

**January 28, 2022**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Walker, and Wedemeyer. Twombly joined via conference call. Also present: Mandy Berg. Mandy Billings - KSOM, Jennifer Nichols – Atlantic News Telegraph, and Ric Hansen – KJAN joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**CLAIMS:** Moved by Shelley and seconded by Walker to approve the following claims:

Vendor Name	Payable Description	Total			
A.M. Cohron & Son, Inc	TIF Bridge Replacement	\$38,708.49	Kerry Northway Frontier Technology, LLC	Labor/Replacement Camera #9	\$534.00
Adair Auto Parts	Air Compressor Parts	\$86.92	Levin, Matthew S.	ROW Easement	\$2,662.46
Adair Co Engineer	Gas County Cars	\$1,769.12	Lube Tech & Partners, LLC	Bulk Def Fluid	\$173.44
Adair Co Health System	Jail Meals	\$1,050.00	Mail Services LLC	Print & Postage	\$269.23
Adair Co Recorder	Deed Recording Fee	\$22.00	Marco Technologies LLC	Copier Fees	\$129.75
Alere Toxicology Services	Drug Test	\$13.39	Mediacom	Internet	\$244.40
Alliant Energy - IES	Lighting & Electric	\$657.21	MHC Kenworth	Parts-Unit #643	\$126.86
Alumitank Inc	Tanks	\$1,740.78	Midwest-Wheel Companies	Radio-Parts	\$706.12
Auxiant	HRA Insurance Trust Fees	\$569.50	NACVSO	NACVSO Dues	\$150.00
Bridgewater Tires & More	Tire Swap, Disposal	\$231.95	Northland Products Co	Oil, Washer Fluid	\$243.60
Central IA Distributing Inc	Custodial Supplies	\$274.90	Office Depot	Office Supplies	\$100.76
Christian Home Association	Shelter Services	\$761.98	Office Machines Company	Office Supplies	\$145.20
Cintas	Supplies	\$203.38	Pearson Do, Timothy C	Medical Examiner Fees	\$600.00
Crisis Intervention & Advoc	Child Abuse Prevent Grant	\$418.30	Pro Diesel, Inc.	Parts, Labor	\$3,913.38
Diamond Oil Co	Diesel 1295.60 Gallons	\$2,556.53	Productivity Plus Account	Outside Labo	\$394.22
Eastern Iowa Tire	Tire Removals, Parts	\$3,201.61	Schildberg Const Co Inc	Maintenance Rock	\$83,426.03
Election Source	2021 Service Contract	\$6,371.00	Secondary Road Fund	Fuel, Dec 2020	\$456.25
Every Step	Community Service Grant	\$4,791.01	Secure Benefits Systems	HRA Fees/Claims	\$9,472.82
Farmers Electric Coop	Mt Electric, Lo Electric	\$97.32	Sickles Trucking & Repair	Service & Parts	\$182.00
Fastenal Company	Bolts & Fittings	\$236.67	Spieker, Chris	Safety Footware	\$112.30
FNB Bank	Stop Payment Fee	\$30.00	Storey Kenworthy	Special Election Ballots	\$433.36
Frese, Stan	VA Mileage	\$85.10	Stuart Municipal Utilities	ATURA Utilities Fy21	\$250.00
GATR Of Des Moines, Inc	Parts-Unit #508	\$435.07	Tanner, Kyle	Safety-Boots/Clothing	\$133.75
Greenfield True Value	Seed	\$32.97	The Jewel Box	Homan Plaque	\$101.65
Hawkeye Truck Equipment	Parts	\$648.00	Thomson Reuters - West	Library Plan Charges	\$360.42
Hockenberry Family Care	Medical Examiner Fees	\$250.00	Twillmann, John D.	Courthouse Mileage	\$27.17
Housby Mack Inc	Filters-Air, Oil & Fuel	\$654.89	Union Co Auditor	Oct-Dec DHS Expenses	\$980.94
IA Dept Of Transportation	Testing /Inspection	\$100.03	Vander Haags Inc	Parts-Door Assembly	\$875.00
IMWCA	Comp Premium	\$5,405.00	Verizon Wireless Bellevue	Cellular Phone Service	\$632.43
Iowa Natural Heritage	Land, 60 Acres	\$2,512.42	Visa	Supplies, Dues	\$691.71
ISSDA	ISSDA Dues	\$375.00	Wallace, Richard W	Mower Gas	\$13.34
J. A. King	Engineering Equipment	\$110.00	Windstream	Telephone Utility	\$796.87
Jensen Construction Co Inc	LOST-Bridge Replacement	\$13,244.67	Ziegler Inc	Parts/Labor/Filters	\$3,494.89
JEO Consulting Group	TIF Engineering Design	\$1,500.00		<b>Grand Total</b>	<b>\$201,979.56</b>

Fund	Expense Amount
0001 - GENERAL FUND	\$17,832.61
0002 - GENERAL SUPPLEMENTAL	\$6,769.77
0020 - SECONDARY ROAD	\$111,320.11
0021 - LOCAL OPTION SALES TAX	\$13,244.67
0027 - CONSERVATION LAND	\$2,534.42
0033 - SPECIAL LAW ENFORCEMENT	\$27.17
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$40,208.49
8500 - ADAIR COUNTY INSURANCE TRUST	\$10,042.32
<b>GRAND TOTAL</b>	<b>\$201,979.56</b>

Approved.

**FIFTH JUDICIAL ANNUAL REPORT:** Moved by Shelley and seconded by Walker to acknowledge receipt of the Fifth Judicial 2021 Annual Report. Approved. Caleb Nelson – Adair County Free Press entered at 9:03 a.m.

**MANURE MANAGEMENT PLAN UPDATE** – Moved by Hoadley and seconded by Walker to acknowledge receipt of the manure management plan update for Prestage Farms of Iowa LLC. Approved.

**CITY OF STUART LOST TIF RESOLUTION** – Moved by Hoadley and seconded by Shelley to approve **Resolution #2022-14**: Resolution to Approve the Renewal and Extension of the City of Stuart’s LOST TIF Ordinance. WHEREAS, the City Council of the City of Stuart, Iowa (the “City”) has designated the Stuart Urban Renewal Area and established the Stuart Urban Renewal Area Tax Increment Revenue Fund; and WHEREAS, pursuant to the provisions of Chapter 423B of the Code of Iowa and an election duly held, a Local Option Sales and Services Tax is currently imposed within the City; and WHEREAS, in accordance with Section 423B.10(2) of the Code of Iowa, a city may by ordinance of the city council provide for the use of a designated amount of the increased Local Option Sales and Services Tax Revenues to fund urban renewal projects in an urban renewal area, but only if the board of supervisors of each county where the urban renewal area from which such Local Option Sales and Services Tax Revenues are to be derived and used to fund urban renewal projects first adopts a resolution approving the collection and use of such Local Option Sales and Services Tax Revenues; and WHEREAS, the Board of Supervisors (the “Board”) of Adair County (the “County”) has consented, and the City Council of the City has adopted, Ordinance No. 13-01C: An Ordinance Providing for the Crediting and Distribution of Increased Local Option Sales and Services Tax Revenues Attributable to Certain Retail Establishments in the Local Option Tax District for the Stuart Urban Renewal Area, Pursuant to Sections 423B.7, 423B.10 and 403.19 of the Code of Iowa (the “Ordinance”); and WHEREAS, the original term of the Ordinance extended through June 30, 2023, subject to renewal upon the adoption of a renewal consent resolution by the City and the County; and WHEREAS, pursuant to Section 9 of the Ordinance and Section 423B.10(2)(b) of the Code of Iowa, the City Council of the City has requested that the Board adopt this resolution providing consent to the renewal and extension of the Ordinance until June 30, 2033; NOW, THEREFORE, it is hereby resolved by the Board of Supervisors of Adair County, Iowa, as follows: Section 1. The Board hereby provides its consent to the renewal and extension of the Ordinance, in substantially the form as has been presented to the Board, until June 30, 2033. Section 2. This Resolution shall be deemed to meet the statutory requirements of Section 423B.10(2)(b) of the Code of Iowa and shall be effective immediately following its approval and execution. Roll Call Vote: Wedemeyer, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Walker, aye. Approved. Brenda Wallace entered at 9:05 a.m.

**COVID UPDATES & DISCUSSION**– Everything has been operating well in the Courthouse. The supervisors stated that they aren’t seeing a lot of people putting social distancing and masking restrictions in place again.

**TREASURER – Semi-Annual**: Treasurer Wallace stated that we are needing to republish the semi-annual report from January – June of 2021 due to a correction and to publish the July – December 2021 semi-annual report. Moved by Shelley and seconded by Hoadley for Auditor Berg to publish both semi-annual reports. Approved. **Longevity increase** – Moved by Shelley and seconded by Hoadley to approve the \$0.05/hour longevity increase for Cindy Lundy for completion of five years of employment with the County effective February 6, 2022. Approved.

**COMBINED PRECINCT AGREEMENT** – Auditor Berg explained that since the City of Greenfield’s population is now over 2,000 people, the County and City must sign an agreement stating that a portion of the City of Greenfield and a portion of the Rural County are combined into the 4SE precinct. The City of Greenfield could not all be included in one precinct as the total ideal population for precincts is 1,499 people. Moved by Walker and seconded by Shelley to sign the combined precinct agreement with the City of Greenfield. Approved.

**SET PUBLIC HEARING – REDISTRICTING ORDINANCE**: Auditor Berg stated that the Secretary of State’s Office approved the County’s reprecincting plan and had sent it on the Legislative Service Agency to draw the supervisor districts. The County has received notification that the LSA has approved the County’s reprecincting plan and has drawn the same lines for the County’s Supervisor Districts. Auditor Berg stated that the Board must now go through the same process to approve the redistricting ordinance. Moved by Shelley and seconded by Walker to set the public hearing for the Redistricting Ordinance for February 16, 2022 at 9:15 a.m. Approved. Nick Kauffman entered at 9:18 a.m.

**ENGINEER: Sign Front Pages** – Moved by Walker and seconded by Hoadley for the Chair to sign the front page for the L-HMAAIRPORT—7X-01 Airport Road Asphalt Pavement. Approved. Moved by Shelley and seconded by Walker to sign the front page for LFM-HMAEIOWAST--7X-01 E. Iowa St. Ext. Asphalt Resurfacing. Approved. Moved by Shelley and seconded by Hoadley to sign the front page for L-LAKEPAVEPH2—7X-01 Lakeview Dr. Asphalt Resurfacing. Approved. Moved by Walker and seconded by Hoadley to sign the front page for LFM-HMAG61—7X-01/15 G-61 Adair/Cass County Line Asphalt Pavement. Approved. Moved by Hoadley and seconded by Walker to sign the front page for L-ARPAROCK—73-01 American Rescue Plan Act Granular Surfacing. Approved. Moved by Walker and seconded by Shelley to sign the front page for L-LRCBIN33E—73-01 IN33 Eureka RCB Culvert Project. Approved. **Right of Way Contract** – Moved by Walker and seconded by Hoadley to sign the right of way contract for L-LRCBIN33E-73-01. Approved. **Budget discussion** – Engineer Kauffman explained that we can not take the entire \$75,000 out of his budget for new equipment with DOT requirements and that there should be at least \$25,000 in there. The Board discussed the American Rescue Plan Act Funding and whether the \$75,000 for the flatbed truck should be included in that budget or the Engineer’s budget. Kauffman stated he would be fine with paying for the truck either way. Engineer Kauffman also stated that the outside labor budget line was originally too low so he asked Auditor Berg to update with a new number. **FY23 Construction Program** – Engineer Kauffman went of the draft of the FY23 Construction Program. It will need to be adopted at the same time the budget is set. **Approve Morning Light Repower Road Use Agreement** – MidAmerican would like to repower the Morning Light Wind Farm originally built in 2012 and Engineer Kauffman has been discussing the Road Use Agreement with them. Originally MidAmerican had come in with different proposal, but have some discussion Kauffman and MidAmerican have decided to just extend the current agreement. Moved by Twombly and seconded by Shelley to approve and sign the Morning Light Repower Road Use Agreement with MidAmerican per Engineer Kauffman’s recommendation. Approved. **Longevity Raise** – Moved by Shelley and seconded by Walker to approve the \$0.05/hour longevity increase for Ray Palmer for completion of 20 years of employment with the County effective February 4, 2022. Approved. **Approve OSHA Form 300A** – Engineer Kauffman explained that this is something his office has always filled out, but believes the Supervisors should be signing it as it covers all County Departments. The form shows information regarding work related injuries and illnesses that has been gathered from all departments. Moved by Shelley and seconded by Hoadley to sign the OSHA Form 300A. Approved. **Report of Maintenance and Activities** – Engineer Kauffman gave updates on the following projects: Shared pictures of the old and new shed in Greenfield, N9 Lincoln Bridge, N35 Summit Bridge, been cutting brush and stockpiling rock, has had four to five applicants for interviews and has made an offer for the job. Kauffman exited at 9:50 a.m.

**BUDGET WORK SESSION:** The Board discussed the FY23 Budget. Rich Wallace entered at 10:36 a.m. Wallace and the Board discussed his salary increase and snow removal.

**ADJOURNMENT:** Moved by Twombly and seconded by Hoadley to adjourn at 10:49 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chair

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor