

March 17, 2021

Board members present for regular session at 9:00 a.m. were: Shelley, Hoadley, Twombly, Walker and Wedemeyer. Also present: Mandy Berg, Joanie Finck, Karen Seley, and Jane Stephens joined via conference call. All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Walker and seconded by Twombly to approve the minutes from March 17, 2021. Approved.

CLAIMS: Moved by Wedemeyer and seconded by Hoadley to approve the following claims:

Vendor Name	Payable Description	Total	Verizon Wireless	Hot Spot	
Access Systems	Phone	\$573.79	Verizon Wireless	Hot Spot	\$38.52
Alliant Energy - IES	Intersection Lighting/ Utilities	\$1,752.81	Visa	Monthly Statement	\$424.46
Auxiant	HRA Insurance Trust Claims	\$8,112.77		GRAND TOTAL	\$16,024.95
Kimball Midwest	First Aid Kits	\$2,075.04	Fund		Amount
Mediacom	Internet	\$236.90	0020 - Secondary Road		\$7,912.18
Praxair Distributing Inc	Monthly Cylinder Rent	\$138.41	8500 - Adair County Insurance Trust		\$8,112.77
Productivity Plus Account	Parts/ Labor	\$2,672.25		GRAND TOTAL	\$16,024.95

Approved.

COURTYARD USE PERMIT: Moved by Hoadley and seconded by Walker to approve the courtyard use permit for the Greenfield Chamber/Main Street Egg Hunt on April 3, 2021 with proof of insurance. Approved.

TOWNSHIP CLERK WAGES: Moved by Hoadley and seconded by Shelley to approve the township clerk wages for Grand River Township Clerk Rebecca Luers for \$20.00, Lee Township Clerk Brenda Standley for \$40.00, Greenfield Township Clerk Amanda Pickrell for \$40.00, and Eureka Township Clerk Jeannette Jorgensen for \$40.00. Approved.

MANURE MANAGEMENT PLAN UPDATES: Moved by Twombly and seconded by Walker to acknowledge receipt of the manure management plan updates from Prestage Farms of Iowa LLC and Robert Slayton #65131. Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Shelley and seconded by Walker for Auditor Berg, as contract administrator, to sign the Child Abuse Grant Draw Down. Approved.

FY20 COST ALLOCATION PLAN: Moved by Twombly and seconded by Shelley to acknowledge receipt of the FY20 Cost Allocation Plan and for the Chair to sign the certification page. Approved.

LETTER OF COMPLAINT – LANDFILL: Supervisor Shelley read a letter from GHI Sanitation concerning their experience with the Adair County Sanitary Landfill’s billing and service. Supervisor Twombly stated that the County only has a 28E agreement with the landfill and that this is something the Landfill Board with Supervisor Wedemeyer, as the County’s representative on the Landfill Board, should take care of. Moved by Twombly and seconded by Wedemeyer to acknowledge receipt of the letter from GHI Sanitation. Approved. Nick Kauffman, Brenda Wallace, and Janelle Schneider entered at 9:11 a.m.

FY20 HEARTLAND MANAGEMENT ALLIANCE AUDIT: Moved by Walker and seconded by Shelley to acknowledge receipt of the FY20 Heartland Management Alliance Audit. Approved.

FY20 ADAIR COUNTY MEMORIAL HOSPITAL AUDIT: Moved by Shelley and seconded by Hoadley to acknowledge receipt of the FY20 Adair County Memorial Hospital Audit. Approved.

COVID-19 UPDATES & DISCUSSION: Reopening Courthouse – Supervisor Shelley stated that he would like to see reopening the courthouse the first part of April with mask mandates in place and helping customers at each individual office as needed with the plexi glass shields. Treasurer Wallace would like to keep the drivers’ licenses by appointment only. Recorder Schneider stated that she thinks everyone including workers should continue to wear masks. The Board agreed that the department heads should decide how they would like to operate their offices, but feel like we need to take a step into reopening. The department heads will discuss how operations should be handled and it will be discussed more next week along with the COVID-19 employee policy.

PUBLIC HEARING – FY22 BUDGET: Moved by Walker and seconded by Wedemeyer to open the Public Hearing for the FY22 Budget at 9:22 a.m. No comment was received by the Auditor, Supervisors, or Public. Moved by Twombly and seconded by Hoadley to close the public hearing at 9:24 a.m. Approved. Wallace and Schneider exited at 9:24 a.m.

COMPENSATION RESOLUTION: Moved by Twombly and seconded by Hoadley to approve **Resolution #2021-21** Whereas, the Adair County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and Whereas, the Adair County Compensation Board met with the Board of Supervisors

on December 16, 2020 and made the following salary recommendations to the Board of Supervisors for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$56,080.14	4.5%	\$58,603.75
County Attorney	\$69,860.98	5.5%	\$73,703.33
Recorder	\$56,080.14	4.5%	\$58,603.75
Sheriff	\$74,316.75	5.5%	\$78,404.17
Supervisors	\$27,608.03	4.5%	\$28,850.39
Supervisors, Add'l Chair Pay	\$1,200.00		\$1,200.00
Treasurer	\$56,080.14	4.5%	\$58,603.75

Therefore, Be It Resolved that the Adair County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2021:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$57,762.54	3%
County Attorney	\$72,655.42	4%
Recorder	\$57,762.54	3%
Sheriff	\$77,289.42	4%
Supervisors	\$28,160.19	2 %
Supervisors, Add'l Chair Pay	\$1,200.00	
Treasurer	\$57,762.54	3%

Roll Call Vote: Shelley, aye; Wedemeyer, nay; Hoadley, aye; Twombly, aye; and Walker, aye. Approved.

FY22 BUDGET APPROVAL RESOLUTION: Moved by Walker and seconded by Hoadley to approve **Resolution #2021-22** Be It Resolved by the Adair County Board of Supervisors, that the budget for fiscal year 2022 be approved as published in the official newspapers of the county on March 3, 2021 as required. A public hearing was held March 17, 2021 at 9:15 a.m. The Adair County FY22 budget will hereby be certified and filed with the Iowa Department of Management by the Adair County Auditor and be filed in the office of the Adair County Auditor and a certification of taxes filed. Roll Call Vote: Shelley, aye; Wedemeyer, aye; Hoadley, aye; Twombly, aye; and Walker, aye. Approved.

SIGN FY22 BUDGET: Moved by Twombly and seconded by Wedemeyer for the Chair to sign the FY22 Budget. Approved.

ENGINEER: Sign ROW Contract – Engineer Kauffman will bring this to the Board next week. **Sign Resolutions** – Moved by Hoadley and seconded by Walker to sign **Resolution #2021-23** Whereas, the Board of Supervisors, hereafter referred to as "the Board", believes the N9 Prussia RCB Culvert Project (L-LRCBN9P-73-01), hereafter referred to as "the project" is in the best interest of Adair County, Iowa, and the residents thereof. The project is defined as The replacement of an existing box culvert with a reinforced concrete box culvert located on 170th St. approximately 1470 feet east of Indian Ave.; and Whereas, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and Whereas, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Adair County and its citizens, all as provided For in and permitted by section 331.301 of the Code of Iowa; and IT IS Therefore Resolved by Board to accept the bid from Gus Construction Co., Inc. in the amount of \$118,890.40 and awards the associated contract(s) to the same; Be It Further Resolved That all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; And Be It Further Resolved by the Board of Supervisors or Adair County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Nick Kauffman, P.E., the County Engineer for Adair County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. Roll Call Vote: Shelley, aye; Twombly, aye; Walker, aye; Wedemeyer, aye; and Hoadley, aye. Approved. Moved by Twombly and seconded by Wedemeyer to approve **Resolution #2021-24** Whereas, the Board of Supervisors, hereafter referred to as "the Board", believes the W22 Jackson RCB Culvert Project (FM-C001(112)—55-01), hereafter referred to as "the project" is in the best interest of Adair County, Iowa, and the residents thereof. The project is defined as The replacement of an existing box culvert with a reinforced concrete box culvert located on Delta Ave. approximately 260 feet south of 250th St.; and Whereas, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and Whereas, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Adair County and its citizens, all as provided For in and permitted by section 331.301 of the Code of Iowa; and IT IS Therefore Resolved by Board to accept the bid from Gus Construction Co., Inc. in the amount of \$256,064.95 and awards the associated contract(s) to the same; Be It Further Resolved That all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; And Be It Further Resolved by the Board of Supervisors or Adair County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Nick Kauffman, P.E., the County Engineer for Adair County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. Roll Call Vote: Shelley, aye; Twombly, aye; Walker, aye; Wedemeyer, aye; and Hoadley,

aye. Approved. **Wage Rate progressions** – Moved by Hoadley and seconded by Wedemeyer to approve the 24-month wage progression for Travis Corder and Kurt Venteicher of \$0.96/hour effective April 1, 2021. Approved. **Maintenance and Activities Report** – Kauffman gave an update on the following projects: floodplain administration, rock hauling, N22 Jackson, and N35 Jefferson Loucks Grove. Kauffman exited at 9:42 a.m.

SOLAR PANELS: Andrea Beane and Matt Ott joined the conference call at 9:43 a.m. Auditor Berg handed out information that had been emailed to her regarding solar panel regulations including emails from the County Attorney, Matt Ott from MidAmerican, and Jordan Oster from the Iowa Environmental Council. There were also documents of some other counties' ordinances for solar panels, but also had zoning in their counties. Supervisor Hoadley has been asked to have a public hearing in person where people can voice their concerns with social distancing in place. Supervisor Wedemeyer thinks we need to look into setbacks and do some more research to see what direction the Board wants to go. Supervisor Hoadley agreed that something needs to be put into place and wondered if the Board could follow the outline of the wind turbine setback ordinance. Hoadley stated that she also thinks the ordinance should state something about who would be covering the cost of removing any solar farms and getting the land back to usable land. Supervisor Shelley stated that MidAmerican's project has a setback of 50 feet and thinks we need to also think about the roads and have a proper setback from a residences that are not part of the project. The Board was in consensus to review the materials and discuss this at next week's meeting with the County Attorney.

ADJOURNMENT: Moved by Twombly and seconded by Walker to adjourn at 10:01 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Steve Shelley, Chairman

ATTEST: _____ Mandy Berg, Auditor