

## April 6, 2022

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker and Wedemeyer.

Also present: Mandy Berg and Caleb Nelson. Jennifer Nichols – Atlantic News Telegraph, Ric Hansen – KJAN, and Mandy Billings – KSOM joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**MINUTES:** Moved by Twombly and seconded by Walker to approve the minutes from March 30, 2022. Approved.

**CLAIMS:** Moved by Walker and seconded by Twombly to approve the following claims:

Adair Co Emergency Management	1/4 FY22 Tax Draw	\$13,198.00	HGM Associates Inc	(LOST) Engineer Design	\$2,548.80
Adair Co Home Care	1/4 FY22 Tax Draw	\$22,604.68	Hoadley, Jodie	Mileage, Parking	\$378.80
Adair Co Sanitary Landfill	Per Capita Census	\$10,668.00	Hoepker, Don	Township Meeting	\$40.00
Adair Library	1/4 FY22 Tax Draw	\$2,271.75	IA Division Of Labor Services	Elevator Safety	\$225.00
Adair News, The	Publications	\$1,157.17	IA Prison Industries	Signs/Barricades, Flares	\$9,385.10
Alliant Energy - IES	Utilities	\$584.49	ICEOO	ICEOO District IV Spring Meeting	\$50.00
Antisdell, Richard	Township Meeting	\$40.00	IDALS - State Apiary Program	Apiary Inspections	\$35.10
Auxiant	HRA Insurance Trust Claims	\$2,460.21	Imagetek Inc	Cloud Backup & Recovery	\$40.00
Baudler, Cliff	Township Meeting	\$40.00	Infomax Office Systems	Computer Services	\$13,495.45
Bm Sales	Custodial Supplies	\$212.00	Insurance Trust	Insurance Trust	\$200.00
Brewer, Alan	Township Meeting	\$20.00	Iowa County Records Assn	Summer School Registration	\$100.00
Carstens, Dean	Township Meeting	\$20.00	Iowa State Fair Queen Competition	Entry Fee	\$350.00
Cintas	Towel/Uniform Service & Safety	\$259.71	ISAC	2022 April Seat Training	\$50.00
Corporate Translation Services, Inc	Inmate Translation Services	\$101.41	ISAC Group Dental	Dental Ins Premiums	\$364.33
Creston Publishing Company	Publications	\$1,121.88	ISAC Group Health Program	Health Insurance Premiums	\$4,711.00
D & S Feeders LLC	Fixed Purlins On Salt Shed	\$2,170.00	ISAC Group Vision	Vision Ins Premiums	\$53.20
Daino, Marty	Snow Removal	\$35.00	ISACA	ISACA Dues 2022	\$225.00
Davis, Kipp	Fair Artist Deposit	\$300.00	ISCTA	ISCTA May School	\$150.00
Diamond Oil Co	Diesel 869.50 Gallons	\$2,646.93	Jensen, Randall	Pest Control	\$67.00
District Iv Treasurer	Registration Fee	\$15.00	Johnson, Dennis	Township Meeting	\$40.00
Dollar General Charge Sales	Custodial Supplies	\$15.54	Johnston, Donald C	Township Meeting	\$40.00
Dukes, Dennis	Township Meeting	\$40.00	Johnston, Gwen	Airline Tickets	\$1,042.96
Earhart, Mark	Township Meeting	\$40.00	Lauer, Ron	Township Meeting	\$40.00
Eckles, Clint	Township Meeting	\$40.00	Lilly, Greg	Township Meeting	\$40.00
Eddy, Pat	Township Meeting	\$40.00	Lilly, Steve	Township Meeting	\$100.00
Erlandson, Gary	Township Meeting	\$40.00	Linde Gas & Equipment Inc	Monthly Cylinder Rent	\$164.02
Every Step	Community Service Grant	\$980.05	Lundy, Gary	Township Meeting	\$20.00
Fagan, Tom	Township Meeting	\$40.00	Maeder, Roy	Township Meeting	\$100.00
Farmers Lumber Company	Signs-1-4'x6'x16' Post	\$64.96	Marco, Inc. NW 7128	Maintenance Contract	\$67.44
Finck, Jim	Township Meeting	\$40.00	Martin, Reggie	Township Meeting	\$20.00
FNB Bank	Ach Origination Fees	\$86.80	May, Jim	Township Meeting	\$40.00
Fontanelle City	Utilities-Electric Fontanelle Yards	\$92.19	McCall, J C	Township Meeting	\$40.00
Fontanelle Library	1/4 FY22 Tax Draw	\$2,271.75	McMorran Lawn Services	Lawn Work	\$140.00
Ford, Carl	Township Meeting	\$40.00	Mediacom	Phone Service	\$213.67
Foster, Tim L	Township Meeting	\$20.00	Mensing, Bruce	Township Meeting	\$40.00
Frederick, Jim	Township Meeting	\$40.00	MHC Kenworth	Parts-#643	\$43.37
GATR Of Des Moines, Inc	Parts-#509	\$1,280.12	Midwest Partnership	1/4 FY22 Tax Draw	\$8,383.50
Gilman, Cary	Township Meeting	\$20.00	Monaghan, Barry	Conservation Rent	\$289.00
Giof, Robert	Rental Of Scissor Lift 19"	\$285.00	National Sheriff's Association	NSA Membership Dues	\$71.00
Govco Inc	W35 Summit Bridge (Lost)	\$92,875.00	O'Brien, Vince	Township Meeting	\$40.00
Grantham Sanitation	Trash Pickup	\$198.00	Office Depot	Office Supplies	\$55.66
Green, Rod	Township Meeting	\$60.00	Office Machines Company	Office Supplies	\$320.56
Greenfield City Library	1/4 FY22 Tax Draw	\$3,141.00	O'Halloran International	Parts-#162	\$852.35
Greenfield Oil Company	Tires, Tubes, Etc #642a	\$1,800.00	Orient Community Library	1/4 FY22 Tax Draw	\$1,718.50
Greenfield Pharmacy LLC	Prisoner Prescriptions	\$181.93	Orient Municipal Light	Utilities-Electric Orient Yards	\$239.50
Gross, Max A	Township Meeting	\$40.00	Plowman, Troy	Township Meeting	\$40.00
Gus Construction Co Inc.	(TIF) RCB Culvert Replacement	\$117,099.40	Plymessenger, Craig	Township Meeting	\$20.00
Hennigar, Molly	Medical Examiner Fees	\$150.00	Postmaster	Permit Fee	\$265.00
Henningsen Const Inc	Seal Coat- Henry A Wallace	\$1,267.30	Productivity Plus Account	Parts-#12 \$13.75 & #212 \$13.75	\$27.50
Herr, Marlan	Township Meeting	\$40.00	Quick Supply Co	Fertilizer & Seed-	\$1,119.25
Herrmann, Carol	Township Meeting	\$40.00	Ross, Tracy J	Township Meeting	\$40.00

Ross, Wayde	Township Meeting	\$40.00	Van-Wall Equipment, Inc	Parts-#109	\$193.75
Schildberg, Greg	Township Meeting	\$40.00	Varley, C Evan	Township Meeting	\$20.00
Schwartz, Lynn	Township Meeting	\$40.00	Verizon Wireless Bellevue	Cellular Phone Service	\$528.53
Seat Treasurer	2022 SEAT Membership Dues	\$150.00	Web Development By Brian McMillin	Website Development County	\$5,000.00
Sickles Trucking & Repair, LLC	Tires & Tubes-Unit #211	\$487.12	Wedemeyer, Doug	Township Meeting	\$40.00
Smith, Conrad	Township Meeting	\$40.00	Wex Bank	Gas Co Cars	\$355.05
Southern IA Rural Water	Utilities, Dump Stations	\$168.20	Wilson, Brad	Township Meeting	\$40.00
Stuart Municipal Utilities	ATURA Utilities FY22	\$241.79	Windstream	Telephone Utility	\$681.98
Tanner, Roger	Township Meeting	\$100.00	Ziegler	Parts #314	\$266.46
Union Co Auditor	2nd Quarter Dhs Expenses	\$2,965.84		<b>Grand Total</b>	<b>\$341,857.09</b>
Us Cellular	Back-Up Internet	\$21.04			
Fund					
0001 - GENERAL FUND		\$56,345.38			
0002 - GENERAL SUPPLEMENTAL		\$13,690.83			
0003 - AMERICAN RESCUE PLAN ACT FUND		\$650.00			
0011 - RURAL SERVICES		\$24,172.72			
0020 - SECONDARY ROAD		\$26,686.22			
0021 - LOCAL OPTION SALES TAX		\$128,009.01			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$84,514.19			
8500 - ADAIR COUNTY INSURANCE TRUST		\$7,788.74			
	<b>GRAND TOTAL</b>	<b>\$341,857.09</b>			

Approved.

**TAXABLE MILEAGE:** Moved by Shelley and seconded by Twombly to approve the taxable mileage for Jodie Hoadley for \$203.32. Approved.

**COURTYARD USE PERMITS:** Moved by Hoadley and seconded by Walker to approve the courtyard use permits for Main Street Greenfield for the Egg Hunt on April 16, 2022, the Summer Kickoff on May 20, 2022, and the 4<sup>th</sup> of July Celebration on July 4, 2022. Approved.

**SHERIFF EMPLOYEE WAGE INCREASE:** Moved by Shelley and seconded by Walker to approve the pay increase of \$1.04/hour for Kim Perkins for completion of 36 months effective April 1, 2022. Approved.

**MANURE MANAGEMENT PLAN UPDATES:** Moved by Walker and seconded by Shelley to approve the manure management plan updates for Charles & Karen Eblen Farm #1 and Todd Van Eaton. Approved.

**SIGN GROVE TOWNSHIP MOWING CONTRACT:** Moved by Twombly and seconded by Hoadley for the chair to sign the 2022 Grove Cemetery Mowing Contract with Mike Mangels for \$25.00/mowing for the 2022 season. Approved.

**ICAP CYBER VISIT RECOMMENDATIONS:** Auditor Berg stated that Iowa Community Assurance Pool performed a Cyber visit back in February and have made a few recommendations to improve our cyber security and would like responses from the County. Berg discussed the recommendations and responses she recommended. Moved by Hoadley and seconded by Shelley to approve and send the responses provided by Auditor Berg. Approved. Nick Kauffman entered at 9:04 a.m. Melissa Larson entered 9:05 a.m.

**CONFERENCE PHONE – SUPERVISOR MEETINGS:** The Board discussed the use of the conference phone during Board meetings. Supervisor Shelley stated that he did have a comment stating that it was very helpful for a constituent who had heard a clipping of a meeting on the radio. The Board also thought it was convenient for constituents and supervisors to utilize the conference phone when they can't attend in person and would like to continue using the conference phone for Board meetings. Sheriff Jeff Vandewater and Deputy Mike Algreen entered at 9:08 a.m.

**ATTORNEY – AMERICAN RESCUE PLAN ACT PROPOSAL:** Attorney Melissa Larson presented a proposal to the Board for the purchase of the iCrimeFighter software and smart phone application. This software would allow increased communication between all law enforcement agencies in the County and her office. The software is able to store and share photographs, police reports, surveillance videos, evidence, and any other case documents. This would also save a significant amount of time for Larson's office with discovery and gathering all evidence to send to defense attorneys. Larson stated that this software would give users to each law enforcement agency in the County and she would like the Board consider paying for three years upfront with American Rescue Plan Act Funds as each individual law enforcement agency would not be able to afford the cost separately. The yearly cost would be \$4,500. Deputy Algreen stated it would allow all offices to collaborate together and be able to upload all evidence in a single file. The app also allows pictures taken with their phone to automatically be uploaded to the case file. The software also keeps a log of who has accessed any of the case information. Supervisor Hoadley stated that she thinks it would be a great time saver for the County Attorney's office. Supervisor Shelley asked about the security of the software and if Judges were ok with the use of it. Larson stated that the software is compliant, everything is encrypted and with the access log there are no concerns with the security of it. Supervisor Twombly thought it would be a good idea to pay for one year at a time in the case that they didn't like the software. Moved by Shelley and seconded by Walker to set aside three years of American Rescue Plan Act funds (\$13,500) for the purchase and annual fee of the iCrimeFighter software. Approved. Larson, Vandewater, and Algreen exited at 9:24 a.m.

**ENGINEER: Set Public Hearing** – Moved by Shelley and seconded by Walker to approve **Resolution #2022-38** – Resolution for Road Vacation Public Hearing. Whereas, a memorandum from the County Engineer has been filed with the Adair County Secondary Road, as described as follows:

That portion of "140<sup>th</sup> St.", established July 7<sup>th</sup>, 1875 (See Road Record Book 1, page 383), commencing at the northeast corner of Section 30, Township 77 North, Range 30 West of the 5<sup>th</sup> P.M., running west one-half mile to the North Quarter Corner of said Section 30. Now, Therefore Be it Resolved that a hearing on the proposed vacation will be held by the Adair County Board of Supervisors in their office, Adair County Courthouse, Greenfield, Iowa 50849, at 9:30 AM on Wednesday, April 20, 2022 in accordance with Iowa Code Chapter 306. Approved. **5 Year Construction Plan** – Kauffman went over the 5 year construction plan with the Board. Moved by Walker and seconded by Hoadley to approve the 5 Year Construction Plan. Approved. **Sign Front Page** – Moved by Twombly and seconded by Shelley to sign the front page for FY23 FM Crack Sealing Project FM-C001(120)—55-01. Approved. **Sign ROW Contracts** – Moved by Twombly and seconded by Shelley to sign the right of way contract for N5 Richland Bridge Project for the Therald Arterburn Trust for \$174.69. Approved. Moved by Hoadley and seconded by Walker to sign the right of way contract for N5 Richland Bridge Project for the Therald Arterburn Trust for \$1,272.49. Approved. **Report of Maintenance & Activities** – Kauffman gave an update to the Board on the following projects: Gus Construction working on box culverts, hauling rock, extent of hail damage.

**ADJOURNMENT:** Moved by Walker and seconded by Twombly to adjourn at 9:38 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chair

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor