

October 20, 2021

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker, and Wedemeyer.

Also present: Mandy Berg. Mandy Billings – KSOM, Ric Hansen – KJAN and Jennifer Nichols – Atlantic News Telegraph, and Travis Huss joined via conference phone.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

MINUTES: Moved by Hoadley and seconded by Walker to approve the minutes from October 13, 2021. Approved.

CLAIMS: Moved by Walker and seconded by Twombly to approve the following claims:

Access Systems	Service Contract/Phones	\$261.40	Larson, Melissa S., P.C.	Attorney Expense	\$3,550.33
Access Systems Leasing	Server Lease	\$1,272.58	Leroy & Son's, Inc.	LFM-G61-7X-01/15 (TIF) Grading	\$41,974.32
Adair Co Engineer	Gas County Cars	\$1,565.34	Lumen	Phone Charges	\$0.23
Adair Co Health System	Jail Meals	\$3,660.00	Mangels, Mike	Grove Township Mowing	\$25.00
Agriland Fs Inc	Ethanol, Diesel, Filters, Def Drum	\$30,633.05	Marco Technologies LLC	Copier Fees	\$134.82
Alliant Energy - IES	Intersection Lighting/Utilities	\$443.00	McMorran Lawn Services	Broadleaf Control/Fertilizer	\$160.00
Amazon Capital Services	Election Labels	\$26.47	Mediacom	Phone & Internet	\$796.56
Aramark Uniform Services	Towel & Uniform Service	\$109.74	Meisenheimer, Janelle	Mileage	\$64.82
Arnold Motor Supply	Caster Creeper, 12- Glass Cleaner	\$117.83	Metal Culverts Inc	Corrugated Metal Pipe, Bands	\$67,614.00
Auxiant	HRA Insurance Trust Claims	\$1,886.53	MHC Kenworth	Parts-#643	\$2,062.63
Avey, Floyd Duane	Parking	\$34.97	Midwest Patch/ Hi-Viz	Signs-2 Roll Up Stands	\$240.00
Bm Sales	Custodial Supplies	\$81.00	Midwest-Wheel	Parts-#643/#162	\$305.41
Bridgewater Tires & More	Tire Repair	\$15.00	Companies		
Cintas	1st Aid Supplies	\$76.71	Monaghan, Barry	Building Rent	\$114.07
Cooney, Sean	L-LAKEPAVPH1--7x-01(TIF)	\$130.18	Office Depot	Office Supplies	\$305.12
Diamond Oil Co	Diesel-221.70 Gals	\$636.26	O'Halloran International	Parts-See Attached	\$2,201.33
Eastern Iowa Tire	Tires, Tubes, Etc.	\$757.80	Queck, Nichole	Mileage-ICEOO Conference	\$45.45
Farmers Electric Coop	Mt Electric, Lo Electric	\$1,553.89	Richter & Son Towing, Inc.	Labor/Parts #642	\$2,685.94
Farmers Lumber Company	Supplies	\$21.50	Schildberg Const Co Inc	Maintenance & Shoulder Rock	\$86,379.92
FNB Bank	Billing For Apportions	\$72.90	Secondary Road Fund	Fuel, September 2021	\$492.18
Fontanelle City	Utilities-Electric	\$34.30	Sickles Trucking & Repair	Tire Labor/ Tire Disposal	\$51.50
Fox Welding Co	Parts- Unit #220	\$308.08	Sickles, Dean	Safety-Fy22 Allowance	\$84.38
GATR Of Des Moines, Inc	Parts-Unit #506	\$301.50	Southern IA Rural Water	Water, Dump Station	\$19.00
Grantham Sanitation	Trash Pickup	\$100.00	Stuart Herald, The	Advertisement	\$43.00
Greenfield Municipal	Utilities-3 Locations Water, Sewer & Electric	\$4,125.19	Sullivan, Patricia Jane	VA Mileage	\$79.20
Housby Heavy Equipment	Oil/Filters	\$2,025.33	Thomson Reuters - West	Library Plan Charges	\$360.42
Housby Mack Inc	Filters/Parts	\$239.79	Titan Machinery	Parts-Unit #212	\$202.90
IA Dept Transportation	Ice Melt For Sidewalks	\$310.00	Treasurer State Of Iowa	Fy22 Juvenile County Base	\$266.00
Imaging Spectrum, Inc	Passport Media Kit	\$187.01	Truck Center Companies	Parts #501	\$55.22
IMWCA	Work Comp Premium FY22	\$7,591.00	Unity Point Clinic	Q3-3 Random Drug Tests	\$126.00
Infomax Office Systems	Complete Cloud It - Oct	\$5,721.70	Verizon Wireless	Hot Spot For Survey Crew Equipment	\$38.58
Iowa State University	Bridge Inspection Training Course	\$900.00	Verizon Wireless Bellevue	Telephone Service	\$103.08
Jensen, Randall	Misc Shop-Pest Control	\$161.00	Visa	Postage, Office Supplies, Custodial	\$2,648.10
Johnston, Gwen	Parking	\$30.00	Wallace Auto Supply Co	Parts, Tools, Diesel	\$785.48
Karl Chevrolet Of Stuart	Labor, Parts	\$58.24	Warren County Auditor	Medical Examiner Fees	\$100.00
Kiesler's Police Supply, Inc	Ammo	\$2,990.09	Ziegler Inc	Parts/Labor	\$1,277.58
Kinzie Service	Service/1-4 Veh	\$120.00		Grand Total	\$283,951.95
0001 - GENERAL FUND		\$28,205.36			
0002 - GENERAL SUPPLEMENTAL		\$605.00			
0011 - RURAL SERVICES		\$3,379.12			
0020 - SECONDARY ROAD		\$207,721.17			
0027 - CONSERVATION LAND		\$50.27			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$42,104.50			
8500 - ADAIR COUNTY INSURANCE TRUST		\$1,886.53			
	GRAND TOTAL	\$283,951.95			

Approved. Brenda Wallace and Caleb Nelson entered at 9:03 a.m.

COVID-19 UPDATES & DISCUSSION: Supervisor Shelley stated that he had seen that Adair County had 34 deaths due to COVID since the beginning of the pandemic. Supervisor Hoadley asked Nelson if it were possible to write an article in the Adair County Free Press giving another update on the American Rescue Plan Act and where the Board was at in the process.

TREASURER: Treasurer Wallace stated that Stacy Huss gave her two week notice and her last day would be October 29th. Wallace would like to start the hiring process as she did not have any applicants left from her previous process. Moved by Wedemeyer and seconded by Hoadley to allow Treasurer Wallace to start the hiring process. Approved. Wallace exited and Nick Kauffman entered at 9:08 a.m. Tiffany Warrior joined via conference call at 9:10 a.m.

AUDITOR: Moved by Twombly and seconded by Walker to approve **Resolution #2021-44 – Transfers FY2021** – Whereas, on March 5th, 2014 Resolution #2014-24-Levy Debt Service for Loan Agreement was approved authorizing Adair County's Debt Service to be levied for payment of Pictometry Software and Shieldware Software and Hardware; Whereas, on July 18, 2018 payment was made from the Misc Capital Projects Fund (1599) to Pictometry for \$21,738.75 for the annual software payment for Pictometry; Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$21,738.75 from the Misc Debt Service Fund (2999) to the Misc Capital Projects Fund (1599) for expenditures for Shieldware and Pictometry. Roll Call Vote: Shelley, aye; Hoadley, aye; Twombly, aye; Walker, aye; and Wedemeyer, aye. Approved.

ENGINEER: Sign Contract & Performance Bond – Moved by Walker and seconded by Twombly to sign the contract and performance bond for Lakeview Drive culvert project L-LAKEPAVEPH1—7X-01. Approved. **Award Resolution** – Kauffman presented the bids for the W20 Jackson RCB culvert project and stated that all bids were at least 23.7% over the Engineer's estimate. Kauffman recommends that the Board reject all bids and allow Kauffman to make some changes and re-let the project. Moved by Twombly and seconded by Hoadley to approve **Resolution #2021-45** – Whereas, The Board of Supervisors, for Adair County, Iowa, hereafter referred to as "the Board", has prepared plans, specifications, and cost estimate for FM-C001(112)-55-01, also known as "W20 Jackson Culvert project", hereafter referred to as "the project". The project is defined as the replacement of an existing concrete single-span bridge and construction of a twin-span reinforced concrete box culvert, located on Adair County Brown Avenue roughly 1700' north of 260th Street; and Whereas, The Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and Whereas, a formal bid letting was conducted by the Iowa Department of Transportation on behalf of the Board and two competitive bids were received and read; and Whereas, the apparent low bid of \$499,888.36, exceeded 120 percent of the cost estimate, \$409,716.70; and WHEREAS, the Board hereby rejects all bids and has determined that it is in the best interests of Adair County and its citizens to provide a public "Notice to Bidders" that establishes a new bid letting date; and It Is Therefore Resolved by the Board to reject all received bids for the FM-C001(112)—55-01 project. Be It Further Resolved that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law. Roll Call Vote: Shelley, aye; Twombly, aye; Walker, aye; Hoadley, aye; and Wedemeyer, aye. Approved. **Discuss North 35 Summit Bridge Repair Quote** – Engineer Kauffman presented two different options on repairing the N35 Summit Bridge with quotes from Govco for the crane operation. To take the deck off, pull beams off, build abutments, put beams and decking back on, Govco would charge \$92,875 with a total project cost of \$123,625. To repair what is there with minimal work, Govco would charge \$63,240 with a total project cost around \$100,000. Kauffman would recommend that the bridge be completely re-built and not just repaired. Moved by Walker and seconded by Hoadley to completely rebuild the N35 Summit bridge with a total project cost of \$123,625. Approved. Kauffman stated that this could all be paid from LOST and that the budget would not need to be amended for it and hopes that the project can start in December. **Credit Card Application** – Kauffman stated that they currently have Casey's gas cards for when employees need to travel for conferences. They are not used very often, but they almost always get a late fee when using the cards because of the short invoice turn around time. Kauffman would like to cancel the Casey's cards and apply for an additional FNB credit card adding users Ray Palmer, Nathan Jensen, and Adam Comstock. Moved by Twombly and seconded by Walker for the chair to sign the FNB credit card application with a \$5,000 limit adding Ray Palmer, Nathan Jensen, and Adam Comstock as authorized users. Approved. **Report of Maintenance & Activities** – Engineer Kauffman gave an update to the Board on the following projects: N34 Richland, Gus Construction close to being finished on W22 Jackson, Lake Road contract is signed and think that Gus will begin on that soon, Leroy and Sons are done moving dirt and will do sub draining and finishing up pretty quick, have met with Ziegler and the price for motor graders will increase 7.5% and may possibly increase more by January – availability is 10 to 12 months out. The Board discussed options on purchasing motor graders for next year. Jeff Vandewater entered at 9:34 a.m. Kauffman exited at 9:35 a.m.

SHERIFF: Sheriff Vandewater presented information to the Board comparing wages of jailers and dispatchers to surrounding counties. Vandewater has continued to follow the step raises that were previously written out in the union contract with a beginning wage of \$17.07/hour. The top hourly rate currently is \$19.65/hour for an employee who has been with the County for 36 years. A secondary road worker makes more than that after their 6-month raise. Creston has a starting wage of \$21.02/hour, Adams County starts between \$18.18 and \$20.46/hour, Madison County starts around the same rate but their top wage is about \$1.50/hour more. Vandewater stated that he understands that you can't necessarily compare wages to other County departments, but his jailers and dispatchers face some very difficult situations including physical and mental health situations, COVID, and answering 911 calls which Vandewater stated was one of the hardest things he has had to do as a peace officer. Supervisor Shelley stated that he realizes the jailer and dispatcher positions are not for everyone. Supervisor Twombly stated that he remembers doing maybe one wage adjustment in the last 12 years since he has been here and thinks that Vandewater needs to recommend a bump that would get us back to comparable wages. Supervisor Wedemeyer doesn't think we should compare wages from the Sheriff's office to Secondary Roads, but Vandewater should give a fair recommendation compared to other Counties' wages. Vandewater stated he was open to hearing why his employees should be making less than the Secondary Roads workers. Supervisor Hoadley stated that both departments are important to the County in different ways and that we shouldn't be comparing them. Supervisor Wedemeyer agreed and stated that courthouse employees are necessities also.

Vandewater also wanted to bring a change to the Board's attention regarding the compensation board and setting the Sheriff's salary. SF342, the Back the Blue Bill, amended the compensation board code sections specifically to the Sheriff stating that now "the county compensation board shall ~~consider setting~~ set the Sheriff's salary so that it is comparable to salaries paid to professional law enforcement administrators and command officers of the state patrol, the division of criminal investigation of the department of public safety, and city police ~~agencies in this state~~ chiefs employed by

cities of similar population to the county." Vandewater doesn't agree with this change as there is no way you can compare large and small counties with different tax bases and pay them similarly. Vandewater stated that a sergeant at the State Patrol makes \$15-20,000 more than where he is at now and is worried that this will complicate things for the compensation board. He doesn't want the comp board to throw out a large percentage increase for him and a lower percentage for all other elected officials because both still must be cut by the same amount and he ultimately doesn't want other employees to be affected negatively by this change. Supervisor Twombly stated that he thinks the language is stating that the compensation board only needs to compare his salary with other cities and counties with similar population. The Board would like Vandewater to come back with a reasonable raise request for his dispatcher/jailers before budgeting starts.

ADJOURNMENT: Moved by Twombly and seconded by Walker to adjourn at 9:56 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Steve Shelley, Chairman

ATTEST: _____ Mandy Berg, Auditor Clerk