

**March 16, 2022**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker and Wedemeyer.

Also present: Mandy Berg and Brenda Wallace. Caleb Nelson – Adair County Free Press, Ric Hansen – KJAN, Jennifer Nichols – Atlantic News Telegraph and Mandy Billings – KSOM joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**MINUTES:** Moved by Twombly and seconded by Walker to approve the minutes from March 9, 2022. Approved.

**CLAIMS:** Moved by Shelley and seconded by Hoadley to approve the following claims:

AUXILIANT	HRA INSURANCE TRUST CLAIMS	\$126.40
MARCO TECHNOLOGIES LLC	COPIER FEES	\$141.57
MEDIACOM	PHONE & INTERNET	\$565.28
	<b>GRAND TOTAL</b>	<b>\$833.25</b>
0001 - GENERAL FUND		\$706.85
8500 - ADAIR COUNTY INSURANCE TRUST		\$126.40
	<b>GRAND TOTAL</b>	<b>\$833.25</b>

Approved.

**TOWNSHIP CLERK WAGES:** Moved by Hoadley and seconded by Shelley to approve the township clerk wages for Lincoln Clerk Ron Belden for \$40.00, Richland Clerk Evelyn Hopf for \$60.00, Jefferson Clerk Ron Maas for \$40.00, Grove Clerk Dave Barrett for \$20.00, Harrison Clerk Molly Dolch for \$40.00, Orient Clerk Julia Frederick for \$40.00, and Walnut Clerk Ash Kading for \$20.00. Approved.

**GROVE TOWNSHIP MOWING:** Moved by Shelley and seconded by Twombly for Mike Mangels to continue mowing Grove township for the 2022 season at \$25.00 per mowing. Approved.

**TREASURER: County Held Tax Sale Assignment –** Treasurer Wallace explained that a lot in 2009 was sold to an individual on tax sale and that person had thought they would be to sell it to a surrounding neighbor. It has now gone back to tax sale and the County has taken over the property. Situs Cultivation LLC has offered to take over the property, pay the outstanding taxes and assignment fees, but would like for the interest to be suspended. The Board discussed the location of the parcel. Moved by Shelley and seconded by Walker to allow Situs Cultivation LLC to take over the property paying the taxes, fees, and suspending the interest. Approved. Brenda Wallace exited at 9:11 a.m. Nick Kauffman entered at 9:12 a.m.

**PUBLIC HEARING – FY23 BUDGET:** Moved by Shelley and seconded by Twombly to open the Public Hearing for the FY23 Budget at 9:15 a.m. No comment was received by the Auditor, Supervisors, or Public. Moved by Twombly and seconded by Hoadley to close the public hearing at 9:17 a.m. Approved.

**COMPENSATION RESOLUTION:** Moved by Walker and seconded by Hoadley to approve **Resolution #2022-30** Whereas, the Adair County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and Whereas, the Adair County Compensation Board met with the Board of Supervisors on December 17, 2021 and made the following salary recommendations to the Board of Supervisors for the following elected officials for the fiscal year beginning July 1, 2023:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$57,762.54	8% + \$2,500 Wage Adjustment	\$64,883.54
County Attorney	\$72,655.42	8% + \$2,500 Wage Adjustment	\$80,967.85
Recorder	\$57,762.54	8% + \$2,500 Wage Adjustment	\$64,883.54
Sheriff	\$77,289.42	8% + \$10,000 Wage Adjustment	\$93,472.57
Supervisors	\$28,160.19	8% + \$2,500 Wage Adjustment	\$32,913.01
Supervisors, Add'l Chair Pay	\$1,200.00	-	\$1,200.00
Treasurer	\$57,762.54	8% + \$2,500 Wage Adjustment	\$64,883.54

THEREFORE, BE IT RESOLVED that the Adair County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2022:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$64,883.54	8% + \$2,500 Wage Adjustment
County Attorney	\$80,967.85	8% + \$2,500 Wage Adjustment
Recorder	\$64,883.54	8% + \$2,500 Wage Adjustment
Sheriff	\$93,472.57	8% + \$10,000 Wage Adjustment
Supervisors	\$30,413.01	8%
Supervisors, Add'l Chair Pay	\$1,200.00	
Treasurer	\$64,883.54	8% + \$2,500 Wage Adjustment

Roll Call Vote: Wedemeyer, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Walker, aye. Approved.

**FY23 BUDGET APPROVAL RESOLUTION:** Moved by Shelley and seconded by Walker to approve **Resolution #2022-31** Be It Resolved by the Adair County Board of Supervisors, that the budget for fiscal year 2023 be approved as published in the official newspapers of the county on March 2<sup>nd</sup> and March 3<sup>rd</sup>, 2022 as required. A public hearing was held March 16, 2022 at 9:15 a.m. The Adair County FY23 budget will hereby be certified and filed with the Iowa Department of Management by the Adair County Auditor and be filed in the office of the Adair County Auditor and a certification of taxes filed. Roll Call Vote: Wedemeyer, aye; Walker, aye; Hoadley, aye; Shelley, aye; and Twombly, aye. Approved.

**SIGN FY22 BUDGET:** Moved by Hoadley and seconded by Twombly for the Chair to sign the FY23 Budget. Approved. Roll Call Vote: Wedemeyer, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Walker, aye. Approved.

**APPROVE ARPA PROJECTS:** Moved by Hoadley and seconded by Shelley to approve the following FY23 projects using American Rescue Plan Act funds:

Ag Extension	Summer Aid	\$ 7,000	Engineer	Maintainer Rebuild	\$180,000
Conservation	Skid Loader	\$ 50,500	Supervisors	Pictometry Flight	\$ 19,600
County Libraries	Library Aid	\$ 2,000		Total:	\$259,100

**APPROVE SICOG RESOLUTION:** Moved by Shelley and seconded by Twombly to approve **Resolution #2022-32** – This Is a Resolution to Participate in the Planning and Development Programs of the Southern Iowa Council of Governments. Whereas, the Economic Development Administration was assigned to administer the provisions of the Public Works and Economic Development Act of 1965; and Whereas the Southern Iowa Council of Governments has been designated by the Economic Development Administration as an Economic Development District and Whereas the State of Iowa and the U.S. Department of Housing and Urban Development has designated the Southern Iowa Council of Governments as the area wide planning organization, and Whereas Adair County is a past member of the Southern Iowa Council of Governments and has participated in formulation of area wide plans and programs. Be It Therefore Resolved by the Adair County Board of Supervisors that Adair County desires to participate in the fiscal year 2023 planning and economic development programs of the Southern Iowa Council of Governments in Iowa Planning Area XIV, consisting of Adair, Adams, Clarke, Decatur, Madison, Ringgold, Taylor, and Union Counties. Be It Further Resolved by the Adair County Board of Supervisors that Adair County provides \$3,916.89 for the operation of the Southern Iowa Council of Governments' planning and development programs. Roll Call Vote: Wedemeyer, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Walker, aye. Approved.

**PUBLIC HEARING:** Moved by Shelley and seconded by Twombly to open the Public Hearing for road classification change at 9:30 a.m. No comment was received by the Auditor, Engineer, Supervisors, or Public. Moved by Twombly and seconded by Walker to close the public hearing at 9:31 a.m.

**RESOLUTION APPROVING CLASSIFICATION CHANGE:** Moved by Shelley and seconded by Walker to approve **Resolution #2022-33** – Resolution for Reduced Level of Maintenance to Area Service "C" Road. Whereas, Adair County desires to classify certain roads on the area service system in the County to provide for minimal level of maintenance and access by means of a gate or barrier; and Whereas, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and Whereas, the only person who will have access rights to the roads shall be: 1. The owner, lessee, or person in lawful possession of any adjoining land, 2. The agent or employee of the owner, lessee or person in lawful possession of any adjoining land, 3. Any peace officer, 4. Any magistrate, 5. Any public employee whose duty it is to supervise the use or perform maintenance of the road, 6. Any agent or employee of any utility located upon the road. Whereas, the minimal level of maintenance will be as follows: 1. Blading. Blading or dragging will not be performed on a regular basis. 2. Snow and Ice Removal. Snow and ice will not be removed, nor will the road surface be sanded or salted on a regular basis. 3. Signing. Except for load limit posting for bridges, signing shall not be continued or provided. All area service level C roads shall be identified with a sign at all points of access to warn the public of the lower level of maintenance. 4. Weeds, Brush and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distances will not be maintained. 5. Structures. Bridges and culverts may not be maintained to carry legal loads. Upon failure or loss, the replacement structure will be appropriate for the traffic thereon. 6. Road Surfacing. There will be no surfacing materials applied to Area Service System C Roads on a regular basis. 7. Shoulders. Shoulders will not be maintained on a regular basis. 8. Crown. A crown will not be maintained on a regular basis. 9. Repairs. There will be no road repair on a regular basis. 10. Uniform Width. Uniform width for the traveled portion of the road will not be maintained. 11. Inspections. Regular inspections will not be conducted. Therefore, be it resolved by the board of supervisors of Adair County that this County does hereby establish the road described as an Area Service "C" road, with restricted access and a minimal level of maintenance. That portion of "305th lane" established April 6th, 1896 (see road record book 4, page 86), commencing at the north quarter corner of the southwest quarter of section 15, township 74 north, range 33 west of the 5th P. M. Adair County, Iowa, thence 660 feet east along the north line of the southwest quarter of said section 15, at a uniform width of 50 feet. That portion of "305th Lane", established June 4th, 1900 (see road record book 4, page 298), commencing at a point located 130 feet west of east quarter corner of section 16, township 74 north, range 33 west of the 5th p.m., Adair County, Iowa, thence east along the north line of the northeast quarter of the southeast quarter of said section 16, a distance of 130 feet, to a point known as the east quarter corner of said section 16, thence east along the north line of the northwest quarter of the southwest quarter of section 15, township 74 north, range 33 west of the 5th p.m., a distance of 1320 feet, at a uniform width of 40 feet. Roll Call Vote: Wedemeyer, aye; Twombly, aye; Shelley, aye; Hoadley, aye; and Walker, aye. Approved.

**ENGINEER: Sign Contract & Performance Bond** – Moved by Twombly and seconded by Hoadley to approve the contract and performance bond for IN33 Eureka RCB Culvert Project L-LRCBIN33E—73-01. Approved. **Sign Final Voucher** – Moved by Walker and seconded by Shelley to sign the final voucher for N34 Richland Bridge Project BROS-SWAP-C001(113)—SE-01. Approved. **Activities & Maintenance Report** – Engineer Kauffman

gave an update to the Board on the following projects: State would like to detour traffic for a resurfacing project on Highway 25 by Casey, N35 Summit Bridge, Gus Construction working on Lake Road and clearing North of Orient, Cherry Street work, joint project on Dexter exit in FY23, and DOT has send out emails regarding the SWAP funding ending after this calendar year.

**ADJOURNMENT:** Moved by Twombly and seconded by Walker to adjourn at 9:48 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chair

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor