

December 2, 2020

Board members present for regular session at 9:09 a.m. were: Twombly, Hoadley, Shelley and Wedemeyer joined via conference call. Homan joined via conference call 9:11 a.m. Also present: Timber Woosley, Janelle Schneider, and Nick Kauffman. All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes from November 25, 2020. Approved.

CLAIMS: Moved by Shelley and seconded by Homan to approve the following claims:

Vendor Name	Payable Description	Total			
A.M. Cohron & Son, Inc	TIF Bridge Replacement	\$19,012.00	Legislative Services Agency	2021 Iowa Code	\$250.00
Access Systems	Scanner & Laptop	\$3,157.00	Mail Services LLC	Print & Postage	\$421.21
Adair Auto Parts	Rodent Repellent	\$17.99	McMorran, Rodney J.	Lawn Care	\$35.00
Adair Co Health & Fitness	General Election Rent	\$125.00	Mediacom	Internet	\$559.75
Adair Co Sanitary Landfill	Per Capita Census	\$21,336.00	Meisenheimer, Janelle	Mileage/Office Supplies	\$24.48
Bridgewater Tires & More	Tire Repair & Patch	\$102.00	Monaghan, Barry	Conservation Rent	\$289.00
Central Ia Distributing Inc	Custodial Supplies	\$1,577.50	Office Depot	Election Insert Paper	\$37.98
Cintas	PPE Equipment	\$736.80	Orient City	Transfer Of Jurisdiction	\$515.99
Diamond Oil Co	Diesel 937.300 Gallons	\$1,963.76	Orient United Methodist Church	General Election Rent	\$100.00
Eastern Iowa Tire	Tires & Tire Repairs	\$3,971.74	Polk Co Treasurer	Medical Examiner Fee	\$184.77
Edsall, Carolyn	VA Mileage	\$267.39	Power Plan, John Deere Financial	Pin Fasten	\$209.40
Every Step	Community Service Grant	\$8,586.91	Productivity Plus Account	Parts, Filters, Oil, Ins Ded	\$2,328.21
Farmers Lumber Company	Jabber, Drill, Posts	\$2,584.37	Ringgold County Sheriff's Office	Prisoner Care And Keep	\$40.00
Fastenal Company	Bolts & Fittings	\$336.05	Secretary Of State	Cares Unexpended Funds	\$7,873.91
Grantham Sanitation	Jail Garbage Hauling	\$98.00	Sickles Trucking & Repair, LLC	Mount 6 New Tires	\$450.00
Greenfield Business Women	Wreath	\$25.00	Sickles, Tyson	Mowing Gf Yards 10	\$250.00
Greenfield Lumber Company	Printer Ink, Radios, Bolts	\$220.93	Stuart Recreation Center	General Election Rent	\$100.00
Greenfield Oil Company	Outside Labor Repairs	\$310.00	Verizon Wireless Bellevue	Cellular Phone Service	\$528.83
Greenfield True Value	Custodial Supplies	\$34.44	Wallace, Richard W	Light Bulbs	\$13.05
Hawkeye Truck Equipment	Freight	\$21.12	Williams, Barry	Reimb Heater Elements	\$13.29
Henningsen Const Inc	Seal Coat Asphalt Concrete	\$4,434.10	Windstream	Telephone Utility	\$1,336.81
Hoadley, Jodie	Mileage	\$404.23	Young, Nancy	VA Rent, December	\$450.00
Horizon Equipment	Radios-Unit #109	\$451.05	Ziegler Inc	Parts, Labor, Tires	\$8,524.87
Housby Mack Inc	Filters & Parts	\$1,161.55		Grand Total	\$232,712.58
Imagetek Inc	Cloud Backup & Recovery	\$40.00	Fund		
Insurance Trust	Insurance Trust	\$300.00	0001 - General Fund		\$14,695.88
Interstate All Battery Center	Batteries	\$13.50	0002 - General Supplemental		\$8,219.90
ISAC Group Dental	Dental Ins Premiums	\$283.41	0011 - Rural Services		\$41,472.95
ISAC Group Health Program	Health Ins Premiums	\$4,144.00	0020 - Secondary Road		\$30,981.44
ISAC Group Vision	Vision Ins Premiums	\$52.86	0021 - Local Option Sales Tax		\$113,550.14
Jensen Construction Co Inc	Bridge Replacement W35	\$113,550.14	1520 - Nw Wind Farm Ur Capital Project Fund		\$19,012.00
Karl Chevrolet	New Vehicle, Upfit	\$18,188.95	8500 - Adair County Insurance Trust		\$4,780.27
Karl Chevrolet	Parts & Labor	\$275.94		Grand Total	\$232,712.58
Kerry Northway Frontier Technology	Reprogram Cameras	\$280.00			
Lansman, Chad Michael	Annual Inspection	\$112.30			

IMWCA RECOMMENDATION & RESPONSE FORM: Moved by Hoadley and seconded by Homan for the chair to sign the form and put the response that Adair County will implement a formal training process for employees. Adair County will explore the LEARN option on the IMWCA website to help with this. Approved.

COVID-19 UPDATES & DISCUSSION: There have been no new Covid-19 cases in the courthouse or with secondary roads employees although the numbers are rising in our county.

ENGINEER: Sign front page: Shelley moved and Wedemeyer seconded to sign the front page title sheet for W22 Jackson RCB Culvert plans FM-C001(112)-55-01. Approved. **E911:** Engineer Kauffman and Recorder Schneider talked to the Board about 3 Secondary Roads Yards do not have 911 addresses. Those include Adair, Schildberg Lot and South of Bridgewater. Shelley motioned to pay the \$100 fee and Twombly seconded for these 3 yards to get 911 addresses. Approved. Recorder Schneider left 9:22 a.m. **Sign Right of Way:** Homan moved and Hoadley seconded to sign the right of way contract for G-61 County Line Grading Project in Washington Township for \$1,483.19 to Doug Ford. Approved. **Report of Maintenance and Activities:** Kauffman gave an update on the following projects: The crews are working on a dam in Jackson and W35 Jefferson Louck's bridge. Engineer Kauffman left 9:24 a.m. Assessor Pam Jensen arrived at 9:24 a.m. Ryan Smith, Schneider Geospatial joined via conference call at 9:25 a.m.

SCHNEIDER GEOSPATIAL: Ryan Smith, Schneider Geospatial joined via phone to discuss the GIS Soil Update Agreement Discussion. Discussion included that there is an extra charge of \$1,560. Adair County does not have the software to do the update on their own and the state requires counties to do this. 2 years ago when this was done the fee was included in the set-up. Other counties have reported it takes around 3 hours average to do the set-up and Ryan said it could take 12 hours and that it is hard to say for sure. This contract is with the Board of Supervisors and will be a fee that is billed every other year. Moved by Wedemeyer for the Chair to sign the contract and seconded by Homan for the fee to come out of the Board of Supervisor's general budget. The Board asked that this be addressed at the Assessor's Board meeting in the future. Approved. Ryan will send an email to Assessor Jensen and Auditor Berg of expected cost for the next 4 years for future budgeting purposes.

ADJOURNMENT: Moved by Hoadley and seconded by Wedemeyer to adjourn at 9:42 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Timber Woosley, Auditor Clerk