

**June 30, 2022**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, and Walker. Wedemeyer was absent.

Also present: Mandy Berg. Jennifer Nichols – Atlantic News Telegraph joined via conference phone.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance using social distancing in the courtroom. Maximum occupancy for public attendance is 21 people.

**MINUTES:** Moved by Twombly and seconded by Hoadley to approve the minutes from June 22, 2022. Approved.

**CLAIMS:** Moved by Shelley and seconded by Twombly to approve the following claims:

Adair Co Fair Board	Advanced Fair Tickets	\$80.00	Grimes Asphalt And Paving Corp	(TIF) Pavement Adair/Cass	\$373,087.61
Adair Co Health & Fitness	Primary Election Rent	\$125.00	Gruss, John T.	Bd Member Mileage	\$6.44
Adair Co Health System	Jail Meals	\$6,117.40	Guthrie Co Envir Health	Perc Test, Septic Permit	\$475.00
Adair Co Sheriff's Reserves	Reserve Pay	\$3.00	Guthrie County Times	Tourism Ad	\$100.00
Adair News, The	Tax Sale	\$262.50	Hansman, David A	Equipment Check/ Repair	\$945.00
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Hawkeye Truck Equipment	Parts #502	\$151.00
Alliant Energy - IES	Intersection Lighting/Utilities	\$47.98	Housby Mack Inc	Parts #630/Filters	\$231.60
Amazon Capital Services	Gold Card Stock Paper	\$33.94	IA Precinct Atlas Consortium	IPAC Software Rewrite	\$3,000.00
Antisdell, Nancy M.	Bd Member Mileage	\$7.36	Icenbice, Linda	Primary Election Worker	\$85.50
Auxiant	Hra Insurance Trust Claims	\$4,536.97	ICUBE	FY23 ICUBE Dues	\$200.00
Bassett, Janet	Primary Election Worker	\$225.88	Infomax Office Systems	Data Processing	\$4,944.05
Bauer Built Inc	Tires/ Patrol Vehicles	\$3,471.73	Interstate All Battery Center	Batteries	\$510.20
Berg, Mandy	Mileage, Meals	\$386.38	Iowa State University	Work Zone Safety Course	\$150.00
Bettencourt, Thomas J.	Uniform Supplies	\$2,067.44	Jeanes, Bobby	Safety-FY22 Allowance	\$150.00
Bigelow Welding Repair	Angle Iron For Kiosk	\$110.40	Jensen, Kristen	Brochure Pick-Up	\$50.00
Bridgewater Tires & More	Tire Repair	\$26.00	Jensen, Randall	Pest Control, Shop & Office	\$166.00
Broken Arrow	Uniform Shirts	\$649.38	Johnson Controls Security	FY23 Quarterly Billing	\$558.99
Burgmaier, Diane	Primary Election Worker	\$212.25	Jones, Shirley	Primary Election Worker	\$195.38
Calhoun-Burns And Associates	Bridge Analysis	\$1,381.60	Kading, Stanley	Primary Election Worker	\$166.88
Capital City Equipment Company	Track Loader Forks	\$1,550.00	Karl Emergency Vehicles	Vehicle Upfit	\$14,097.60
Carl, Roger	Safety-FY22 Allowance	\$150.00	Klemish, Cleon	Township Meeting	\$60.00
Carns, Clark	Safety-FY22 Allowance	\$150.00	Larson, Melissa S., P.C.	Attorney Expense	\$2,868.75
Central IA Distributing Inc	Custodial Supplies	\$416.50	Linde Gas & Equipment Inc	Monthly Cylinder Rent	\$178.61
Central Iowa Detention	Juvenile Detention Services	\$260.00	Lundstedt, Marvin	Primary Election Worker	\$70.01
Charm-Tex, Inc	Prisoner Supplies	\$75.80	Mail Services LLC	Print & Postage	\$381.48
Cintas	AED Pads And Battery	\$822.52	Mainstay Systems Of Iowa, LLC	Laptop/ Jail/ Accessories	\$2,018.00
Comstock, Adam	Safety-FY22 Allowance	\$136.93	Marco, Inc. NW 7128	Maintenance Contract	\$77.16
Cooper, Julie	Primary Election Worker	\$28.50	McMorrin Lawn Services	Fertilizer/Crabgrass Preventer	\$194.00
Corder, Travis	Safety-FY22 Allowance	\$150.00	Mediacom	Computer Services (Internet)	\$256.90
Crall, Cheryl	Primary Election Worker	\$124.38	Meisenheimer, Janelle	Mileage May/June	\$31.58
Creston Publishing Company	Tourism Ad	\$95.00	Metzger, Gary	Mowing Orient Yards	\$477.41
Davidson, Doug	Bd Member Mileage	\$36.80	Moore, Ellen	Primary Election Worker	\$243.10
Derry, Jacob	Primary Election Worker	\$76.00	Moore, Randall	Township Meeting	\$60.00
Diamond Oil Co	Diesel-1053.80 Gallons	\$2,750.42	Nelson, Josh	Election Day Mileage	\$15.63
Dinkla, Romonia	Primary Election Worker	\$148.88	Noland, Teresa	Primary Election Worker	\$212.38
Dolan, Marilyn	Primary Election Worker	\$34.75	ODP Business Solutions, LLC	Office Supplies	\$431.57
Don Carlos, Lynne M	Primary Election Worker	\$31.50	Office Machines Company	Office Supplies	\$178.46
Ed M Feld Equipment Co., Inc	Equipment Mini Pro Bar	\$820.00	O'Halloran International	Parts #162 & #150	\$55.72
Eddy, Kenneth	Bd Member Mileage	\$6.44	Olesen, Catherine	Primary Election Worker	\$65.76
Erickson, Will	FY22 Safety Allowance	\$150.00	Orient City	Transfer Of Jurisdiction	\$655.36
Farmers Lumber Company	Wood Posts	\$732.50	Orient United Methodist Church	Primary Election Rent	\$200.00
Fletcher, Tracy	Safety-FY22 Allowance	\$150.00	Paxton, Rick	Safety-Fy22 Allowance	\$145.50
FNB Bank	Billing For Apportions	\$42.70	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
Ford, Angie	Primary Election Worker	\$179.50	Plowman, Carol	Primary Election Worker	\$163.88
Frese, Pam	Primary Election Worker	\$98.13	Polk Co Treasurer	Medical Examiner Fees	\$284.77
Frese, Stan	Primary Election Worker	\$194.02	Queck-Matzie, Terri	Tourism Reimb	\$419.25
Frost, Ryan Robert, DDS, PLLC	Prisoner Dental	\$277.00	Randall, Patricia	Bd Member Mileage	\$32.20
Galls, LLC	Uniform Supplies	\$2,900.06	Reis, Diane	Primary Election Worker	\$94.25
Gettler, Tom	Township Meeting	\$60.00	Richards, Frank	Primary Election Worker	\$170.63
Greenfield Lumber Company	Kiosk Materials, Saws	\$6,170.53	Riley, Barb	Primary Election Worker	\$85.50
Greenfield Oil Company	Tires, Tubes, Tire Labor, Etc.	\$420.00	RMA Armament, Inc	Equipment/ Armor Plates	\$3,722.06
Greenfield True Value	Trimmer, Socket, Hardware,	\$724.77	Ross, Shirley	Primary Election Worker	\$109.75

Schildberg Const Co Inc	Maint/Shoulder Rock, Bridges	\$45,029.63	Union Co Auditor	MH Fiscal Agent	\$64,507.48
Schneider, Janelle	Mileage	\$172.19	Unity Point Clinic	Random Drug/Alcohol Tests	\$223.00
Schwig Outdoors, LLC	Yak Port	\$1,280.00	Us Cellular	Backup Internet	\$21.04
Schwinger Lawn Service, Inc.	Tree Trimming	\$6,865.00	Van Diest Supply Co	Chemicals	\$1,387.00
Scott, Marjorie	Primary Election Worker	\$175.50	Verizon Wireless Bellevue	Cellular Phone Service	\$631.39
Shelley, Steven	Mileage	\$181.35	Visa	Paddleboards, Life Vests, etc.	\$1,596.91
Sickles Lawn Care	Misc Yards-Mowing Gf Yards	\$184.00	Walker, Jerry	Mileage	\$195.07
Sickles Trucking & Repair, LLC	Tires & Tubes-Tire Repair	\$40.00	Wallace Auto Supply Co	Parts, Tools, Equip Supplies	\$506.84
Speer Financial-Chicago Office	Series 2022 Ur Bond	\$18,715.00	Ward, John L.	Primary Election Worker	\$186.00
Spieker, David	Safety-FY22 Allowance	\$250.00	Wedemeyer, Matt	Mileage	\$109.26
Steward, Gail	Primary Election Worker	\$205.51	Whitmore, Maxine	Primary Election Worker	\$239.00
Stone Printing Office Supply	Printing #9 Blue Envelopes	\$170.96	Williams, Barry	Safety-Fy2022 Allowance	\$150.00
Stuart Recreation Center	Primary Election Rent	\$125.00	Windstream	Telephone Utility	\$508.46
The Schneider Corporation	Fy23 Beacon Site	\$8,700.00	Winterset Madisonian	Tourism Ad	\$205.00
Tri-Tech Forensics, Inc	Med Equipment	\$316.62	Ziegler Inc	Filters	\$800.50
Twombly, John	Mileage	\$199.18		<b>Grand Total</b>	<b>\$609,416.65</b>
UMB Bank N.A.	Series 2020 Tif Bond Paying Agent Fees	\$1,650.00			
0001 - GENERAL FUND		\$109,060.83			
0002 - GENERAL SUPPLEMENTAL		\$7,601.72			
0010 - MH-DD SERVICES FUND		\$64,507.48			
0011 - RURAL SERVICES		\$408.74			
0020 - SECONDARY ROAD		\$46,182.79			
0027 - CONSERVATION LAND		\$1,621.51			
0032 - NW WIND FARM UR DEBT SERVICE FUND		\$1,350.00			
0033 - SPECIAL LAW ENFORCEMENT		\$759.00			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$373,087.61			
2999 - MISC CAPITAL PROJECTS DEBT SERVICE		\$300.00			
8500 - ADAIR COUNTY INSURANCE TRUST		\$4,536.97			
	<b>GRAND TOTAL</b>	<b>\$609,416.65</b>			

Approved.

**TAXABLE MILEAGE:** Moved by Hoadley and seconded by Shelley to approve the taxable mileage for Steve Shelley for \$468.00, Matt Wedemeyer for \$359.85, and Jerry Walker for \$52.13. Approved.

**UTILITY AND POSTAGE CLAIMS RESOLUTION:** Moved by Shelley and seconded by Twombly to approve **Resolution #2022-50** – Payment Of Utilities And Postage Claims. Whereas, Chapter 331.506, Code of Iowa, allows the payment of postage and utility claims without prior board approval; Therefore, be it resolved by the Adair County Board of Supervisors, that the Adair County Auditor is authorized to prepare warrants for postage and utility claims for county departments, without prior board approval for FY23. Roll Call Vote: Shelley, aye; Hoadley, aye; Twombly, aye; Walker, aye; Wedemeyer, absent. Approved.

**FY23 APPROPRIATIONS RESOLUTION:** Moved by Hoadley and seconded by Shelley to approve **Resolution #2022-51** – Appropriations. Whereas, it is desired to make appropriations for each of the different officers and departments for FY2022, in accordance with Section 331.434, subsection 6, Code of Iowa, Now Therefore, be it resolved by the Adair County Board of Supervisors as follows: Section 1. The amounts itemized by department or office on the attached schedule are hereby appropriated to the department or office listed. Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the fund, effective July 1, 2022. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to the resolution. Section 4. If at any time during the FY23 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto and unencumbered balance. The Auditor shall report the status of each account to the applicable department and officer at least quarterly during the fiscal year. Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2023. Approved for adoption this the 30<sup>th</sup> day of June, 2022.

FY2023 Appropriations		
1	Board	\$799,225
2	Auditor	\$413,511
3	Treasurer	\$328,760
4	Attorney	\$254,861
5	Sheriff	\$1,840,355
6	Clerk of Court	\$21,775
7	Recorder	\$213,932
19	Roadside Management	\$101,863

20	Engineer	\$13,951,045
21	Veterans Affairs	\$73,639
22	Conservation	\$372,975
0023-22	REAP	\$5,000
0027-22	Conservation Land Acq	\$65,000
23	Health Board	\$90,000
24	Weed	\$74,385
25	General Relief	\$15,500
26	DHS	\$15,450

28	Medical Examiner	\$15,000
33	County Library	\$41,236
34	Historical	\$4,000
51	General Services	\$113,387
52	Data Processing	\$138,250

53	Safety Only	\$464
54	911 Only	\$5,500
60	Mental Health	\$0
99	Non-Departmental	\$3,897,548
	<b>Total</b>	<b>\$22,852,661</b>

Roll Call Vote: Hoadley, aye; Shelley, aye; Twombly, aye; Walker, aye; and Wedemeyer, absent. Approved.

**TRANSFER RESOLUTION:** Moved by Shelley and seconded by Twombly to approve **Resolution #2022-52** – Transfers FY2023. Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$1,131,000 from the Rural Basic Fund to the Secondary Road Fund during fiscal year 2023; Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$0 from the General Fund to the Secondary Road Fund during fiscal year 2023. Roll Call Vote: Hoadley, aye; Shelley, aye; Twombly, aye; Walker, aye; and Wedemeyer, absent. Approved.

**RECORDS DESTROY RESOLUTION:** Moved by Hoadley and seconded by Shelley to approve **Resolution #2022-53** – The following is a list of records, which are to be destroyed in accordance with Iowa Code and/or the recommendation from the Auditor Retention Guide and as authorized by the Adair County Board of Supervisors on June 30, 2022. County records included are:

RECORDS TO BE DESTROYED

- Claims (including Engineer's) through 6/2018
- Claim Register through 6/2010
- Warrants/Checks through 6/2018
- Warrant Register/Check Register through 6/2010
- Bid Records through 6/2010
- Leases and Contracts through 6/2010
- Liquor License through 6/2017
- Cigarette and Tobacco Permits through 6/2015
- Payroll time cards through 6/2017
- Misc. receipts through 6/2018
- General ledger through 6/2010
- Expenditure & revenue ledgers through 6/2015
- Closed Session Tapes through 6/2010
- Transfer Books through 6/2015
- Treasurer's Semi-Annual Report through 6/2018
- Monthly Reports through 6/2018
- Veteran Affairs Quarterly Reports 6/2013
- General Assistance Files 6/2013
- Proof of Publication through 6/2017
- Assessment Rolls through 6/2015
- 941 Quarterly Report through 6/2015
- 1099 through 6/2015
- Mental Health Copies for Claims thru 6/2013
- Official Bonds for County Officers thru 6/2014
- Insurance Policies through 6/2015
- Budget Worksheets through 6/2010
- Board Handwritten Minutes thru 6/2010
- Returned Homestead and Military disallowances through 6/2018

RECOMMENDED  
RETENTION  
AFTER FY2022 AUDIT

- 2 yr
- 10 yr
- 2 yr
- 10 yr
- 10 yr
- 10 yr
- 3 yr
- 5 yr
- 3 yr
- 1 yr
- 10 yr
- 5 yr
- 10 yr
- 5 yr
- 1 yr
- 1 yr
- 7 yr
- 7 yr
- 3 yr
- 5 yr
- 5 yr
- 5 yr
- 7 yr
- 6 yr
- 5 yr

Administrative & legal values ended.  
Administrative & legal values ended.  
Administrative & legal values ended.

Roll Call Vote: Hoadley, aye; Shelley, aye; Twombly, aye; Walker, aye; and Wedemeyer, absent. Approved.

**FISCAL YEAR 2023 WAGES:** Moved by Twombly and seconded by Shelley to approve for publication the following FY23 Wages:

<u>SUPERVISORS</u>		<u>Title/Department</u>	<u>FY23 Wages</u>
Wedemeyer	Matt	Supervisor	\$30,413.01
Walker	Jerry	Supervisor	\$30,413.01
Twombly	John	Supervisor	\$30,413.01
Shelley	Steven	Supervisor	\$30,413.01
Hoadley	Jodie	Supervisor	\$30,413.01
<u>AUDITOR</u>			
Berg	Amanda	Auditor	\$64,883.54
Mitchell	Sandy	Deputy Auditor 85%	\$55,151.01 add'l .20 longevity

Nelson	Joshua	Elections/IT Deputy 79%	\$51,258.00	
Woosley	Timber	Auditor Clerk 74%	\$48,013.82	
<b>TREASURER</b>				
Kerber	Marilee	Deputy Treasurer 85%	\$55,151.01	add'l .05 longevity
Lundy	Cindy	Treasurer Clerk-70%	\$45,418.48	add'l .05 longevity
Smith	Bethany	Treasurer Clerk 67%	\$43,471.97	
Wallace	Brenda	Treasurer	\$64,883.54	
<b>ATTORNEY</b>				
Larson	Melissa	County Attorney	\$80,967.85	
Griffith	Donnell	Paralegal	\$43,243.20	
Griffith	Nellie	Legal Assistant	\$35,771.92	
<b>SHERIFF'S DEPARTMENT</b>				
Algreen	Michael	Sheriff Deputy 85%	\$79,451.69	add'l .05 longevity
Armstrong	Joshua	Sheriff Deputy 85%	\$79,451.69	
DeFrancisco	Tyler	Sheriff Deputy 85%	\$79,451.69	
Denton	Dennis	Sheriff Dispatcher	\$23.30	.30 longevity included
Ford	Douglas	Sheriff Dispatcher	\$23.10	.10 longevity included
Herbert	Michael	Jail Administrator	\$50,100.00	
Hoakison	Dana	Sheriff Dispatcher	\$21.55	.05 longevity included
Holmes	Polly	Sheriff Dispatcher	\$21.55	.05 longevity included
Ingwers	Jacob	Sheriff Dispatcher	\$21.55	.05 longevity included
Ingwers	Nadine	Sheriff Disp/Civil Clerk	\$27.76	.20 longevity included
Perkins	Kim	Sheriff Dispatcher	\$21.50	
Stofer	Michael	Sheriff Deputy 85%	\$79,451.69	
Tipling	William	Sheriff Deputy 85%	\$79,451.69	
Vandewater	Jeff	Sheriff	\$93,472.57	
Weed	Shellie	Sheriff Dispatcher	\$23.10	.10 longevity included
<b>RECORDER</b>				
Dolan	Mandy	Deputy Recorder 85%	\$55,151.01	add'l .20 longevity
Raper	Joni	Recorder PT Help/E911	\$16.74	.05 longevity included
Schneider	Janelle	Recorder	\$64,883.54	
<b>SECONDARY ROADS DEPARTMENT</b>				
Bauer	Alex	Road Crew	\$23.76	.10 longevity included
Carl	Roger	Road Crew	\$23.66	
Carns	Clark	Road Crew	\$23.66	
Comstock	Adam	Road Crew	\$24.71	.05 longevity included
Cooper	Bradley	Road Crew	\$23.66	
Corder	Travis	Road Crew	\$23.66	
Cormeny	Troy	Road Crew	\$23.66	
Erickson	William	Road Crew	\$23.66	
Fletcher	Tracy	Road Crew	\$23.71	.05 longevity included
Ford	Dustin	Road Crew	\$23.66	
Hansen	Sawyer	Engineer Assistant	\$32.14	.05 longevity included
Hepp	Dustin	Road Crew	\$21.56	
Jeanes	Bobby	Road Crew	\$21.56	
Jensen	Nathan	Weed Commissioner	\$24.61	.05 longevity included
Jorgensen	Kyle	Engineer Tech	\$26.98	
Kauffman	Nicholas	Engineer	\$138,605.79	
Meisenheimer	Janelle	2nd Roads Clerk	\$21.46	.25 longevity included
Meisenheimer	Luke	Road Crew	\$21.56	
Metzger	Gary	Road Crew	\$23.96	.30 longevity included
Palmer	Ray	Road Superintendent	\$31.76	.20 longevity included
Paxton	Rick	Road Crew	\$23.86	.20 longevity included
Queck	Nichole	Office Manager	\$27.43	
Sickles	Dean	Road Crew	\$23.66	
Spieker	Christopher	Road Crew	\$23.71	.05 longevity included
Spieker	David	Road Crew	\$20.56	
Stewart	Lee	Road Crew	\$23.86	.20 longevity included
Venteicher	Kurt	Asst Weed Commissioner	\$23.66	
Williams	Barry	Road Crew	\$23.76	.10 longevity included
Woosley	Adam	Mechanic	\$25.21	.05 longevity included
Zimmerline	Jade	Road Crew	\$23.71	.05 longevity included
<b>VETERAN'S AFFAIRS</b>				

Avey	Floyd	VA Director	\$20.52	
Ashmore	Lee	VA Commissioner	\$60.00/per mtg	
Johnston	Gwen	VA Clerk	\$17.28	
Johnston	Gwen	Janitor	\$25.00	
Queck	Lucas	VA Commissioner	\$60.00/per mtg	
Schildberg	John	VA Commissioner	\$60.00/per mtg	

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**CONSERVATION**

Ehler	Jonathan	Conservation Officer	\$25.42	.15 longevity included
Funke	Jonathan	Conservation Aide	\$14.68	
Johnson	Dominic	Conservation Director	\$57,844.80	
Kerber	Chris	Conservation/Maint Tech	\$22.50	.15 longevity included
Olson	Lynette	Conservation PT Clerical	\$15.01	

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**CUSTODIAN**

Long	Loren	On Call Custodian	\$13.22	
Queck	Diane	On Call Custodian	\$14.33	
Wallace	Richard	Custodian/E911	\$21.19	.25 longevity included

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**ASSESSOR**

Dolch	Clark	Assessor Board	\$100.00/per day	
Jensen	Pamela	Assessor	\$72,139.00	add'l .25 longevity
Ladd	Michael	Assessor Board	\$100.00/per day	
Shelley	Billi	Deputy Assessor- 80%	\$57,712.00	add'l .05 longevity
Warrior	Tiffany	Deputy Assessor- 85%	\$61,319.00	add'l .05 longevity
Wedemeyer	Judy	Assessor Board	\$100.00/per day	

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**TOWNSHIP CLERKS**

Barrett	David	Township Clerk	\$20.00/per mtg	
Bauer	Abygail	Township Clerk	\$20.00/per mtg	
Belden	Ron	Township Clerk	\$20.00/per mtg	
Christoffersen	Randy	Township Clerk	\$20.00/per mtg	
Frederick	Julia	Township Clerk	\$20.00/per mtg	
Grubbs	Lorene	Township Clerk	\$20.00/per mtg	
Hopf	Evelyn	Township Clerk	\$20.00/per mtg	
Jorgensen	Jeannette	Township Clerk	\$20.00/per mtg	
Kading	Ash	Township Clerk	\$20.00/per mtg	
Kordick	Diana	Township Clerk	\$20.00/per mtg	
Luers	Rebecca	Township Clerk	\$20.00/per mtg	
Maas	Ron	Township Clerk	\$20.00/per mtg	
McCall	Diane	Township Clerk	\$20.00/per mtg	
Pickrell	Amanda	Township Clerk	\$20.00/per mtg	
Dolch	Molly	Township Clerk	\$20.00/per mtg	
Skellenger	Douglas	Township Clerk	\$20.00/per mtg	
Standley	Brenda	Township Clerk	\$20.00/per mtg	

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**PRECINCT ELECTION OFFICIALS**

Election Chairs	\$10.50
Election Workers	\$9.50

Approved.

**GREENFIELD PLANNING AND ZONING APPOINTMENT:** Moved by Hoadley and seconded by Shelley to re-appoint David Weber to the Greenfield Planning and Zoning Board for a five-year term starting July 1, 2022. Approved.

**GREENFIELD BOARD OF ADJUSTMENT APPOINTMENT:** Moved by Shelley and seconded by Twombly to re-appoint David Weber to the Greenfield Board of Adjustment for a five-year term starting July 1, 2022. Approved.

**VETERANS' AFFAIRS COMMISSIONER APPOINTMENT:** Moved by Twombly and Shelley to re-appoint Lucas Queck as a Veterans' Affairs Commissioner for a three-year term starting July 1, 2022. Approved.

**MANURE MANAGEMENT PLAN UPDATES:** Moved by Shelley and seconded by Twombly to acknowledge receipt of the manure management plan updates from Rectenbaugh Site 1 and Rectenbaugh Site 2. Approved.

**AUDITOR – CYBERSECURITY GRANT:** Auditor Berg stated that her office was eligible for a \$10,000 HAVA Cybersecurity Grant through the Secretary of State's office for Elections. Counties can apply for the full amount and use the funds as needed as there is no end expenditure date. \$3,500 of this grant money will be used to reimburse the General Fund for the County .gov elections website. Moved by Twombly and seconded by Shelley to sign the Cybersecurity Grant Agreement with the Secretary of State. Approved.

**ENGINEER: Wage Rate Progression** – Moved by Hoadley and seconded by Twombly to approve the wage rate progression of \$1.03/hour for Dustin Hepp for completion of 18 months. Approved. **Secondary Roads Benefits Policy Update** – Engineer Kauffman presented the policy with updated step wages and the increase in the mechanic and crew leader pay that was previously discussed with the Board during budget time. Moved by Hoadley and seconded by Twombly to approve the Secondary Roads Benefits Policy with the changes to the typos that were discussed. Approved. Moved by Twombly and seconded by Hoadley to approve **Resolution #2022-54** Whereas, on this 29<sup>th</sup> day of June 2022, the matter of traffic control on Airport Road comes before the Adair County Board of Supervisors. Be It Hereby Resolved, that the Adair County Board of Supervisors approve to set the speed limit on Airport Road as follows: from the intersection with Highway 25 to the end of Airport Road – 45 mph. Roll Call Vote: Hoadley, aye; Shelley, aye; Twombly, aye; Walker, aye; and Wedemeyer, absent. Approved. Moved by Shelley and seconded by Twombly to approve **Resolution #2022-55** Whereas, on this 29<sup>th</sup> day of June 2022, the matter of traffic control on Iowa Street and Orange Avenue comes before the Adair County Board of Supervisors. Be It Hereby Resolved, that the Adair County Board of Supervisors approve to set the speed limit on Iowa Street and Orange Avenue as follows: On Iowa Street from the City of Greenfield Corporate Limits to the intersection with Orange Avenue – 35 mph. On Orange Avenue from the intersection with Iowa Street to the intersection with Highway 92 – 35 mph. Roll Call Vote: Hoadley, aye; Shelley, aye; Twombly, aye; Walker, aye; and Wedemeyer, absent. Approved. **Title VI Non-Discrimination Agreement with Iowa Department of Transportation** – Moved by Hoadley and seconded by Shelley to sign the Title IV Non-Discrimination Agreement with the Iowa Department of Transportation. Approved. **Title VI Non-Discrimination Assurances** – Moved by Shelley and seconded by Twombly to sign the Title VI Non-Discrimination Assurances. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: gas tax, cell phone allowance, and Iowa Street.

**ADJOURNMENT:** Moved by Hoadley and seconded by Twombly to adjourn at 9:37 a.m.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jerry Walker, Vice-Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor