

**October 13, 2021**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker, and Wedemeyer.

Also present: Mandy Berg and Caleb Nelson – Adair County Free Press. Mandy Billings – KSOM joined via conference phone.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**YEARS OF SERVICE AWARDS:** Supervisor Shelley presented the following years of service awards:

Jonathan Ehler – 15 Years

Richard Wallace – 25 Years

Janelle Schneider – 35 Years

Rick Paxton – 20 Years

Gary Erlandson – 30 Years

Cleon Klemish – 50 Years

Lee Stewart – 20 Years

Donald Johnson – 30 Years

Supervisor Shelley presented a retirement plaque to Dave Homan for his 12 years of service as County Supervisor.

Melissa Larson, Donald Johnson, Judy Kading, and Dominic Johnson joined the meeting at 9:15 a.m. Ric Hansen, KJAN and Jennifer Nichols, Atlantic News Telegraph joined via conference call at 9:15 a.m.

**ATTORNEY – NEW HIRE:** County Attorney Larson stated she had a fair amount of interest in the legal assistant position, but only had three people apply. Larson would like to hire Nellie Griffith as the legal assistant and move Donnell Griffith to the paralegal position effective October 25, 2021. Moved by Wedemeyer and seconded by Walker to approve the hire of Nellie Griffith as legal assistant pending the completion of the physical, drug test, and background check and to move Donnell Griffith to the paralegal position effective October 25, 2021. The Board discussed the distant relationship by marriage between Nellie and Donnell, but Larson didn't see it being an issue. Approved. Nick Kauffman entered at 9:22 a.m. Larson exited at 9:22 a.m.

**CONSERVATION: Annual Report** – Conservation Director Johnson went over the Conservation's Annual Report with the Board. Moved by Hoadley and seconded by Walker to acknowledge receipt of the annual report. Approved. Johnson stated that camping will remain open with electricity until our expense exceeds our revenue, but the water will be shut off. **American Rescue Plan Act Projects** – Johnson went over some proposed projects he would like the supervisors to consider using the American Rescue Plan Act funding including repairing park roads and updating latrines at the parks. Johnson has spoken with Jamie Cashman, ISAC, and has received approval for his proposals. Johnson exited at 9:43 a.m. Jeff Vandewater entered at 9:46 a.m.

**ENGINEER: Accept Bids** – Engineer Kauffman went over the bids and the differences in their estimate to the low bid from Gus Construction. Moved by Twombly and seconded by Hoadley to approve **Resolution #2021-43** – WHEREAS, The Board of Supervisors, hereafter referred to as "the Board", believes the Lakeview Drive Culverts Project, L-LAKEVIEWPH1—7X-01, hereafter referred to as "the project" is in the best interest of Adair County, Iowa, and the residents thereof. The project is defined as the replacement/extension of multiple existing culverts, located on Adair County 250<sup>th</sup> St. and Marion Ave.; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Adair County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by the Board to accept the bid from Gus Construction Co., Inc. in the amount of \$467,694.36 and awards the associated contract to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Adair County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Nick Kauffman, P.E., the County Engineer for Adair County, Iowa be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project. Roll Call Vote: Shelley, aye; Twombly, aye; Walker, aye; Hoadley, aye; and Wedemeyer, aye. Approved. **Report of Maintenance & Activities** – Engineer Kauffman gave an update to the Board on the following projects: received a notice from Echo stating concrete would be increasing in price, Guthrie County had an add in the paper with a starting wage of \$21.23/hour, has ARPA projects he will submit on Friday including record digitization and resurfacing of park roads, W22 box Gus has finished, Leroy finishing possibly this week, Herberger should be gone, and N35 Summit Nick has not yet heard back from the contractor. Supervisor Hoadley asked about the turbines blades being switched out and if we had a road use agreement in place. Kauffman stated that there is not an agreement in place, but if there are any issues MidAmerican has done everything Kauffman has asked them to do. The Board discussed the crane operator and it being more practical to hire that out than have one on staff. Nelson exited at 10:01 a.m. Kauffman exited at 10:02 a.m.

**MINUTES:** Moved by Walker and seconded by Twombly to approve the minutes from October 6, 2021. Approved.

**CLAIMS:** Moved by Wedemeyer and seconded by Hoadley to approve the following claims:

Auxiant	HRA Insurance Trust Claims	\$1,481.19
Greenfield Lumber Company	Wood, Paint, Brushes	\$205.36

Greenfield True Value	Tiller Rental, Straw, Connector, Oil, Washer Fluid	\$224.01
IA Department Of Human Services	DHS LAE Overpayment Reimb	\$3,970.44
Orient Municipal Water	Lo Water, Orient Dump Station	\$145.23
Southern IA Rural Water	Mt Water, Lo Water, Bwater Dump Station	\$171.35
Us Cellular	Backup Internet	\$41.68
Windstream	Telephone	\$145.10
	<b>Grand Total</b>	<b>\$6,384.36</b>
0001 - GENERAL FUND		4690.45
0020 - SECONDARY ROAD		20.84
0027 - CONSERVATION LAND		191.88
8500 - ADAIR COUNTY INSURANCE TRUST		1481.19
	<b>GRAND TOTAL</b>	<b>\$6,384.36</b>

Approved.

**MONTHLY REPORTS:** Moved by Wedemeyer and seconded by Walker to acknowledge receipt of the monthly reports. Approved.

**COVID-19 UPDATES & DISCUSSION:** Supervisor Shelley stated he had seen on the news how Polk County was planning on spending their ARPA funding. Judy Kading asked the Board if they would consider having a public meeting regarding the ARPA funds to tell the public how much funds the County receives, how they are planning on using the funds, and to receive suggestions from others on how to use the money outside of the County's regular projects. Kading thinks the Board needs to be open and honest with public. Supervisor Wedemeyer stated that the Board was first wanting to have internal departments make requests to see where the need is, but has always planned to set aside some of the funding to use for outside organizations or businesses with a need. Wedemeyer also stated that all the meetings they have discussed this are public and anyone is allowed to attend in person or on the phone. Kading stated she believes the Board should have one big public meeting to answer questions and that it may be a good time for Jamie Cashman to attend. Supervisor Twombly asked if Kading would also be attending City meetings requesting this as they have received funding also, but Kading didn't know if she would. Supervisor Hoadley stated that the Board is hoping to help as many people as they can with this money and would like to make it go a long ways.

**ADJOURNMENT:** Moved by Wedemeyer and seconded by Twombly to adjourn at 10:10 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Steve Shelley, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor Clerk