

**December 20, 2022**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, Walker and Wedemeyer. Also present: Mandy Berg, Nathan Baier, Dominic Johnson, and Brenda Wallace. Tom Robinson – KSOM joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**CANVASS – FONTANELLE SPECIAL ELECTION:** Moved by Hoadley and seconded by Shelley to approve the Fontanelle Special Election Canvass as follows:

**For City Council - To Fill Vacancy (3)**

|                       |    |
|-----------------------|----|
| Jeffery Ivan Thompson | 26 |
| Dianna Goetz          | 52 |
| Carol M. Barrett      | 40 |
| Dawn Brown            | 44 |
| Lane A. Ellis         | 33 |
| James L. Campbell     | 0  |
| Scattering            | 9  |

No provisional ballots were cast. Approved.

**MINUTES:** Moved by Twombly and seconded by Walker to approve the minutes from December 14, 2022. Approved.

**CLAIMS:** Moved by Shelley and seconded by Walker to approve the following claims:

|                           |  |                   |
|---------------------------|--|-------------------|
| Alliant Energy - IES      | Utilities-Electric/Intersection Lighting | \$519.20          |
| Mediacom                  | Computer Services-Internet               | \$276.90          |
| Productivity Plus Account | Parts, Labor, #404                       | \$6,248.44        |
|                           | <b>GRAND TOTAL</b>                       | <b>\$7,044.54</b> |
| 0011 - RURAL SERVICES     |  | \$779.75          |
| 0020 - SECONDARY ROAD     |  | \$6,264.79        |
|                           | <b>GRAND TOTAL</b>                       | <b>\$7,044.54</b> |

Approved.

**TAXABLE MILEAGE:** Moved by Hoadley and seconded Twombly to approve the taxable mileage for Jerry Walker for \$390.00. Approved.

**RETURN TO WORK POLICY:** Auditor Berg explained that this policy was already in place for the County, but IMWCA recommended that updates be made to the policy from law changes. Moved by Walker and seconded by Hoadley to approve the updated Return to Work Policy.

**TREASURER:** Treasurer Brenda Wallace stated that Bethany Smith will have worked with the County for a year on December 28, 2022 and would like to increase her salary from 67% to 72% of the Treasurer’s salary. Smith has worked at getting all of her DOT certifications, has completed all her trainings, and has been wonderful to work with. Moved by Shelley and seconded by Hoadley to approve Bethany Smith’s salary increase from 67% to 72% of Treasurer Wallace’s salary effective December 28, 2022. Approved. Jayne Lents entered at 9:07 a.m. Nick Kauffman and Janelle Schneider entered at 9:08 a.m.

**COMPENSATION BOARD RECOMMENDATIONS:** Jayne Lents, Adair County Compensation Board, stated that the Compensation Board met last week and discussed several options for salary recommendations. **The Compensation Board is recommending a 9.5% salary increase for all elected officials plus an additional \$7,500 wage adjustment for the Attorney after the percentage is applied.** Lents stated that the compensation board felt like the Attorney was still falling behind in comparison to other counties and that the other elected officials were right where they are needing to be although they don’t want them to fall behind again. Lents stated that she feels we have a good Compensation Board where everyone has different opinions. The Board and Lents discussed the attorney position relating to part time vs. full time and the fact that many counties are struggling with getting county attorneys.

**HANDBOOK CHANGES:** The Board and department heads discussed the changes that the department heads have proposed to the handbook for FY24. A few more changes will need to be added before final approval. Jeff Vandewater entered at 9:30 a.m.

**COUNTY-WIDE TRAINING DAY:** Auditor Berg stated that the County wide training day was discussed in the department head meeting and that all department heads were on board. Berg did check with ICAP to see if any of the Safety Grant could be applied to this day and only costs for instructors or supplies could be used with the money. Any meal or space rental could not go towards this. The Wellness Committee is planning on paying for lunch one of the days, but the second meal will have to be budgeted for in the Safety budget. Engineer Kauffman stated that the schedule initially

presented would stay the same, however, CPR and first aid training will be offered both days for those who cannot attend the first day. Schneider, Johnston, and Wallace exited at 9:55 a.m.

**ENGINEER: Longevity Raise** – Moved by Walker and seconded by Twombly to approve the longevity increase of \$0.05/hour for Clark Carns for completion of 5 years with the County. Approved. **Wage Progression** – Moved by Hoadley and seconded by Walker to approve the wage rate progression for Dustin Hepp of \$1.07/hour for completion of 24 months with the County. Approved. **Sign ROW Contracts** – The right-of-way contracts are not yet ready for approval. **Sign Final Voucher** – Moved by Walker and seconded by Hoadley to approve the final voucher for the Lakeview HMA Project L-LAKEPAVEPH2-7X-01. Approve. Vandewater exited at 9:57 a.m. **Maintenance & Activities Report** – W31 Harrison bridge is finished and open; MidAmerican reimbursement for rock and hauling for issue that arisen, fuel tank has been inspected by fire marshal and will be filled tomorrow, salt and sand doors on truck doors.

**ADJOURNMENT:** Moved by Twombly and seconded by Walker to adjourn at 10:04 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Matt Wedemeyer, Chair

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor