticide Training Reimb               | \$35.00     |
| Agriland Fs Inc                   | Ethanol, Diesel, Misc               | \$31,930.67 | Kinzie Service                 | Tire Repair                            | \$25.00     |
| Alliant Energy – IES              | Intersection Lighting/Utilities     | \$998.77    | Legacy Materials LLC           | Ice Control Sand                       | \$1,162.50  |
| American Home Finding Association | Juvenile Shelter Services           | \$1,446.15  | Lundstedt, Marvin              | General Election Worker                | \$112.61    |
| Andreason, Shirley                | General Election Worker             | \$103.56    | Mackrill, Grace                | General Election Worker                | \$194.25    |
| Aramark Uniform Services          | Floor Mats                          | \$121.84    | Marco Technologies LLC         | Copier Fees                            | \$129.75    |
| B & K Trucking, LLC               | Credit Back To Vendor               | \$55.00     | McMorran, Rodney J.            | Lawn Work                              | \$35.00     |
| Bridgewater Tires & More          | Tire Repair                         | \$35.00     | Md Products & Solutions Inc    | Parts- Rear Grader Fender Kit          | \$1,829.50  |
| Burgmaier, Diane                  | General Election Worker             | \$190.95    | Mediacom                       | Phone & Internet                       | \$538.75    |
| Casey's Marketing Company         | Gas Cards                           | \$250.00    | MHC Kenworth                   | Parts #641                             | \$464.38    |
| Central IA Distributing Inc       | Ice Melt                            | \$1,113.00  | Midwest-Wheel Companies        | Parts                                  | \$981.20    |
| Central Salt LLC                  | Snow & Ice Control Material         | \$6,980.16  | Moore, Ellen                   | General Election Worker                | \$187.15    |
| Century Link                      | Utilities-Phone Long Distance       | \$43.67     | Nelson, Josh                   | Mileage                                | \$71.25     |
| Cintas                            | Lens/Screen Wipes 100/Box           | \$33.66     | Newbury, William & Sharyl      | Right Of Way Contract                  | \$1,802.41  |
| Crall, Cheryl                     | General Election Worker             | \$127.30    | Noland, Teresa                 | General Election Worker                | \$190.00    |
| Creston Publishing Company        | Publications                        | \$1,599.64  | Office Depot                   | Office Supplies                        | \$58.06     |
| Cummins Construction Co. Inc.     | Mt Sediment Ponds Renovation        | \$14,785.20 | Olesen, Catherine              | General Election Worker                | \$162.45    |
| Derry, Jacob                      | General Election Worker             | \$107.83    | Orient Municipal Water         | Water, Orient Dump Station             | \$79.88     |
| Diamond Oil Co                    | Diesel 226.0 Gallons                | \$360.45    | Pearson Do, Timothy C          | Medical Examiner Fees                  | \$450.00    |
| Dickinson, Dan                    | General Election Worker             | \$190.90    | Plowman, Carol                 | General Election Worker                | \$90.25     |
| Dickinson, Sheryl                 | General Election Worker             | \$183.75    | Productivity Plus Account      | Parts, Leased Tractor                  | \$4,127.57  |
| Dolan, Marilyn                    | General Election Worker             | \$102.13    | Reis, Diane                    | General Election Worker                | \$106.40    |
| Don Carlos, Lynne M               | General Election Worker             | \$110.25    | Richards, Frank                | General Election Worker                | \$162.93    |
| Ed M Feld Equipment Co., Inc      | Wash Bay Hose                       | \$444.00    | Richter & Son Towing, Inc.     | Tow For Excavator                      | \$2,312.00  |
| Eddy, Kim                         | General Election Worker             | \$99.75     | Riley, Barb                    | General Election Worker                | \$85.50     |
| Edsall, Carolyn                   | General Election Worker             | \$289.16    | Rohrig, Katherine              | General Election Worker                | \$222.33    |
| Ehler, Jonathan                   | Pesticide Reimb Training            | \$35.00     | Ross, Shirley                  | General Election Worker                | \$216.15    |
| Election Source                   | Thermal Paper Rolls                 | \$87.88     | Scarlett, Connie Rana          | General Election Worker                | \$227.50    |
| Farm & Home Publishers            | 2021 Plat Books                     | \$660.00    | Schafer Welding Llc            | Fuel Barrel Containment Box            | \$1,800.00  |
| Farmers Electric Coop             | Mt Electric, Lo Electric            | \$1,073.30  | Schildberg Const Co Inc        | Maint Rock & Shoulder Rock             | \$52,691.45 |
| Farmers Lumber Company            | Tools, supplies                     | \$190.35    | Schneider, Janelle             | Typewriter Ribbon,Atv Poly Bags        | \$34.37     |
| Feazell, George                   | General Election Worker             | \$209.95    | Scott, Marjorie                | General Election Worker                | \$159.60    |
| Fontanelle City                   | Utilities-Electric Fontanelle Yards | \$35.14     | Secondary Road Fund            | Fuel, Oct. 2020                        | \$393.42    |
| Fox Welding Co                    | Parts/Hand Tool                     | \$101.92    | Secure Benefits Systems Corp   | HRA Fees/Claims                        | \$26,329.41 |
| Frese, Stan                       | General Election Worker             | \$333.79    | Sickles Trucking & Repair, LLC | Tractor Tire Repair                    | \$75.00     |
| GATR Of Des Moines, Inc           | Parts/Labor #641                    | \$9,178.39  | Southern IA Rural Water        | Bwater Dump Station, Sewer             | \$52.75     |
| Grantham Sanitation               | Trash Collection                    | \$160.00    | Steen Funeral Homes            | Medical Examiner Fees                  | \$602.50    |
| Greenfield Lumber Company         | Concrete Mix & Radios               | \$320.68    | Steward, Gail                  | General Election Worker                | \$215.60    |
| Greenfield True Value             | Tools, Signs, Parts, Fertilizer     | \$509.70    | Storey Kenworthy               | Voter Registration Cards               | \$223.28    |
| Harkins, Scott E.                 | Tire Repair                         | \$30.00     | Stuart Herald, The             | 2020 General Election Inserts          | \$117.00    |
| Hawkeye Truck Equipment           | Parts-Unit #503 Bracket Kit         | \$411.17    | Thompson, Todd & Amy           | Right Of Way Contract                  | \$1,803.73  |
| Housby Mack Inc                   | Filters                             | \$314.87    | Thomson Reuters - West         | Library Plan Charges                   | \$360.42    |
| IA Dept Transportation            | Contract Administration             | \$720.00    | Tipling, Willie                | Duty Equipment                         | \$73.22     |
| IA Division Of Labor Services     | Boiler Inspection                   | \$40.00     | Verizon Wireless               | Hot Spot For Survey Crew Equip         | \$38.52     |
| IA Prison Industries              | Car Markings                        | \$185.08    | Verizon Wireless Bellevue      | Telephone Service                      | \$103.16    |
| IA St Medical Examiner            | Medical Examiner Fees               | \$2,457.00  | Visa                           | Postage, Supplies, Equipment, Training | \$905.14    |

|                        |                              |          |             |                    |                     |
|------------------------|------------------------------|----------|-------------|--------------------|---------------------|
| Wallace Auto Supply Co | Windshield Wash, Garage Door | \$12.67  | Ziegler Inc | Parts/Labor #314   | \$3,460.28          |
| Wedemeyer, Renae       | General Election Worker      | \$166.25 |             | <b>Grand Total</b> | <b>\$282,927.31</b> |
| Wietzke, Jessica       | General Election Worker      | \$169.10 |             |                    |                     |

|                             |              |  |                                             |                     |
|-----------------------------|--------------|--|---------------------------------------------|---------------------|
| <b>Fund</b>                 |              |  | 0021 - LOCAL OPTION SALES TAX               | \$75,065.21         |
| 0001 - GENERAL FUND         | \$24,944.90  |  | 0027 - CONSERVATION LAND                    | \$14,785.20         |
| 0002 - GENERAL SUPPLEMENTAL | \$7,066.33   |  | 1520 - NW WIND FARM UR CAPITAL PROJECT FUND | \$5,529.00          |
| 0011 - RURAL SERVICES       | \$4,404.52   |  | 8500 - ADAIR COUNTY INSURANCE TRUST         | \$26,329.41         |
| 0020 - SECONDARY ROAD       | \$124,802.74 |  | <b>GRAND TOTAL</b>                          | <b>\$282,927.31</b> |

Approved.

**TRASH BIDS:** The Board of Supervisors received the following bid for trash collection:

|                     |               |                                               |               |                                                   |
|---------------------|---------------|-----------------------------------------------|---------------|---------------------------------------------------|
|                     | <i>Site 1</i> | <i>Sites 2&amp;3</i>                          | <i>Site 4</i> | <i>Site 5</i>                                     |
| Grantham Sanitation | \$18.00       | \$100.00 (once/week)<br>\$200.00 (twice/week) | \$80.00       | \$80.00 *extra dumps billed separately if needed. |

GHI chose to not place a bid for 2021. Moved by Homan and seconded by Wedemeyer to approve the trash collection bid from Grantham Sanitation for 2021. Approved.

**ICAP BOARD OF DIRECTORS BALLOT:** Moved by Homan and seconded by Hoadley to vote for incumbents Tom Roth for City Seat and Dave Hageman for County Seat for the ICAP Board of Directors. Approved.

**MANURE MANAGEMENT PLAN UPDATE:** Moved by Wedemeyer and seconded by Shelley to acknowledge receipt of the manure management plan update from Marton/Glenview Finisher Farm located in Union County. Approved.

**MIDWEST PARTNERSHIP:** Supervisor Wedemeyer stated that he had been included in a conference call with Greater Des Moines Partnership and Midwest Partnership about a broadband study. Wedemeyer believes this would be a great opportunity for the region with very little cost to the County. Sarah Gomez, Midwest Partnership stated that broadband has been an issue for a long time and the partnership has found a company that can do the broadband study and see what can be done for the region and its rural areas. Mike Colwell, Greater Des Moines Partnership and Ken Demlow, HR Green, gave a presentation to the Board on what information would be gathered and how it would be used to improve the County's broadband and connectivity. The overall cost for the region would be \$338,940, with the County's share being \$1,963 which is based on our population. Many other counties in the region have already committed to the project and they are hoping the other counties within the region can make a decision by the end of November. The Board discussed the County's current issues with broadband and voiced their support for the project. Moved by Wedemeyer and seconded by Hoadley to move forward with the project and for the County to pay its portion of the project costs of \$1,963. Approved. Janelle Schneider and Brenda Wallace entered at 9:18 a.m.

**AUDITOR: FY20 Urban Renewal (TIF) Annual Report** – Auditor Berg discussed the FY20 Urban Renewal Annual Report with the Board. Moved by Shelley and seconded by Homan to approve and to sign the FY20 Urban Renewal/TIF Annual Report and instruct the Auditor to file with State. Approved. **FY20 GAAP Financial Report** – Auditor Berg stated that she was unable to complete this in time for the meeting and that she will bring it back to the Board next week.

**COVID-19 UPDATES & DISCUSSION: Mask Policy** – Auditor Berg updated the Board on the County's current COVID situation and presented a mask wearing policy. The policy states that any person, including employees, entering the courthouse or present in any other administrative office of Adair County must wear a mask unless an employee is alone in his/her designated office. This policy lines up with the guidance that has been provided by our local public health and Governor Reynolds. Moved by Shelley and seconded by Hoadley to approve and for the chair to sign the mask wearing policy. Approved.

**ADJOURNMENT:** Moved by Hoadley and seconded by Wedemeyer to adjourn at 9:39 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Steve Shelley, Vice Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor