

November 30, 2022

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker and Wedemeyer.

Also present: Mandy Berg and Caleb Nelson – Adair County Free Press. Jennifer Nichols – Atlantic News Telegraph and Tom Robinson – KSOM joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

MINUTES: Moved by Walker and seconded by Twombly to approve the minutes from November 23, 2022. Approved.

CLAIMS: Moved by Walker and seconded by Twombly to approve the following claims:

Access Systems	Total Phone Care	\$313.50	Mail Services LLC	Print & Postage	\$479.52
Adair Co Health & Fitness	General Election Polling Place Rent	\$125.00	Mangels, Mike	Grove Township Mowing	\$25.00
Adair Co Health System	Jail Meals	\$2,535.00	Marco, Inc. NW 7128	Maintenance Contract	\$76.81
Alliant Energy – IES	Intersection Lighting-2 Locations	\$48.04	Meisenheimer, Brenda	Door Hangers	\$160.00
Andreason, Shirley	General Election Worker	\$85.50	Metal Culverts Inc	Culvert Supplies-Summit W2	\$2,000.00
Aramark Uniform Services	Floor Mats	\$160.62	MHC Kenworth	Parts-#643	\$155.95
Armstrong, Douglas	General Election Worker	\$162.13	Midwest-Wheel Companies	Parts-#500	\$58.23
Auxiant	HRA Insurance Trust Claims	\$2,063.25	Miller Plumbing, Heating, &	Buildings-Menlo Shed (Wired Well)	\$435.33
Bassett, Janet	General Election Worker	\$231.13	Moore, Ellen	General Election Worker	\$241.00
Berg, Mandy	Mileage General Election	\$53.75	Morrison, Rose	General Election Worker	\$117.75
Bm Sales	Misc Shop Supplies-Roll Towels	\$190.00	Nelson, Josh	General Election Mileage	\$137.76
Bridgewater Tires & More	Service / 1-1 Veh	\$133.25	Northland Products Co	Oil, Other Equipment Supplies	\$1,506.19
Burgmaier, Diane	General Election Worker	\$187.75	ODP Business Solutions	Duck Tape	\$25.56
Charm-Tex, Inc	Prisoner Supplies	\$294.30	Office Machines Company	Office Supplies	\$43.28
Cintas	Uniforms, Mops & Mat Service	\$143.15	Olesen, Catherine	General Election Worker	\$140.25
Clarke, Traci	General Election Worker	\$119.00	Orient City	Transfer Of Jurisdiction- Maint FM	\$401.80
Crall, Cheryl	General Election Worker	\$120.75	Orient United Methodist Church	General Election Polling Place Rent	\$200.00
Cummins Sales & Service	Maintenance Agreement Generator	\$970.51	Pickrell, Kevin	Safety-FY23 Allowance Boots	\$246.05
Daino, Marty	Snow Removal	\$70.00	Plowman, Carol	General Election Worker	\$116.75
Diamond Oil Co	Diesel 350.60 Gallons	\$2,150.61	Promac Manufacturing Ltd	Parts-#403aa	\$3,166.92
Dickinson, Dan	General Election Worker	\$183.63	Queck, Lucas	Mileage For School, Parking	\$85.75
Dickinson, Sheryl	General Election Worker	\$181.13	Queck, Nichole	Mileage To ICEEO Board Meeting	\$61.75
Dinkla, Romonia	General Election Worker	\$189.00	Reis, Diane	General Election Worker	\$99.00
Echco Concrete LLC	Greenfield Fuel Island Bollards	\$1,320.00	Richards, Frank	General Election Worker	\$156.25
Edsall, Carolyn	General Election Worker	\$344.99	Rohrig, Katherine	General Election Worker	\$170.50
Feazzell, George	General Election Worker	\$200.50	Ross, Shirley	General Election Worker	\$198.00
Ford, Angie	General Election Worker	\$189.00	Roy, Randall S., Jr.	Computer Maintenance	\$75.00
Frese, Stan	General Election Worker	\$232.15	Schultz Plumbing And Heating	Exhaust Fan In Shop Restrooms	\$492.80
GATR Of Des Moines, Inc	Parts-#507	\$710.46	Scott, Marjorie	General Election Worker	\$180.25
Grantham Sanitation	Jail Garbage Hauling	\$80.00	Secondary Road Fund	Fuel, Oct 2022	\$685.30
Greenfield Lumber Co	Weatherseal Tape	\$8.38	Sickles Lawn Care	Mowing Greenfield Yard	\$161.00
Greenfield True Value	Snow Shovel	\$19.97	Sickles Trucking & Repair, Llc	1-1 Vehicle Maint	\$120.00
Gus Automotive LLC	Service/ Labor	\$362.90	Stellar Industries Inc	Parts-Stock	\$5,595.42
Hawkeye Truck Equipment	Parts-	\$5,704.81	Steward, Gail	General Election Worker	\$196.50
Hotsy Cleaning Supplies	Parts/Labor-#83	\$646.74	Stuart City	L-HMA105--7x-01 (TIF) Resurface	\$78,827.75
Housby Mack Inc	Parts-#630	\$135.23	Stuart Recreation Center	General Election Polling Place Rent	\$125.00
IA Dept Transportation	HMA /PCC Level 1 Certification-Hepp	\$900.00	Tindle, Debra	General Election Worker	\$161.50
IA Prison Industries	Labor-#505	\$2,579.00	Us Cellular	Back Up Internet	\$21.04
IA St Medical Examiner	Medical Examiner Fees	\$2,029.00	Verizon Wireless Bellevue	Cellular Phone Service	\$528.11
Icenbice, Linda	General Election Worker	\$90.25	Visa	Parking, Meal, Decorations	\$154.11
Johnston, Gwen	Mileage For School	\$202.50	Wallace, Richard W	Christmas Light Bulbs Candles	\$16.05
Jones, Shirley	General Election Worker	\$166.25	Ward, John L.	General Election Worker	\$209.25
Kading, Stanley	General Election Worker	\$201.13	Whitmore, Maxine	General Election Worker	\$179.50
Lansman, Chad Michael	Annual Inspection	\$116.50	Windstream	Telephone Utility	\$660.69
Linde Gas & Equipment Inc	Monthly Cylinder Rent	\$201.21	Ziegler Inc	Parts, Labor, Filters & Blades	\$7,136.87
Lundstedt, Marvin	General Election Worker	\$96.50		Grand Total	\$133,463.76
Mackrill, Grace	General Election Worker	\$183.75			
0001 - GENERAL FUND		\$10,489.70			

0002 - GENERAL SUPPLEMENTAL	\$5,864.98
0011 - RURAL SERVICES	\$3,166.92
0020 - SECONDARY ROAD	\$33,051.16
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$78,827.75
8500 - ADAIR COUNTY INSURANCE TRUST	\$2,063.25
GRAND TOTAL	\$133,463.76

Approved.

MANURE MANAGEMENT UPDATE: Moved by Shelley and seconded by Twombly to acknowledge receipt of the manure management plan update from Marton Pork Production Inc. Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Walker and seconded by Hoadley for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved. Nick Kauffman entered at 9:04 a.m.

HEALTH INSURANCE RATES: Auditor Berg presented the preliminary health insurance rates for FY24 if the Board approves to remain on the same plan. Single rates increased from \$569.00 per month per contract to \$623.00. Family rates increased from \$1,279.00 per month per contract to \$1,399.00. The County's broker, Assured Partners, should be setting up a meeting with the Board in the coming weeks to discuss plan options.

AUDITOR: TIF Indebtedness Certification – Auditor Berg presented options on lowering the County's percentage of increment values that is captured for the County's TIF. Berg stated that with the calculations she has made, she believes the County would still be in a satisfactory financial position if the Board were to lower the capture increment from 80% down to between 70% and 75%. The Board and Berg discussed the impact this would have on the TIF funds, the County's regular budget, and also the other entities budgets that would be positively impacted by this change. Moved by Shelley and seconded by Hoadley for the County to lower it's increment value captured for the County's TIF to 72.5%. Approved. Auditor Berg will bring back final numbers on how this will impact the increment captured/given back. Moved by Twombly and seconded by Hoadley to approve the TIF Indebtedness Certification and for Auditor Berg to file it with the County Auditor. Approved.

ENGINEER: N19 Lincoln Bridge Design Services – Moved by Walker and seconded by Twombly to approve the design bid for \$61,270.00 for the N19 Lincoln Bridge Design. Approved. **Approve 28E Agreements:** Moved by Hoadley and seconded by Walker to approve and for the Chair to sign the 28E fuel agreement with the Conservation Board. Approved. Moved by Shelley and seconded by Hoadley to approve and for the Chair to sign the 28E fuel agreement with the Nodaway Valley Community School District. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: W31 Harrison Bridge, bridge ratings discussion, proposal for N8 Grand River bridge, fuel system, Elk Avenue, and the Hungry Canyons meeting will be held on Friday.

ADJOURNMENT: Moved by Twombly and seconded by Hoadley to adjourn at 9:44 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Matt Wedemeyer, Chair

ATTEST: _____ Mandy Berg, Auditor