

August 4, 2021

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker, and Wedemeyer. Also present: Mandy Berg and Caleb Nelson, Adair County Free Press. Ric Hansen, KJAN, joined via conference phone.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

MINUTES: Moved by Wedemeyer and seconded by Walker to approve the minutes from July 28, 2021. Approved.

CLAIMS: Moved by Walker and seconded by Hoadley to approve the following claims:

Altec Industries Inc	Parts #150	\$180.11
Auxiant	@ HRA Insurance Trust Claims	\$3,223.26
Casey's Business Mastercard	Gasoline #170	\$93.19
Windstream	Phone Bill	\$31.47
	Grand Total	\$3,528.03
0001 - General Fund		\$31.47
0020 - Secondary Road		\$273.30
8500 - Adair County Insurance Trust		\$3,223.26
	Grand Total	\$3,528.03

Approved.

LIQUOR LICENSE RENEWAL: All documents for the liquor license have not yet been submitted. Jennifer Nichols, Atlantic News Telegraph joined via conference call at 9:04 a.m.

FIREWORKS PERMIT APPLICATION: Moved by Hoadley and seconded by Twombly to approve the fireworks permit application for Dennis Dukes on August 7, 2021 with proof of insurance. Approved.

HOMESTEAD & MILITARY DISALLOWANCES: Moved by Wedemeyer and seconded by Twombly to approve the 15 Homestead and 4 Military Disallowances and for the chair to sign the disallowance letters. Approved.

COMPENSATION BOARD APPOINTMENTS: Moved by Twombly and seconded by Walker to re-appoint Todd Olson as the Supervisors' Representative, Jayne Lents as the Auditor's Representative, and Lyle Wittrock as Sheriff's representative to a four-year term as compensation board members. Approved. The board will still need to appoint another representative to fill their other vacancy on the compensation board.

AUDITOR: Backup Internet Connection Proposal – Auditor Berg presented a proposal from Infomax concerning a backup internet connection. With the County's current IT service, if the County does not have internet, employees are unable to work. After several comparisons in backup connections, Infomax believes the County's best option is to install a network device that will utilize a 4G wireless connection from US Cellular at each site. Auditor Berg was concerned with the connection/signal strength from US Cellular, but was told that both Verizon and US Cellular signal strengths were equal at both sites. The one-time installation cost would be \$460 per site plus labor and would then cost a \$10.00 monthly fee for each site. Fees would then be charged for usage at \$10.00 per gigabyte of data. Moved by Twombly and seconded by Walker to move forward with backup internet connection proposal. After further discussion and wanting to get Engineer Kauffman's opinion, the motion was withdrawn. Moved by Hoadley and seconded by Twombly to table the discussion until Engineer Kauffman can join the meeting. Approved. **OCIO Laptop Grant Program** – Auditor Berg stated that the Office of Chief Information Officer was offering a grant program for laptops for local governments. Each jurisdiction can submit a single order for up to \$9,500 out of the pre-approved list of laptops and accessories provided and can be used for any kind of county business. As long as the equipment was not budgeted for and can justify the use due to the public health emergency, the County is eligible. Auditor Berg stated that a laptop could be distributed to each department in the event that offices may need to be working from home or if there is a need for offices to separate due to the pandemic. Moved by Twombly and seconded by Shelley to allow Auditor Berg to order the laptops and distribute them as she sees fit. Approved. Brenda Wallace, Treasurer, entered at 9:13 a.m.

TREASURER: Treasurer Clerk New Hire – Treasurer Wallace stated that she has hired Stacy Huss to fill the treasurer clerk vacancy pending the background and drug tests. Huss will start at 65% of Wallace's salary with a tentative start date of August 23, 2021. Moved by Walker and seconded by Hoadley to approve the new hire of Stacy Huss. Approved. Nick Kauffman, Engineer, entered at 9:17 a.m. Wallace exited at 9:19 a.m.

ENGINEER: Backup Internet Connection (Continued) – The Board discussed the backup internet connection with Engineer Kauffman. Kauffman stated that their office already had a hot spot from Verizon that they use for surveying, but believes it would be beneficial to have a dedicated backup connection for just their office. Moved by Wedemeyer and seconded by Walker to move forward with the suggested backup internet connection with US Cellular. Approved. **Sign Final Voucher** – Moved by Twombly and seconded by Walker for the chair to sign the final voucher for G27 HMA Paving/Resurfacing Project LFM-HMAG27—7X-01 with Western Engineering. Approved. **Sign Final Voucher** – Moved by Walker and seconded by Hoadley for the chair to sign the final voucher for W35 Jefferson Bridge Project L-LBRW35J—73-01 with Jensen Construction. Approved. **Maintenance & Activity Report** – Engineer Kauffman gave an update on the following projects: G61 preconstruction meeting, W22 Jackson preconstruction meeting, Herberger started N31 Richland a week ago, has had several issues with dust control the last couple weeks, Delta and 190th they have been pulling up edges, auction will be in September and Kauffman is working on the list of items, and still having some issues with the Avatara Cloud. The Board

would like Avatara/Infomax to join their meeting next week to talk about these issues. Kauffman and the board discussed mowing and spraying around trees.

Supervisor Shelley stated that he received a call asking about adding solar panels to the courthouse and wondered if anyone would be interested in having them come to a future meeting. There is no interest from the Board at this time. Supervisor Shelley also wanted the other Board members to know that there will be a meeting on August 19th at 5:30 to re-appoint the Assessor and that two members of the Board need to be in attendance.

ADJOURNMENT: Moved by Twombly and seconded by Hoadley to adjourn at 9:38 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Steve Shelley, Chairman

ATTEST: _____ Mandy Berg, Auditor