

**June 22, 2022**

Board members present for regular session at 9:00 a.m. were: Shelley, Wedemeyer, Walker, and Hoadley. Twombly joined via conference call. Also present: Timber Woosley and Caleb Nelson - Adair County Free Press. Mandy Billings – KSOM and Jennifer Nichols – Atlantic News joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**MINUTES:** Moved by Walker and seconded by Hoadley to approve the minutes from June 14, 2022. Approved.

**CLAIMS:** Moved by Twombly and seconded by Shelley to approve the following claims:

Vendor	Description	Amount
Auxiant	Adair County Insurance Trust	\$3,239.38
<b>GRAND TOTAL</b>		<b>\$3,239.38</b>

Fund	Amount
8500 - Adair County Insurance Trust	\$3,239.38
<b>GRAND TOTAL</b>	<b>\$3,239.38</b>

Approved.

**TOWNSHIP CLERK WAGES:** Moved by Hoadley and seconded by Walker to approve the wage of \$60 for Summit Clerk Lorene Grubbs. Approved.

**TRAVEL POLICY RESOLUTION 2022-:** Moved by Shelley and seconded by Hoadley to approve **Resolution #2022-49 – Adair County Travel Policy Amendment.** Reimbursement for travel will be according to the Adair County Personnel policy or applicable union contract with the following limitations: Daily single lodging rate reimbursement or payment shall not exceed the lowest negotiated ISAC or ISAC affiliate price per day plus tax and for Non-ISAC meetings shall not exceed the lowest government price offered. An original receipt or bill must be presented for payment. Meal reimbursements if applicable will not exceed the following amount with original itemized receipt required: \$40/day. The County will not reimburse for tip or alcohol. Exceptions shall be made for meals included as part of school of instruction registration fee. *Effective June 1, 2022 all county employees on county business will be reimbursed for mileage at the IRS Standard Mileage Rate. All mileage in June 2022 shall be reimbursed at the July 1, 2022 IRS Standard Mileage Rate of \$0.625/mile.* The Sheriff will use the IRS Standard Mileage rate for functions billed for service within the office of the sheriff. The Veterans Affairs will pay the VA Transport Drivers \$0.10 above the IRS Standard Mileage rate. *This Resolution rescinds the previous Travel Policy Resolution #2022-03 approved on January 3, 2022.* Roll call vote: Wedemeyer aye, Hoadley aye, Twombly aye, Walker aye, and Shelley aye. Approved.

**HOMESTEAD & MILITARY DISALLOWANCES:** Moved by Shelley and seconded by Twombly to approve and send letters to the 18 homestead and 4 military credit disallowances. Approved.

**CHILD ABUSE PREVENTION GRAND DRAW DOWN:** Moved by Walker and seconded by Shelley for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Downs for May. Approved.

**FY23 FISCAL AGENT CONTRACT:** Moved by Shelley and seconded by Walker to approve the agent contract with the Child Abuse Prevention Program for July 1, 2022 through June 30, 2023. Roll call vote: Wedemeyer aye, Hoadley aye, Twombly aye, Walker aye, and Shelley aye. Approved. Brenda Wallace, Treasurer, entered at 9:03 a.m.

**TREASURER:** Moved by Hoadley and seconded by Walker to move Bethany Smith in the Treasurer’s office from 65% to 67% of Treasurer Wallace’s salary for completion of six months. Approved. Wallace exited at 9:06 a.m. John Schildberg entered at 9:07 a.m.

**VETERANS’ AFFAIRS BUDGET:** John Schildberg, Veterans’ Affairs Commissioner, explained to the Board how Gwen Johnston, VA clerk, did not get to go to the San Antonio conference and that her flight cost \$1,042.96 and they were double billed for a conference earlier for \$350 that came out of the VA budget. Schildberg stated that Auditor Berg explained to him that the credit wasn’t able to go back to VA budget because the expenses were already accounted for. John said he understands that it’s too late to amend the budget for this year but would like for consideration that those amounts be added to next year’s budget. Wedemeyer explained that we will see in the future where VA budget sits and make a decision then. Hoadley mentioned that the mileage rate was raised and the VA will get \$0.10 over the IRS rate of \$0.625. Twombly said that the time to amend the budget is later in the year and the Board can look at it then. The Board and Schildberg talked about the \$10,000 grant and how the VA is responsible for tracking those expenses and what it is spent on.

**ADJOURNMENT:** Moved by Shelley and seconded by Walker to adjourn at 9:20 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chair

**ATTEST:** \_\_\_\_\_ Timber Woosley, Auditor Clerk