

July 21, 2021

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker, and Wedemeyer.

Also present: Mandy Berg and Dominic Johnson. Ric Hansen – KJAN, Jennifer Nichols – Atlantic News Telegraph and Mandy Billings – KSOM joined via conference phone.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance using social distancing in the courtroom. Maximum occupancy for public attendance is 21 people.

MINUTES: Moved by Walker and seconded by Hoadley to approve the minutes from July 14, 2021. Approved.

CLAIMS: Moved by Twombly and seconded by Walker to approve the following claims:

AGRILAND FS, INC	POSTAGE METER RENT	\$30,372.07
AUXIANT	HRA INSURANCE TRUST CLAIMS	\$965.00
MARCO TECHNOLOGIES LLC	COPIER FEES	\$134.82
MEDIACOM	INTERNET	\$236.90
	GRAND TOTAL	\$31,708.79
0001 GENERAL FUND		\$134.82
0020 SECONDARY ROAD		\$30,608.97
8500 ADAIR COUNTY INSURANCE TRUST		\$965.00
	GRAND TOTAL	\$31,708.79

Approved.

RESOLUTION – TRAVEL POLICY: Moved by Twombly and seconded by Hoadley to approve **Resolution #2021-34** – Adair County Travel Policy. Reimbursement for travel will be according to the Adair County Personnel policy or applicable union contract with the following limitations: Daily single lodging rate reimbursement or payment shall not exceed the lowest negotiated ISAC or ISAC affiliate price per day plus tax and for Non-ISAC meetings shall not exceed the lowest government price offered. An original receipt or bill must be presented for payment. Meal reimbursements if applicable will not exceed the following amount with original itemized receipt required: \$40/day. The County will not reimburse for tip or alcohol. Exceptions shall be made for meals included as part of school of instruction registration fee. The 2021 mileage reimbursement rate will be set at \$0.10 less than the IRS Rate for county employees on county business. The Sheriff will use the IRS Standard Mileage rate for functions billed for service within the office of the sheriff. The Veterans Affairs will pay the VA Transport Drivers \$0.10 above the IRS Standard Mileage rate. This Resolution rescinds the previous Travel Policy Resolution #2021-03 approved on January 4, 2021. Roll Call Vote: Hoadley, aye; Shelley, aye; Twombly, aye; Walker, aye; and Wedemeyer, aye. Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Twombly and seconded by Hoadley for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down for May and June. Approved.

COVID UPDATES & DISCUSSION: American Rescue Plan – The Board discussed the process of department and heads to submit proposals to the Board for possible uses of the ARPA funds. Auditor Berg will send out information asking proposals to be submitted by the middle of October with the Board approving the use of the funding received in FY22 by December. Dominic Johnson, Conservation Director, discussed what his affiliate had discussed for ways that conservation could possibly use the funds.

VETERANS' AFFAIRS – Duane Avey, Veterans' Affairs Director, and John Schildberg, Veterans' Affairs Commissioner, entered at 9:13 a.m. **VA Director/Assistant:** Avey is now back to work and is planning on continuing in his director position, but would like the Board to allow Conservation Clerk Johnston to be able to cover Avey's position if needed. Supervisor Twombly stated that he believes Johnston should be able to cover the position for any reason that Avey needs to be absent. Schildberg asked if Johnston could be paid at the same rate as Avey when covering the position. Supervisor Twombly stated that since it is just temporary, she would earn her normal wage as this would be the case for all other county offices. If she were to take over the position, then it would be a possibility. Avey and Schildberg exited at 9:21 a.m.

AUDITOR – FY22 BUDGET AMENDMENT: Auditor Berg presented the FY22 Budget Amendment Spreadsheet that carries over the bond funding from FY21 for the Sheriff Radio Project and the Recorder Digitization Project. **Set Public Hearing** – Moved by Twombly and seconded by Hoadley to set the public hearing for the FY22 budget amendment on August 11, 2021 at 9:15 a.m. Approved.

ENGINEER: Nick Kauffman entered 9:24 a.m. **Sign Final Voucher** – Moved by Walker and seconded by Twombly for the chair to sign the final voucher for N22 Jackson Bridge Replacement project L-LBRN22J—7X-01. Approved. **Maintenance & Activity Report** – Engineer Kauffman gave an update on the following projects: dust complaints and Audubon County Wind Turbine Project traffic, will be back to work on Delta, the new FY22 road use tax funds projection is up \$80,000, and N34 Richland Bridge.

Brenda Wallace, Treasurer, entered at 9:34 a.m. Wallace informed the Board that her new hire has backed out of taking the position and that she will continue her process of finding a replacement for the Treasurer Clerk position.

ADJOURNMENT: Moved by Twombly and seconded by Walker to adjourn at 9:35 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Steve Shelley, Chairman

ATTEST: _____ Mandy Berg, Auditor