

**January 12, 2022**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, and Walker. Wedemeyer was absent.

Also present: Timber Woosley, Caleb Nelson – Adair County Free Press. Auditor Mandy Berg, Jennifer Nichols – Atlantic News Telegraph, Ric Hanson – KJAN, and Mandy Billings – KSOM joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**MINUTES:** Moved by Hoadley and seconded by Shelley to approve the minutes from January 3<sup>rd</sup>, January 5<sup>th</sup>, and January 7<sup>th</sup>, 2022. Approved.

**CLAIMS:** Moved by Twombly and seconded by Hoadley to approve the following claims:

Access Systems	Service Contact/Phones	\$259.40	Harkins, Scott E.	Tire Repair	\$30.00
Access Systems Leasing	Server Lease	\$1,211.97	HGM Associates Inc	Bros-Swap	\$14,028.24
Adair Auto Parts	Hand Tools/Lubricants	\$29.43	Hillcrest Apartments	General Relief Rent	\$500.00
Adair Co Emergency Mngmt	1/4 Fy22 Tax Draw	\$13,198.00	Housby Mack Inc	Parts-#642 & Filters	\$701.36
Adair Co Engineer	Gas County Cars	\$2,462.98	Hungry Canyons Alliance	FY23 Membership	\$4,750.00
Adair Co Fair Board	1/2 Fy22 Tax Draw	\$15,000.00	I-80 Trailers, LLC	Black Trailer	\$9,975.00
Adair Co Home Care	1/4 Fy22 Tax Draw	\$24,066.64	Imagetek Inc	Cloud Backup & Recovery	\$40.00
Adair Co Sanitary Landfill	Landfill Charges- Pallets	\$41.60	Insurance Trust	Insurance Trust	\$400.00
Adair Library	1/4 Fy22 Tax Draw	\$2,271.75	ISAC	2022 Isac University	\$400.00
Adair News, The	Publications	\$1,612.20	ISAC Group Dental	Dental Ins Premiums	\$323.87
Agriland Fs Inc	Ethanol, Diesel, Propane	\$38,893.41	ISAC Group Health Program	Health Insurance Prem	\$5,383.00
Ahlers & Cooney P.C.	Labor Relations	\$800.00	ISAC Group Vision	Vision Ins Premiums	\$53.20
Alliant Energy - IES	Utilities	\$3,351.57	Jensen, Randall	Pest Control	\$67.00
Amazon Capital Services	Office Supplies	\$9.25	Karl Chevrolet Of Stuart	Labor, Parts	\$427.03
Aramark Uniform Services	Towel & Uniform Service	\$61.37	Lumen	Phone Charges	\$0.06
Auxiant	HRA Ins Trust Claims	\$1,984.42	Marco, Inc. NW 7128	Maintenance Contract	\$75.21
Big Boyz Toyz	Supplies, Labor	\$1,950.00	Mediacom	Phone & Internet	\$565.28
Bm Sales	Custodial Supplies	\$124.00	Midwest Partnership	1/4 Fy22 Tax Draw	\$8,383.50
Bridgewater Tires & More	Tire Repair	\$25.00	Monaghan, Barry	Conservation Rent	\$289.00
Central IA Distributing Inc	Custodial Supplies	\$149.00	National Concrete Cutting, Inc	L-Lakepaveph1--7x-01 (Tif) Holes Drilled In Culver	\$1,100.00
Creston Publishing Co	Publications	\$1,477.11	Office Machines Company	Office Supplies	\$200.57
Des Moines Stamp Mfg Co	Stamps	\$136.00	Orient City	Transfer Of Jurisdiction	\$372.15
Diamond Oil Co	Diesel	\$4,595.65	Orient Community Library	1/4 Fy22 Tax Draw	\$1,718.50
Dist Iv Recorders Assoc	Fy22-23 District Dues	\$50.00	Orient Municipal Light	Utilities	\$170.25
DLT Solutions Inc	Annual Subscription	\$299.60	Orient Municipal Water	Lo Water, Orient Dump	\$55.50
Dollar General Charge	Custodial Supplies	\$60.30	Productivity Plus Account	Parts #212	\$276.82
Edsall, Carolyn	VA Mileage	\$102.30	Ruby Tire LLC	Tire Labor #303 / O-Ring	\$164.00
Election Source	2022 Service Contract	\$6,371.00	Sickles Trucking & Repair	Tires & Tubes Unit #210	\$889.75
Every Step	Community Service Grant	\$20,959.51	Sirchie Finger Print Lab	Evidence Supplies	\$431.55
Farm & Home Publishers	2022 Plat Books	\$575.00	Smith, Bethany	Mileage	\$26.68
Farmers Lumber Company	Signs, Posts, Misc	\$1,899.69	Southern IA Rural Water	Utilities	\$142.50
FNB Bank	Ach Origination Fees	\$114.80	Titan Machinery	Part	\$7.68
Fontanelle City	General Relief Utilities	\$382.19	Unity Point Clinic	6 Random Drug Tests	\$252.00
Fontanelle Library	1/4 FY22 Tax Draw	\$2,271.75	Verizon Wireless	Hot Spot For Survey Crew	\$38.52
Fox Welding Co	Other Equip Supplies	\$396.96	Visa	Google WorkspaceLodging	\$542.35
Frese, Stan	VA Mileage	\$192.72	Wallace Auto Supply Co	Parts, Eng Supplies, Tools	\$1,273.94
Frost, Ryan Robert, DDS	Prisoner Dental	\$1,379.00	Wallace, Brenda L	Mileage	\$23.00
GATR Of Des Moines, Inc	Parts	\$2,619.36	Wallace, Richard W	Mower Gas	\$18.02
Grantham Sanitation	Jail Garbage Hauling	\$98.00	Wex Bank	Gas Co Cars	\$442.42
Greenfield City Library	1/4 Fy22 Tax Draw	\$3,141.00	Whipp Sales & Service	Mower Parts	\$503.86
Greenfield Lumber Co	Lumber, Vinyl Tape	\$1,974.29	Windstream	Telephone	\$144.43
Greenfield Municipal Utilities	Utilities El Wa Se	\$1,156.26	Ziegler Inc	Parts, Filters, Other Equipment Supplies, Blades	\$5,425.88
Greenfield Oil Company	Tire Labor	\$235.00		<b>Grand Total</b>	<b>\$219,993.29</b>
Greenfield Pharmacy LLC	Prisoner Prescription	\$60.97			
Greenfield True Value	Parts, Tile Lines, Soap	\$385.72			
Hansman, David A	Equipment Check, Repair	\$945.00			

0001 - GENERAL FUND	\$89,737.09
0002 - GENERAL SUPPLEMENTAL	\$19,637.00
0011 - RURAL SERVICES	\$22,888.18
0020 - SECONDARY ROAD	\$64,458.29
0021 - LOCAL OPTION SALES TAX	\$14,028.24
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$1,100.00

Approved.

**INCLEMENT WEATHER & WORKSITE CLOSING HANDBOOK POLICY:** Walker read the 2.11 worksite closing policy addition that read “For the safety of the County’s employees and citizens, the Courthouse and other County offices and facilities may be closed without prior approval when the Department of Transportation has issued “Travel not Advised” road conditions within Adair County.” Discussion included that the Auditor has authority being 2<sup>nd</sup> after Supervisors to make that decision and it was also said that all department heads have the right to let their employees off if the weather poses a dangerous threat. Moved by Hoadley and seconded by Twombly to approve the addition as it is written. Approved.

**COVID -19 UPDATES & DISCUSSION:** Hoadley mentioned how the Omicron Virus is infecting several people who have been vaccinated and that the numbers are climbing. Shelley said it is mind boggling how many people have lost their lives to C-19. Clerk Woosley reported that there are no new updates in the courthouse regarding Covid.

**US TREASURY FINAL INTERIM RULE ON ARPA FUNDING:** Auditor Berg via conference phone explained the final ruling by the US Treasury. Berg mentioned that it goes into effect April 1<sup>st</sup> and does revert back to what we are using it for now. The funding does cover what we are using now and the 2<sup>nd</sup> later amount as long as it qualifies per their ruling. Berg stated that the County cannot use it on our debt payment. Hoadley suggest that the lighting in the Courthouse be researched per the Assessor’s Office request. Berg said that the Wallace Center will be bringing a request in. Shelley mentioned maybe the funding could help buy a maintainer because road safety is important. Mindy Norwood, DHS, entered 9:15 a.m.

**DHS:** Mindy Norwood did not present the DHS budget request for FY23 due to computer issues that she was experiencing. She will email the information to Clerk Woosley or Auditor Berg to be distributed later. Norwood has been new to the job for 4 months. The Board discussed with Norwood how they would like to see more DHS services in our area because youth mental health can use some help. Norwood explained that it’s hard to get applicants for social work and that there is lots of turnover in DHS. The Board thanked Norwood for what DHS does and that they are the unsung heroes.

**PUBLIC HEARING– FY22 BUDGET AMENDMENT:** Moved by Twombly and seconded by Shelley to open the public hearing for the FY22 budget amendment at 9:37 a.m. Approved. Vice Chair Walker read the Budget Amendment Resolution. No comments were received by the Auditor’s Office, Supervisors, or public. Moved by Shelley and seconded by Twombly moved to close the public hearing at 9:41 a.m. Moved by Shelley and seconded by Twombly to approve **Resolution #2022-12** – Approval Of FY22 Budget Amendment. Be It Resolved by the Adair County Board of Supervisors, that the amended budget for fiscal year 2022 be approved as published in the official newspapers of the county on December 29, 2021. Roll call vote: Walker aye, Twombly aye, Hoadley aye, and Shelley aye. **Sign FY22 Budget Amendment** – Moved by Shelley and seconded by Hoadley for Vice Chair Walker to sign the FY22 Budget Amendment. Approved. Dominic Johnson and Chris Kerber, Conservation, entered at 9:40 a.m. Moved by Shelley and seconded by Twombly to approve **Resolution #2022-13** – Appropriations. FY2022 Appropriations Increases As Per Budget Amendment 01/12/2022. Be It Resolved by the Adair County Board of Supervisors this 12<sup>th</sup> day of January, 2022 that the following increases in the following departments:

01	Board of Supervisors	\$749,910	+	\$11,856	=	\$761,766
04	Attorney	\$172,828	+	\$48,608	=	\$221,436
26	DHS	\$9,450	+	\$6,000	=	\$15,450
52	Data Processing	\$142,750	+	\$12,000	=	\$154,750

Roll call vote Walker, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Wedemeyer, absent. Approved.

**CONSERVATION:** Dominic Johnson presented the Conservation budget request for FY23 of \$494,975. This is an increase from last year’s approved amount of \$426,675. Dominic Johnson and Chris Kerber exited at 10:08 a.m. John Schildberg, Lee Ashmore, and Gwen Johnston, Veterans’ Affairs, arrived at 10:10 a.m.

**VETERANS’ AFFAIRS:** John Schildberg presented the Veterans’ Affairs budget request for FY23 of \$76,089. This is an increase from last year’s approved amount of \$66,777. John Schildberg, Lee Ashmore, and Gwen Johnston, Veterans’ Affairs, exited at 10:21 a.m. Melissa Larson, County Attorney, arrived at 10:24am

**COUNTY ATTORNEY:** Melissa Larson presented the County Attorney budget request for FY23 of \$254,861. This is an increase from last year’s approved amount of \$172,828. Kevin Tanner arrived at 10:27a.m. Nick Kauffman, Engineer, entered at 10:43 a.m.

**KEVIN TANNER:** 305<sup>th</sup> Ln. in Section 15, Washington Township. Engineer Kauffman handed out a map and explained that Tanner bought some land that currently does not have road access to it and he would like a road opened up. There would be some work including bucking out the thick trees. The ROW is 40’ wide and the road is only 12-16’ wide. There are 2 culverts that are gone and washed out and there is a box culvert that would be in the narrow part of the road. It is a tight spot to ditch. The trees would be cleared back enough for equipment. Shelley doesn’t like to see taxpayer money being spent but this is something that needs to be done he stated. Tanner should be the only person on that land, the road will be turned to a Level C and there would be a gate and key that Tanner will keep. Twombly made the motion and Hoadley seconded it. Approved. Kevin Tanner exited at 10:55 a.m.

**ENGINEER:** Nick Kauffman. Kauffman handed out TIF & LOST budgets. TIF total is \$5,030,000 and has projects listed as: G61 paving, Iowa St Ext/Orange Ave resurfacing, Lake Rd culverts & b resurfacing, airport rd paving, calvary cemetery resurfacing, rose acres resurfacing, N19 Lincoln bridge replacement, W13 Jefferson Bridge, W14 Jefferson Bridge, W22 Lee bridge replacement, W11 Union RCB. LOST budget total is \$1,777,000 and projects include: N29 Prussia RCB, N25 Grand River RCB, N17 Richland RCB, IN33 Eureka RCB, N5 Richland Br. The first three are new projects and other two may carry over into next year. **Report of Maintenance and Activities:** N19 Lincoln bridge contractor should be coming in today to drive pile, secondary roads will need to do some repair there. \$10,000 to fix. Then when the Contractor is finished he will go to summit 35. The crews are ditching today with the nice weather and cutting brush at Casey. Kauffman mentioned that the Adams Co Engineer resigned and Adams County will be asking Adair County Board if Engineer Kauffman could help out like he did with Union County. Kauffman mentioned they need the help and this will be talked about in the near future.

**ADJOURNMENT:** Moved by Hoadley and seconded by Twombly to adjourn at 11:11 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jerry Walker, Vice Chair

**ATTEST:** \_\_\_\_\_ Timber Woosley, Auditor Clerk