

**ADAIR COUNTY
UTILITY PERMIT APPLICATION**

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. The County reserves the right to inspect and approve any construction work performed within its right-of-way as it relates to the condition of the highway; compliance shall be determined by the sole discretion of the County Engineer. These requirements shall apply unless waived in writing, due to unique local conditions, by the County Engineer prior to installation; any such waiver shall be attached to the permit. This permit is not intended to conflict with any utility owner's rights or duties as defined by Iowa Code or by the Iowa Utility Board or other state or federal regulations.

Applicant Name: _____

Street Address: _____

City, State & Zip Code: _____

Telephone Number: _____

Email: _____

Contact Person: _____

Brief Description (type facility, location) _____

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.
2. Notice to Proceed. At least two (2) working days prior to the proposed installation, an applicant shall file with the County Engineer a notice stating the time, date, location, and nature of the proposed installation.
3. Requirements. The applicant shall meet the following requirements:
 - A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
 - B. The minimum cover of utility facilities in the right-of-way shall be:
 - (1) 48 inches for electrical cables
 - (2) 30 inches for communication cables
 - (3) 36 inches for all other underground facilities
 - (4) 60 inches beneath flowline of all culverts
 - (5) 10 feet below streambed at bridges

In critical situations where necessary cover cannot be obtained, other protective measures may be Approved. The County Engineer may require additional depth in areas identified as being silted or scheduled for future excavation.
 - C. All tile line locations encountered during construction shall be protected in accordance with I.A.C. 199-9.2 (479).
 - D. No underground utility lines shall cross over a structure/culvert.
 - E. Residents along the utility route shall have uninterrupted access to the public roads. An all-weather access shall be maintained for residents adjacent to the project.
 - F. A joint assessment of the road surfacing may be made by the applicant and the County Engineer both before and after construction. After construction, granular surfacing may be added to the road at the applicant's cost, if necessary to restore the road to its original condition.
 - G. Areas within the right-of-way disturbed or damaged by the installation shall be repaired and restored to at least their former condition by the applicant, including but not limited to seeding and erosion control.

H. In general, lines shall be located as follows:

- (1) On granular surfaced roads – in the roadway, approximately 4' in from the shoulder/edge of road
- (2) On paved roads – at or near the limits of the right-of-way
- (3) At bridges – at or near the limits of the right-of-way

Applicants must submit detailed drawings/plans showing the proposed locations of the utility lines.

I. Road crossings shall be bored. The depth below the road surface shall be a minimum depth of 48 inches for all utility facilities.

J. Cable, pipeline and tile line crossing paved roads shall be constructed as follows: Pipelines having an inside diameter of more than 2 inches which cross under the roadway shall be placed in casings so that the pipe may be removed for repair without disturbing the subgrade. The casing shall be of adequate strength, and of sufficient length to extend 2 feet beyond the edge of the surfaced roadway. On paved roads, cable crossings may be placed through the subgrade by jacking, or by boring a hole just large enough to take the line. All work shall be done in a workmanlike manner, and the ground left in neat condition, satisfactory to the County.

- 4. Non-conforming Work. The County may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit.
- 5. Emergency Work. In emergency situations, work may be initiated by an applicant without first obtaining a Utility Permit. However, the County Engineer shall be notified via telephone or email as soon as possible and a Utility Permit must be requested within five (5) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this permit and may be inspected for full compliance.
- 6. County Infraction. Violation of this permit is a county infraction under Iowa Code section 331.307, punishable by a civil penalty for each violation.
- 7. Hold Harmless. The utility company shall save this County harmless from any damages resulting from the negligence of the applicant. A copy of a certificate of insurance naming this County as an additional insured for the permit work or proof of self insurance shall be provided to the County Engineer prior to installation. The minimum limits of liability under the insurance policy or proof of self insurance shall be \$1,000,000.
- 8. Permit Required. No applicant shall install any lines without a Utility Permit from Adair County.
- 9. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvement. The applicant agrees to do this promptly on order by the County and without cost to the County. If the applicant is unable to comply promptly, the County may cause the work to be done, and the applicant will pay the cost thereof upon receipt of statement. The County will endeavor to give the applicant sufficient notice of any proposed construction or maintenance work, on either existing or newly acquired right-of-way that is likely to expose, cover up, or disturb any utility line belonging to the applicant, in order that the applicant may arrange to protect his lines, so that reasonable care may be taken to avoid damaging the lines. The County assumes no responsibility, however, for failure to give such notice.
- 10. Term of Permit. In accordance with Section 320.5 of the Code of Iowa, applicable gas mains and water mains described in Section 320.4 shall be granted a permit for a period not to exceed twenty (20) years. At the end of the twenty years, if neither of the party's object in writing, the permit will automatically renew itself.
- 11. Inspection. The County Engineer may provide an inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspection shall be limited to any construction work performed within the right-of-way as it relates to the condition of the right-of-way; the utility facility owner shall provide reasonable cooperation. The utility company hereby agrees to pay the actual costs directly attributable to the installation inspection, not to exceed \$1,000, conducted by the County Engineer. Prepayment of such costs is not required if the applicant posts a surety bond or other proof of financial responsibility.

DATE _____

NAME OF COMPANY _____

BY _____

APPROVAL:

DATE _____

ADAIR COUNTY