

**January 13, 2021**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker, and Wedemeyer.

Also present: Mandy Berg.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

**MINUTES:** Moved by Wedemeyer and seconded by Walker to approve the minutes from January 6, 2021, January 8, 2021, and January 11, 2021. Approved. Duane Avey, Veterans' Affairs Director joined via conference call at 9:02 a.m.

**CLAIMS:** Moved by Wedemeyer and seconded by Walker to approve the following claims:

Vendor Name	Payable Description	Total			
A.M. Cohron & Son, Inc	TIF Bridge Replacement N22 Jackson	\$66,435.04	ISAC Group Dental	Dental Ins Premiums	\$377.88
Access Systems	Total IT Care/ Cyber Security	\$2,622.16	ISAC Group Health Program	Feb Health Ins Premiums	\$5,347.00
Access Systems Leasing	Server, Computer, Copier Lease	\$1,233.34	ISAC Group Vision	Vision Ins Premiums	\$58.80
Adair Co Emergency Mngmt	1/4 FY21 Tax Draw	\$14,528.00	JB Holland Construction	TIF G61 Grading - Adair/Cass	\$40,963.68
Adair Co Fair Board	1/2 FY21 Tax Draw	\$12,500.00	Jensen Construction Co Inc	Lost-Bridge Replacement	\$9,308.12
Adair Co Health System	New Employee Medical	\$423.00	Jensen, Randall	Pest Control	\$67.00
Adair Co Home Care	1/4 FY21 Tax Draw	\$21,250.00	Jorgensen, Kyle	FY21 Safety Allowance	\$250.00
Adair News, The	Bd Minutes, Official Publications	\$2,940.35	Kinzie Service	Tire Mount & Balance	\$120.00
Agriland FS Inc	Ethanol, Diesel, Propane, Filters, Etc.	\$29,917.01	Legacy Materials LLC	Materials-Snow/Ice Control	\$1,337.63
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Mainstay Systems Inc	APC Battery Backup/Video System	\$250.00
Alliant Energy - IES	Intersection Lighting/Utilities	\$2,783.03	Mediacom	Phone & Internet	\$751.41
Alvins Pick-Em-Up LLC	Towing	\$185.00	Midwest Partnership	1/4 FY21 Tax Draw	\$8,338.50
Aramark Uniform Services	Towel & Uniform Service	\$364.60	Monaghan, Barry	Conservation Rent	\$174.93
Auxiant	HRA Insurance Trust Fees Jan '21	\$919.50	NACO	2021 County Membership Dues	\$450.00
Axon Enterprise, Inc.	Spare Battery Cartridge	\$159.00	NACVSO	NACVSO Dues	\$100.00
Berg, Dan	Mileage, Election Equipment Delivery	\$204.63	Oden Enterprises Inc	Lost-Bridge Material N11 Jefferson	\$12,276.06
Casey's Business Card	Gasoline	\$72.11	Office Machines Company	Office Supplies	\$236.99
Central Salt LLC	Snow & Ice Control Material	\$5,443.83	O'Halloran International	Parts	\$495.15
Century Link	Utilities-Phone Long Distance Calls	\$3.10	Orient Municipal Light	Utilities-Electric-Orient Yards	\$230.00
Colors Floral & Home Decor	EAC Tourism Grant	\$9.07	Polk Co Treasurer	Medical Examiner Fee	\$184.77
Creston Publishing Co	Bd Minutes, Official Publications	\$3,284.79	Praxair Distributing Inc	Monthly Cylinder Rent Nov/Dec	\$122.64
Daino, Marty	Snow Removal	\$75.00	Rolling Hills Farm Corp	Easements For Public Highway	\$2,970.94
Diamond Oil Co	Diesel	\$1,865.49	Schildbergs Inc	Service, Labor	\$397.27
Dustin Hepp	Safety-Fy21 Safety Allowance	\$112.34	Schneider, Janelle	Erc-32b Black Ribbon	\$6.99
Edsall, Carolyn	VA Mileage	\$178.26	Shuck-Britson, Inc.	Outside Engineering/Consulting Fees	\$4,213.30
Every Step	Community Service Grant	\$5,247.39	Sickles Trucking & Repair	Outside Repair- Tire Repair	\$105.00
Farmers Electric Coop	Intersection Lighting/Utilities	\$544.42	SICOG	SICOG Housing Trust Fund Match	\$325.18
Farmers Lumber Company	Hand Tools-Grease Gun	\$12.74	Southern IA Rural Water	Bwater, Dump Station, Lo Water	\$125.00
Fastenal Company	Rain Coat-Wash Bay	\$66.44	SRG Counseling And	Child & Family Reporter Court Ordered	\$750.00
FNB Bank	Ach Origination Fees	\$150.20	Assessment Services, Llc	Fees	
Fontanelle City	Utilities-Electric-Fontanelle Yards	\$170.92	Storey Kenworthy	Tax Forms	\$371.90
Fox Welding Co	Outside Labor/Parts	\$1,001.33	Unity Point Clinic	Drug Tests- 3 Employees (Q4-2020)	\$126.00
Government Forms&Supply	Envelopes, Masks	\$108.18	Verizon Wireless	Hot Spot Survey Crew	\$38.52
Grantham Sanitation	Jail Garbage Hauling	\$98.00	Visa	Wellness Incentive Shirts	\$1,372.20
Greater Des Moines Partner	Broadband Infrastructure Analysis	\$1,408.00	Wallace Auto Supply Co	Parts, Hand Tools, Other Equip, Oil	\$886.30
Greenfield Lumber Co	Signs, Welding Supplies	\$103.67	Wex Bank	Gas Co Cars	\$185.14
Greenfield Municipal Utilities	Utilities	\$3,525.15	Wilson, Hanson &	Child & Family Reporter Court Ordered	\$10,359.85
Greenfield Oil Company	Outside Labor/Parts	\$385.00	Associates, P.C.	Fees	
Greenfield True Value	Chain Saw, Hand Tools, Parts,Supplies	\$334.05	Windstream	Telephone	\$167.60
Housby Mack Inc	Filters-Air, Lube & Fuel	\$88.46	Young, Nancy	VA Rent, Jan	\$450.00
Hungry Canyons Alliance	FY22 Hungry Canyon Membership	\$4,500.00	Youth & Shelter Services Inc	Shelter Services	\$466.50
Imagetek Inc	Cloud Backup & Recovery Services	\$40.00	Ziegler Inc	Parts/Labor/Other Equipment Supply	\$5,727.31
Insurance Trust	Insurance Trust	\$300.00	Zimmerline, Jade	Safety-FY21 Boot Allowance	\$150.00
Iowa Natural Heritage Foun	Land, 60 Acres	\$50,000.00		<b>Grand Total</b>	<b>\$347,028.16</b>
<b>Fund</b>		<b>Expense Amount</b>	0027 - CONSERVATION LAND		\$50,000.00
0001 - GENERAL FUND		\$81,016.44	1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$110,369.66
0002 - GENERAL SUPPLEMENTAL		\$14,732.63	8500 - ADAIR COUNTY INSURANCE TRUST		\$8,007.12
0011 - RURAL SERVICES		\$76.25		<b>GRAND TOTAL</b>	<b>\$347,028.16</b>
0020 - SECONDARY ROAD		\$61,241.88			
0021 - LOCAL OPTION SALES TAX		\$21,584.18			

Approved.

**MONTHLY REPORTS:** Moved by Twombly and seconded by Hoadley to acknowledge receipt of the following monthly reports for September, October, and November: Recorder's Electronic Fees, Recorder's Management Fees, Auditor/Treasurer Monthly Report, Clerk of Court Monthly Report, Sheriff's Quarterly Fees, and Recorder's Quarterly Report. Approved.

**HOMESTEAD & MILITARY DISALLOWANCES:** Moved by Twombly and seconded by Wedemeyer to approve the 8 Homestead and 1 Military disallowances. Approved.

**UNION TOWNSHIP TRUSTEE APPOINTMENT:** Moved by Shelley and seconded by Hoadley to appoint Roan Lauer to fill the vacancy as Union Township Trustee. Approved.

**WELLMARK MPS ADDENDUM:** Moved by Walker and seconded by Twombly for the chair to sign the MPS Addendum with Wellmark for the County's Health, Dental, and Vision Insurance. Approved.

**MAGISTRATE APPOINTING COMMISSION:** Auditor Berg stated the Magistrate Mike Maynes has recommended that Jessica Christensen and Lori Miller be appointed to the magistrate appointing commission. Berg stated that Maynes had contacted both these individuals and that they are willing to serve on the commission. Moved by Hoadley and seconded by Twombly to appoint Jessica Christensen and Lori Miller to the Magistrate Appointing Commission for a six-year term. Approved.

**COVID-19 UPDATES AND DISCUSSION:** The Board discussed the COVID-19 vaccinations and the eligibilities to receive one.

**VETERANS' AFFAIRS: FY22 Budget Request** – Director Duane Avey presented the Veterans' Affairs FY22 budget request of \$66,762. This is an increase from last year's approved amount of \$66,181. **Certification** – Avey explained to the Board that his office assistant, Gwen Johnston, had attended schooling to become certified in order for Johnston to be able to handle the veterans' affairs records. However, in order for Johnston to become certified, Johnston must submit a letter stating that she is eligible to work up to 20 hours to week. Johnston currently is approved to work 10 hours a week. Moved by Twombly and seconded by Hoadley for Auditor Berg to draft a letter for the certification stating that Johnston is eligible to work up to 20 hours a week. Approved. Avey exited the call at 9:24 a.m.

**ATTORNEY:** Melissa Larson, County Attorney entered at 9:26 a.m. Larson presented the Attorney's FY22 budget request of \$174,176. This is an increase from last year's approved amount of \$165,624. Larson also discussed her caseload and that in the future the Attorney's position may need to be considered a full-time position or an assistant attorney may need to be hired. The Board agreed with Attorney Larson and stated that they would like for her to gather more information about how she would like to move forward so that the Board can plan for this change in FY23. Dominic Johnson entered at 9:38 a.m. Larson exited at 9:49 a.m.

**CONSERVATION:** Dominic Johnson, Conservation Director, presented the Conservation's FY22 budget request of \$430,575. This is an increase from last year's approved amount of \$331,974. Johnson also gave an update on the Mormon Trail shower house.

**ADJOURNMENT:** Moved by Walker and seconded by Twombly to adjourn at 10:10 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Steve Shelley, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor